



**RMAP TECHNICAL COMMITTEE**  
MEETING MINUTES / Thursday, September 21, 2017  
(City of Loves Park, Public Works Conference Room, 100 Heart Blvd., Loves Park)

**MEMBERS PRESENT:** Dan Long, IDOT District 2; Frank Hodina, Winnebago County Highway Department; Jeremy Carter, City of Rockford Public Works Department; Jim Johnson, Rockford Mass Transit District; Nathan Bruck, City of Loves Park Community Development; Scott Capovilla, City of Rockford Community Development; Ashley Spohr, Winnebago County Planning and Economic Development Dept.; Brent Anderson, City of Belvidere; Zachary Gill, Village of Roscoe; Mick Gronewold, Village of Winnebago; Tom Hartley, Forest Preserves of Winnebago County; Tim Bragg, Rockford Park District; Dennis Anthony, Winnebago County Soil & Water Conservation District; Diana Dykstra, Village of Poplar Grove

**MEMBERS NOT PRESENT:** City of Loves, Public Works; Village of Machesney Park; Chicago/Rockford International Airport; Village of Cherry Valley; Boone County; Rock River Water Reclamation District; Boone County Conservation District;

**OTHERS PRESENT:** Doug DeLille, IDOT Division of Urban Planning; John Donovan, FHWA; Colin Belle, Jon Paul Diipla, Anna Ma, Sydney Turner, Christina Washington, RMAP;

With a quorum present Mr. Diipla called the meeting to order at 10:00 a.m.

**1. APPROVAL OF THE JULY 20, 2017 RMAP TECHNICAL COMMITTEE MEETING MINUTES:**  
Mr. Diipla entertains a motion to approve the July 20, 2017 Technical Committee minutes. First motion made to approve Brent Anderson, City of Belvidere and seconded by Jeremy Carter, City of Rockford Public Works. The Motion carried by unanimous voice vote.

**2. COMMUNICATIONS & PETITIONS:**  
No communications, petitions, or public comments presented.

**3. AGENCY REPORTS:**  
**3.01 Illinois Department of Transportation, District 2:**  
Mr. Long reported North Main Street is still underway with the pavement poured on the southern portion of the project, south of the railroad tracks. Underground work has begun on the northern portion of the project. Utility work will begin soon on Riverside Blvd with path work beginning next spring.

**3.02 Winnebago County Highway Department:**  
Mr. Hodina reported that the DeGarmo Trailhead project is complete. The Baxter Road and Lindenwood Road widening and resurfacing project has just started, anticipated completion before Thanksgiving. The Sumner Road bridge has been removed and reconstruction is underway. The Walden Road culvert project is currently on hold, pending the completion of sewer work on Walden Road. Meridian Road at Pecatonica bridge repair is complete.

**3.03 City of Rockford, Public Works Department:**

Mr. Carter reported that Harrison Avenue reconstruction continuing and anticipated to be open by end of construction season. The punch items for that project will occur in spring 2018. Working is beginning on the resurfacing of Spring Creek Road with anticipated completion by the end of the construction season. Neighborhood projects are beginning to wrap up.

**3.04 City of Loves Park, Public Works Department:**

Mr. Bruck reported that Riverside Boulevard Bridge at Wantz Park is going to move forward with an anticipated completion in November. Alpine Road final lift is this week with anticipated completion in September. Riverside Boulevard will be closed between Clifford Road and Walker for storm sewer upgrades.

**3.05 Village of Machesney Park:**

Not Present.

**3.06 Chicago/Rockford International Airport:**

Not Present.

**3.07 Rockford Mass Transit District:**

Mr. Johnson reported that the design phase of the Downtown Transfer Center renovation is almost complete and will be out to bid in the next few weeks.

**3.08 City of Loves Park, Community Development Department:**

No Report.

**3.09 Village of Cherry Valley:**

Not Present.

**3.10 City of Rockford, Community Development Department:**

No Report.

**3.11 Winnebago County Planning and Economic Development Department:**

No Report.

**3.12 Not Assigned**

**3.13 Boone County Highway Department:**

No Report.

**3.14 City of Belvidere, Public Works Department:**

Mr. Anderson reported that work will begin on the Newberg Rd bridge project with bridge closures anticipated to last two weeks, most likely in October.

**3.15 Village of Roscoe:**

Mr. Gill reported the South Frontage Road reconstruction is under contract and will begin in October and completed within a month.

**3.16 Village of Winnebago:**

Mr. Gronewold reported that the 2017 street maintenance MFT project wrapped up.

**3.17 Rock River Water Reclamation District:**

Not Present.

**3.18 Forest Preserves of Winnebago County**

No Report.

**3.19 Boone County Conservation District:**

Not Present.

**3.20 Rockford Park District:**

Mr. Bragg reported that the ribbon cutting for the Saber Playground near Morton Keyes will be on September 30<sup>th</sup>. The Rockford Park Board approved intergovernmental agreement for transfer of Walker School to Rockford Park District from Rockford School District 205. It is the fourth school the Park District has agreed to take over this year.

**3.21 Winnebago County Soil & Water Conservation District:**

No Report

**3.22 Village of Poplar Grove:**

Ms. Dykstra reported that the village is working on some neighborhood park development in the subdivision with dedicated land for parks. The Village is working with the Region I Planning Council on a scope to update the village's comprehensive plan.

**3.23 Illinois Environmental Protection Agency:**

Not Present.

**3.24 Illinois Tollway:**

Not Present

**3.25 IDOT, Division of Public Transportation:**

Not Present.

**3.26 IDOT, Division of Urban Program Planning:**

Mr. DeLille reported that the IDOT Fall Planning conference will be in Champaign-Urbana on October 3<sup>rd</sup>-4<sup>th</sup>. IDOT has received some chapters of the Illinois Long Range Transportation Plan from the consultant. Staff is reviewing chapters, once the review is completed the draft document will be posted online for public comment. The IDOT Rail Plan will be part of the LRTP update and the draft Freight Plan is anticipated to be released sooner.

**3.27 Ogle County Highway Department:**

Not Present.

**3.28 Boone County Council of Aging:**

Not Present.

**3.29 State Line Area Transportation Study:**

Not Present.

**3.30 Federal Highway Administration, Illinois Division:**

Mr. Donovan reported that the TIGER grant application are due October 16<sup>th</sup>.

**3.31 Economic Development District of Northern Illinois (EDDNI):**

Not Present.

**3.32 Growth Dimensions:**

Not Present.

**3.33 Stateline Mass Transit District:**

Not Present.

**3.34 Rockford Metropolitan Agency for Planning:**

Mr. Diipla reported that the IDOT will be accepting application for the Illinois Transportation Enhancements Program from October 2<sup>nd</sup> to December 1<sup>st</sup>. He also reported the Management & Operations Plan is in the initial phase of plan development and research. The Traffic Demand Model will be utilized for baseline congestion, as well as alternative scenarios. IDOT has released their safety targets for the five federally required performance measures. They have chosen a 2% reduction annually, based on 5-year rolling averages. The MPO will need to decide if it will support IDOT's targets or develop MPO specific safety targets. The RMAP Long Range Transportation Plan (LRTP) is due in 2020. Staff is currently reviewing new federal requirements and the Final Ruling on Metropolitan Planning. An outline for the LRTP update is in development and work will begin in 2018. Region I Planning Council has released a newsletter that will be bimonthly and cover current work efforts of the organization. Federal Transit Administration held a working session in July on Asset Management Plan requirements and developing targets.

Mr. Belle reported that he participated in a panel discussion for REMI webinar. The discussion was focused on the integration of the Travel Demand Model in the REMI model. The annual REMI user conference will be

coming up in October, at which Mr. Belle will be presenting. He mentioned that there has been several data requests recently from partner agencies for ADT projects, population/dwelling unit projections.

**4. RMAP FY 2018 – FY 2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – RMAP RESOLUTION 2017-8:**

Ms. Ma provided a brief presentation regarding the process and projects that are listed in the FY2018-2021 Transportation Improvement Program (TIP). A couple of minor updates and corrections have been made based on the public comment period. The FY 2018-2021 TIP document has been updated from last year's document to include language on the project tracking forms, project status for transit projects have been clarified. Additionally, the document now includes more information in the appendix, an advanced construction table, and the completed transit projects have been moved to the appendix.

With no further comments, Mr. Diipla asked for a recommendation from the RMAP Technical Committee. He entertained a motion to approve. First motion made to approve Jeremy Carter, City of Rockford Public Works and seconded by Brent Anderson, City of Belvidere. The Motion carried by unanimous voice vote.

**5. RMAP BICYCLE & PEDESTRIAN PLAN– RMAP RESOLUTION 2017-9:**

Ms. Turner provided a presentation on the RMAP Bicycle and Pedestrian Plan update and summary of the document. She discussed each of the chapters in the plan, which consists of the following chapters: Introduction; Vision, Goals, and Objectives; Facility Types and Design Standards; Existing Conditions: Bicycle Network; Existing Conditions: Pedestrian Network; Engineering Recommendations; Program Recommendations; and Plan Implementation.

With no further comments, Mr. Diipla asked for a recommendation from the RMAP Technical Committee. He entertained a motion to approve. First motion made to approve Zach Gill, Village of Roscoe and seconded by Nathan Bruck, City of Loves Park. The Motion carried by unanimous voice vote.

**6. PROGRESS REPORTS**

Mr. Diipla gave a brief update on the Boone County Comprehensive Plan and stated that the next public workshop on Economic Development and Education will be October 12 at the Keen Age Center in Belvidere.

**7. OTHER BUSINESS**

None at this time.

**8. ADJOURNMENT**

Mr. Diipla entertains a motion to adjourn. Motioned by Jeremy Carter, City of Rockford Public Works and seconded by Scott Capovilla, City of Rockford Community Development Department. The Motion carried by unanimous voice vote. Meeting adjourned at 10:47 a.m. with a unanimous voice vote.