



RMAP TECHNICAL COMMITTEE
MEETING MINUTES / Thursday, November 16, 2017
(City of Loves Park, Public Works Conference Room, 100 Heart Blvd., Loves Park)

MEMBERS PRESENT: Dan Long, IDOT District 2; Wayne Vlk, Winnebago County Highway Dept.; Jeremy Carter, City of Rockford Public Works; Steve Thompson, City of Loves Park Public Works; Carrie Houston, Village of Machesney Park; Jim Johnson, Rockford Mass Transit District; Nathan Bruck, City of Loves Park Community Development Dept.; Scott Capovilla, City of Rockford Community Development Dept.; Ashley Spohr, Winnebago County Planning & Economic Development; Justin Krohn, Boone County; Brent Anderson, City of Belvidere; Mick Gronewold, Village of Winnebago; Tom Hartley, Forest Preserves of Winnebago County; Mick Johnston, Boone County Conservation District

MEMBERS NOT PRESENT: Chicago/Rockford International Airport; Village of Cherry Valley; Village of Roscoe; Rock River Water Reclamation District; Rockford Park District; Winnebago County Soil & Water Conservation District; Village of Poplar Grove

OTHERS PRESENT: Rob Bates, IDOT District 2; Tim Savage, Village of Machesney Park; Doug DeLille, IDOT Division of Urban Program and Planning; T.J. Nee, State Line Area Transportation Study; John Donovan, FHWA; Michael Dunn, Jon Paul Diipla, Colin Belle, Sydney Turner, Anna Ma, Christina Washington, Ben Rohr, and Thomas Bona, Region I Planning Council

City of Loves Park Community Development arrived at 10:01 AM.
City of Loves Park Public Works arrived at 10:02 AM.
City of Rockford Public Work arrived at 10:05 AM.

With a quorum present Mr. Diipla called the meeting to order at 10:00 a.m.

1. APPROVAL OF THE SEPTEMBER 21, 2017 RMAP TECHNICAL COMMITTEE MEETING MINUTES:

Mr. Diipla entertains a motion to approve the September 21, 2017 Technical Committee minutes. First motion made to approve Brent Anderson, City of Belvidere and seconded by Carrie Houston, Village of Machesney Park. The Motion carried by unanimous voice vote.

2. COMMUNICATIONS & PETITIONS:

No communications, petitions, or public comments presented.

3. AGENCY REPORTS:

3.01 Illinois Department of Transportation, District 2:

Mr. Long reported that the south portion of the North Main Street project is mostly complete. Subsurface work on the North Main Street project north of the railroad tracks is being completed. Work will continue next spring, along with work on Riverside Boulevard.

3.02 Winnebago County Highway Department:

No Report.

3.03 City of Rockford, Public Works Department:

Mr. Carter reported that the resurfacing work on Spring Creek Road will be postponed to next spring but curb work will still be completed this year. The Harrison Avenue project is wrapping up. The city is finalizing draft of 2018 Capital Improvement Program and will be meeting with elected officials the week after Thanksgiving.

3.04 City of Loves Park, Public Works Department:

Mr. Thompson reported that the Riverside Boulevard bridge project at Wantz Park is almost complete. The road reconstruction project should be complete by next week.

3.05 Village of Machesney Park:

No Report.

3.06 Chicago/Rockford International Airport:

Not Present.

3.07 Rockford Mass Transit District:

Mr. Johnson reported that the bid for the renovation of the Downtown Transfer Center opened for bid on Monday. RMTD is currently evaluating bids with the goal of getting board approval and an award concurrence with IDOT.

3.08 City of Loves Park, Community Development Department:

Mr. Bruck reported that the City hosted an open house for the City's Comprehensive Plan last Monday. A second open house is tentative being planned for the last week of November at North Suburban Library.

3.09 Village of Cherry Valley:

Not Present.

3.10 City of Rockford, Community Development Department:

Mr. Capovilla reported that recently Rockford City Council approved a resolution adopting the Madison Street Corridor Study as a part of the City's Comprehensive Plan.

3.11 Winnebago County Planning and Economic Development Department:

No Report.

3.12 Not Assigned

3.13 Boone County Highway Department:

Mr. Krohn reported that the county recently approved a revised overweight/oversized vehicle committee process that will be implemented before the beginning of the year.

3.14 City of Belvidere, Public Works Department:

No Report.

3.15 Village of Roscoe:

Not Present.

3.16 Village of Winnebago:

No Report.

3.17 Rock River Water Reclamation District:

Not Present.

3.18 Forest Preserves of Winnebago County

No Report.

3.19 Boone County Conservation District:

Mr. Johnston reported that the District is planning to replace four bridges and change the surface material of the Long Prairie Trail between Beaverton Road and Capron Road.

3.20 Rockford Park District:

Not Present.

3.21 Winnebago County Soil & Water Conservation District:

Not Present.

3.22 Village of Poplar Grove:

Not Present.

3.23 Illinois Environmental Protection Agency:

Not Present.

3.24 Illinois Tollway:

Not Present.

3.25 IDOT, Division of Public Transportation:

Not Present.

3.26 IDOT, Division of Urban Program Planning:

Mr. DeLille reported that IDOT is accepting Illinois Transportation Enhancement Program (ITEP) applications through December 1st. Agencies applying for funding must provide an electronic copy, as well as one unbound hard copy by December 1st. Additionally, there was a \$300,000,000 cut to the road fund; it will affect next year's Multi-Year Program. \$250,000,000 is being cut from the State funds, while \$50,000,000 of the cut is to local funds. Current projects in letting should not be effected but it may affect projects in the spring. There is discussion of an even larger cut next year. He also reported that the Illinois State Freight Plan is under internal revenue and should be available online soon for review, along with the State Long-Range Transportation Plan. For the Freight Plan, IDOT is still missing the fiscally constrained project section of the plan and that FHWA will not review the plan until this portion is complete. Once the Freight Plan is completed and approved, IDOT will be having a call for projects for the state freight formula funds, which will be open state-wide. Eligible applicants and criteria for those funds are being determined with an anticipated call for projects in January 2018.

3.27 Ogle County Highway Department:

Not Present.

3.28 Boone County Council of Aging:

Not Present.

3.29 State Line Area Transportation Study:

No Report.

3.30 Federal Highway Administration, Illinois Division:

Mr. Donovan reported that FHWA has recently worked with RMAP and other MPOs on a joint process review of the Transportation Alternatives Program, which funds ITEP. IDOT has received the recommendations from FHWA, those recommendations are being incorporated into current and future ITEP funding cycles. A final report will be released in the next couple of weeks.

3.31 Economic Development District of Northern Illinois (EDDNI):

No Report.

3.32 Growth Dimensions:

Not Present.

3.33 Stateline Mass Transit District:

Not Present.

3.34 Rockford Metropolitan Agency for Planning:

Mr. Belle reported that he has been working on integrating the travel demand model with the Regional Economic Model (REMI). He is currently examining how a congestion analysis can be conducted, as well as an analysis of the level of services and changes in congestion/vehicle volumes between 2015 and 2040. Mr. Belle also reported that a cost-benefit analysis can now be completed in REMI. Additionally, he reported that he attended the annual REMI Users Conference last month at which he gave a presentation on the integration of the two models.

Ms. Turner reported that RMAP has begun to develop an Alternative Transportation Committee. The Alternative Transportation Committee will focus on personal transportation modes other than single occupant vehicles, such as bicycling, public transit, car sharing, and walking. The committee will support the development and implementation of elements identified in the Bicycle and Pedestrian Plan as well as the Coordinated Public Transit- Human Services Transportation Plan. The committee will meet on a quarterly basis with working groups meeting more regularly. Ms. Turner also reported that work on the Public Participation Plan update is being conducted. A public survey is currently open, with a closure date of December 1st to gain feedback on current and potential methods of public involvement.

Ms. Ma reported that RMAP has been working on formalizing a process for TIP amendments and administrative modifications. The TIP amendment process would include a quarterly tracking sheet. At the next Technical Committee meeting staff will have a draft available for review. The draft will include feedback for earlier meetings with Technical Committee members.

Mr. Dunn discussed the legality and governing structure of the newly developed Regional Planning Council (RPC). The RPC board is not a policy setting mechanism but instead governance board that finds collaboration opportunities to create a shared implementation strategy. Strategies could focus on a variety of topics, including housing, education, economic development, and environmental issues. The first RPC board meeting will be held on December 14th. The RPC board will include Stephenson County, the City of Freeport, McHenry County, and City of Rochelle, as well as schools and economic development agencies. Presented diagrams of the governance structure of the RPC, as well as the internal structure of the RPC.

Mr. Rohr reported that the first Environmental Committee meeting occurred on October 26th with approximately 30 individuals were in attendance. The next committee meeting will be held on November 30th from 4 – 6 PM at the Regional Design Center. Mr. Rohr also reported that the public participation phase of the Boone County Comprehensive Plan is complete. Starting at the beginning of the new year, the next phase of writing the plan will begin. The anticipated completion of the Boone County Comprehensive Plan is summer 2018.

4. RMAP FY 2018 – FY 2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT– RMAP RESOLUTION 2017-10:

Ms. Ma reported that RMAP has received revisions from two agencies, including Winnebago County Highway Department and Illinois Department of Transportation for the addition of projects to the FY 2018- 2021 TIP as well as modifications to previous projects that were listed in the adopted version. Winnebago County Highway Department has requested the addition of three highway projects to the FY 2018 – 2021 TIP. Both Winnebago County Highway Department and IDOT have additionally requested corrections to several projects. Technical corrections/modifications to existing tables of the FY2018-2021 TIP have also been made.

With no further comments, Mr. Diipla asked for a recommendation from the RMAP Technical Committee. He entertained a motion to approve. First motion made to approve Jeremy Carter, City of Rockford Public Works Department and seconded by Brent Anderson, City of Belvidere. The Motion carried by unanimous voice vote.

5. MPO PERFORMANCE MEASURES:

Ms. Turner provided an update on the performance management requirements for State Departments of Transportation and Metropolitan Planning Organizations (MPO). The performance management requirements were established through several Final Rulings as a part of MAP-21 and the FAST Act. Safety is the first of seven performance management categories in which MPOs must either support the State's performance measure targets or develop targets specific to their area. Safety measures include the number of fatalities, the rate of fatalities, the number of serious injuries, the rate of serious injuries and the number of nonmotorized fatalities and serious injuries (pedalcyclists and pedestrians). IDOT has adopted a 2% crash reduction target for the number and rate of fatalities and the number of nonmotorized fatalities and serious injuries. For the number and rate of serious injuries, IDOT has chosen to use an ordinary least square projection. Ms. Turner presented the charts for the RMAP metropolitan planning areas safety targets at a 2% reduction. The safety performance targets will need to be adopted by the MPO by February 27, 2018. No action is needed from the Technical Committee at this time.

6. CONGESTION MANAGEMENT PROCESS IN TRANSPORTATION MANAGEMENT AREAS:

Ms. Ma presented the current work underway on the Congestion Management Process/Management and Operations Plan. A brief history on past efforts was presented along with an overview on the federal requirements from FHWA on Congestion Management Process. Ms. Ma also discussed the integration of the Travel Demand Model into the Congestion Management Process. Mr. Belle explained the various points of data that can be drawn from the Model including roadway capacities, roadway volumes, intersection congestion, and network congestion. Ms. Ma continued with an explanation of the research on best practices she has reviewed, as well as the needs identified in IDOT's Intelligent Transportation Systems Plan. Ms. Ma concluded with an overview on the current timeline and phases for the 2018 update.

7. PROGRESS REPORTS

Ms. Ma reported that there were two administrative modifications for projects in the FY 2018-2021 TIP. City of Rockford's North Alpine Box Culvert at Keith Creek and IDOT's IL-72 Resurfacing project have been moved from advanced construction to current status.

8. OTHER BUSINESS

Mr. Diipla announced Sydney Turner recently received Crusader Community Foundation's "Spirit of the Future" award.

Mr. Carter proposed that a discussion (formally or informally) should occur between local municipalities about the Illinois bill SB1451 that has recently passed in Springfield which provides that an authority (such as a unit of local government with authority of right-of-way) may not prohibit, regulate, or charge for the collocation of small wireless facilities (the installation, mounting, maintaining, modifying, operating, or replacement of small wireless facilities on or adjacent to a wireless support structure or utility pole).

9. ADJOURNMENT

Mr. Diipala entertains a motion to adjourn. Motioned by Jeremy Carter, City of Rockford Public Works Department and seconded by Scott Capovilla, City of Rockford Community Development Department. The Motion carried by unanimous voice vote. Meeting adjourned at 11:24 a.m.