



Rockford Metropolitan Agency For Planning

TECHNICAL COMMITTEE
MEETING MINUTES
Thursday, March 30, 2017

MEMBERS PRESENT: Kris Tobin, Illinois Department of Transportation District 2; Wayne Vlk, Winnebago County Highway Department; Jeremy Carter, City of Rockford Public Works; Denny Hendricks, Rockford Mass Transit District; Nathan Bruck, City of Loves Park Community Development Department; Scott Capovilla, City of Rockford Community Development Department; Justin Krohn, Boone County Highway Department; Brent Anderson, City of Belvidere Public Works Department; Zach Gill, Village of Roscoe; Tom Hartley, Forest Preserves of Winnebago County; Mick Johnston, Boone County Conservation District; Tim Bragg, Rockford Park District; Dennis Anthony, Winnebago County Soil and Water Conservation District

Rockford Mass Transit District arrived at 10:34 am.

MEMBERS NOT PRESENT: City of Loves Park, Public Work Department; Village of Machesney Park; Chicago/Rockford International Airport; Village of Cherry Valley; Winnebago County Planning and Economic Development Department; Village of Winnebago; Rock River Water Reclamation District; Village of Popular Grove

OTHERS PRESENT: Doug DeLille, IDOT Division of Urban Programming and Planning; John Donovan, Federal Highway Administration; Curtis Cook, Chastain & Associates; Michael Dunn, Jr., Jon Paul Diipla, Colin Belle, Christina Washington, Sydney Turner, Ben Rohr, Ivy Hood, and Anna Ma, RMAP.

With a quorum present Mr. Diipla called the meeting to order at 10:00 a.m.

1. APPROVAL OF THE JANUARY 19, 2017 RMAP TECHNICAL COMMITTEE MEETING MINUTES:

Mr. Diipla entertains a motion to approve the January 19, 2017 Technical Committee minutes. First motion made to approve Brent Anderson, City of Belvidere Public Works Department and seconded by Jeremy Carter, City of Rockford Public Works Department. The Motion carried by unanimous voice vote.

2. COMMUNICATIONS & PETITIONS:

No communications, petitions, or public comments presented.

3. AGENCY REPORTS:

3.01 Illinois Department of Transportation, District 2:

Ms. Tobin reported that utility relocation along N Main St./IL Route 2 is being worked on and construction will be in the upcoming weeks. During the first week of May, N Main Street will be closed for railroad crossing improvement.

3.02 Winnebago County Highway Department:

Mr. Vlk reported Pecatonica Prairie Trail is closed and will be closed for several more months due to access required for utility work. The County was awarded additional funds for the HSIP county-wide signage program listed in the Transportation Improvement Program and will be released in the April letting. The County has an upcoming project on the township bridge on Sumner Road, west of Pecatonica, and will be

our future, our goals, our map

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Mayor Mike Chamberlain
City of Belvidere, RMAP Chair

Mayor Greg Jury
City of Loves Park

Mayor Tom McNamara
City of Rockford

Gary L. Marzorati, Board Chair
Rockford Mass Transit District

Chairman Frank Haney
Winnebago County

Mayor Steve Johnson
Village of Machesney Park

Chairman Karl Johnson
Boone County

Deputy Director Kevin Marchek
Illinois Department of Transportation
Region 2

going out to letting in June. Bids have been returned for the DeGarmo trailhead project and it was awarded at the last County Board meeting. Construction on the DeGarmo trailhead project will begin late Spring. The County will begin joint repairs along Riverside Blvd. in the Forest Hills Road and Alpine Rd area.

3.03 City of Rockford, Public Works Department

Mr. Carter reported the City will start work on a box culvert on Alpine Rd, just north of the Alpine Rd & State St Intersection later this year. A lighting project will occur along State Street between Fairview and Alpine Road. Two residential resurfacing project bids have been returned lower than expected. Work has begun to connect Shiloh and Trainer Roads; work includes removal of brush and trees. Construction on this project is expected to begin this summer.

3.04 City of Loves Park, Public Works Department:

Mr. Bruck reported on behalf the Public Works Department that the City was going out to bid for Phase 3 of Alpine Road.

3.05 Village of Machesney Park:

Not Present

3.06 Chicago/Rockford International Airport:

Not Present.

3.07 Rockford Mass Transit District:

Not Present.

3.08 City of Loves Park, Community Development Department:

Mr. Bruck reported City's Comprehensive Plan is still being worked on with completion later this year.

3.09 Village of Cherry Valley:

Not Present.

3.10 City of Rockford, Community Development Department:

Mr. Capovilla reported the City held a charrette for the Madison Street corridor. Approximately 40 residents and stakeholders attended the event and the City has received good feedback for those in attendance. The consultant and City is currently reviewing feedback and plan to draft the proposal in the next few weeks. The estimated completion is late April.

3.11 Winnebago County Planning and Economic Development Department:

Not Present.

3.12 Not Assigned

3.13 Boone County Highway Department:

Mr. Krohn reported that the County is currently out to bid for approximately \$3 million for the resurfacing of County and Township roads. The County has recently awarded the Phase 1 Engineering for the Poplar Grove Bridge.

3.14 City of Belvidere, Public Works Department:

No Report.

3.15 Village of Roscoe:

Mr. Gill reported the Village will be working on the Frontage Road reconstruction this year with some widening.

3.16 Village of Winnebago:

Not Present.

3.17 Rock River Water Reclamation District:

Not Present.

3.18 Forest Preserves of Winnebago County

No Report.

3.19 Boone County Conservation District:

No Report.

3.20 Rockford Park District:

Mr. Bragg reported that the Park District has held several interviews for civil engineering portion of the Jefferson Street Bridge. Also, the Park District has recently renamed Loves Park Playground to Darryl Lindberg Park to recognize the mayor's service.

3.21 Winnebago County Soil & Water Conservation District:

No Report.

3.22 Village of Poplar Grove:

Not Present.

3.23 Illinois Environmental Protection Agency:

Not Present.

3.24 Illinois Tollway:

Not Present.

3.25 IDOT, Division of Public Transportation:

Not Present.

3.26 IDOT, Division of Urban Program Planning:

No Report.

3.27 Ogle County Highway Department:

Not Present.

3.28 Boone County Council of Aging:

Not Present.

3.29 State Line Area Transportation Study:

Not Present.

3.30 Federal Highway Administration, Illinois Division:

Mr. Donovan reported that the rulings on the performance measures related to Pavement and Bridge Conditions and the Congestion and System Performance have been delayed pending a Regulatory Review that has been extended another 60 days. The rules are expected to become effective May 22nd.

3.31 Economic Development District of Northern Illinois (EDDNI):

No Report.

3.32 Growth Dimensions:

Not Present.

3.33 Stateline Mass Transit District:

Not Present.

3.34 Rockford Metropolitan Agency for Planning:

Ms. Turner reported that RMAP along with the STP-U/STBG Ad Hoc Committee has been working on updating the STBG Project Selection and Application Process. At the last Ad Hoc Committee meeting in January, RMAP presented the Ad Hoc Committee a selection criteria and scoring matrix, as well as a ranking of the projects provided by partner agencies. RMAP will be having a meeting with a final Ad Hoc Committee within the next month, with a final draft for recommendation at the next Technical Committee meeting. Ms. Ma reported that FY2018-FY2021 Transportation Improvement Plan (TIP) is in the process of being updated. As part of the update, RMAP staff is scheduling meetings with partner agencies to review projects that will be in the TIP. Additionally, there was an administrative modification to the FY2017-2020 TIP for a Winnebago County Highway Department project in which the project ID needed to be reassigned. Mr. Diipla announced that RMAP will be publishing the Annual Notice of Planning Activities in the Rock River Times next week (April 5th). Mr. Diipla also announced that through the RMAP Mobility Sub-Committee the call for projects for 5310 funding is open for capital rolling stock vehicles. Contact for the call for projects is Michael Hren. Applications for the 5310 funding are due by 4:00 PM on May 1st. Recommendation for the funding will be at the May Technical Committee meeting and adoption by the Policy Committee in May. Mr. Diipla reported that RMAP staff has recently attended several training workshops, including: IDOT Phase I Engineering; FHWA/IDOT Transportation Alternatives Process Review, and joint RMAP/Transform Rockford Community Conservation for the Bicycle and Pedestrian Plan.

4. RMAP FY 2017-2020 TIP AMENDMENT – RMAP RESOLUTION 2017-02:

Ms. Ma reported that RMAP has received amendments/additions to the FY 2017-2020 TIP from the following three agencies: City of Rockford, Illinois Department of Transportation, and Winnebago County Highway Department. All three of the projects are modifications related to previous projects listed in the adopted plan.

Mr. Diipla asked for a recommendation from the RMAP Technical Committee. He entertained a motion to approve. First motion made by Scott Capovilla, City of Rockford Community Development Department and seconded by Wayne Vlk, Winnebago County Highway Department. The motion carried by unanimous voice vote.

5. RMAP FY 2018 UNIFIED WORK PROGRAM (UWP):

Mr. Diipla reported that next year's (July 1, 2017-June 30, 2018) UWP draft is complete and ready for public comment. Draft document has been posted to the RMAP website. Covers the nine work elements for transportation planning that RMAP staff will be conducting over the next funding year, as well as the breakouts of funds received from FHWA, FTA, IDOT, and local governments. Examples of transportation planning tasks include finalizing STBG application and scoring criteria, UWP FY2019, Bicycle and Pedestrian Plan, TAP Application, Public Participation Plan, M&O Plan. Recommendation at the May RMAP Technical Committee Meeting.

6. RMAP TRAVEL DEMAND MODEL AND REMI INTEGRATION:

Mr. Belle presented the recent activities of RMAP staff on the Travel Demand Model and the integration of TranSight. He reviewed the travel demand modeling process, updating the model with the expansion of modeling to include Boone County, Ogle County, and State Line Transportation Area Study (Beloit, WI MPO). Updated information on the transportation network, population counts, transit ridership and employment density has been added to the travel demand model. The travel demand model will have a travel forecast year horizon to 2040.

7. RMAP COORDINATED PUBLIC TRANSIT- HUMAN SERVICES TRANSPORTATION PLAN UPDATE:

Ms. Hood updated the Committee on Human Services Transportation Plan (HSTP) progress; adopted in 2008 and amended accordingly. The anticipated public comment period for the HSTP draft is mid-April with a recommendation for the Policy Committee from the Technical Committee in June. Ms. Hood provided a breakdown of the sections and information that will be covered in the HSTP.

8. RMAP BICYCLE AND PEDESTRIAN PLAN UPDATE:

Ms. Turner updated the Technical Committee on the status of the Regional Bicycle & Pedestrian Plan including the status of the Pedestrian Suitability Index and Bicycle Demand Analysis. The written draft of the document is complete except for the Plan Implementation section which will be written once the ActiveTrans Priority Tool is calibrated. The anticipated completion date for the Bicycle and Pedestrian Plan is late spring to early summer.

9. PROGRESS REPORTS

No progress reports were presented.

10. OTHER BUSINESS

Mr. Diipla announced that Gary McIntyre, who has worked at RMAP for thirty-three years of service will be retiring next week.

II. ADJOURNMENT

Mr. Diipla entertains a motion to adjourn. Motioned by Jeremy Carter, City of Rockford Public Works, and seconded by Scott Capovilla, City of Rockford Community Development Department. Meeting adjourned at 11:03 a.m. with a unanimous voice vote.