



RMAP TECHNICAL COMMITTEE
MEETING MINUTES / Thursday, January 18, 2018
(City of Loves Park, Public Works Conference Room, 100 Heart Blvd., Loves Park)

MEMBERS PRESENT: Rob Bates, IDOT District #2; Wayne Vlk, Winnebago County Highway Department; Jeremy Carter, City of Rockford Public Works Department; Steven Thompson, City of Loves Park Public Works Department; Tim Savage, Village of Machesney Park; Jim Johnson, Rockford Mass Transit District; Nathan Bruck, City of Loves Park Community Development Department; Scott Capovilla, City of Rockford Community Development Department; Justin Krohn, Boone County; Tom Hartley, Forest Preserves of Winnebago County; Mick Johnston, Boone County Conservation District; Tim Bragg, Rockford Park District; Dennis Anthony, Winnebago County Soil and Water Conservation District

MEMBERS NOT PRESENT: Chicago/Rockford International Airport; Village of Cherry Valley; Winnebago County Planning & Economic Development Department; City of Belvidere; Village of Roscoe; Village of Winnebago; Rock River Water Reclamation District; Village of Poplar Grove

OTHERS PRESENT: Ken Terrinoni, Boone County; Doug DeLille, IDOT Division of Urban Program Planning; Jon Donovan, Federal Highway Administration; Ralph Hoesktra, Blackhawk Bicycle & Ski Club; Colin Belle, Thomas Bona, Jon Paul Diipla, Michael Dunn, and Sydney Turner, Region 1 Planning Council

With a quorum present Mr. Diipla called the meeting to order at 10:00 a.m.

1. APPROVAL OF THE NOVEMBER 16, 2017 RMAP TECHNICAL COMMITTEE MEETING MINUTES:
Mr. Diipla entertains a motion to approve the November 16, 2017 Technical Committee minutes. First motion made to approve by Jeremy Carter, City of Rockford Public Works Department and seconded by Nathan Bruck, City of Loves Park Community Development Department. The Motion carried by unanimous voice vote.

2. COMMUNICATIONS & PETITIONS:
No communications, petitions, or public comments presented.

3. AGENCY REPORTS:
3.01 Illinois Department of Transportation, District 2:
Mr. Bates reported that construction on IL-2/North Main Start will restart mid-March with an anticipated completion at end of year.

3.02 Winnebago County Highway Department:
No report.

3.03 City of Rockford, Public Works Department:
Mr. Carter reported that the City of Rockford's Capital Improvement Program for 2018 – 2022 was passed by City Council. The document is available online.

3.04 City of Loves Park, Public Works Department:
No report.

3.05 Village of Machesney Park:
Mr. Savage reported that the Village has a signalization project at the intersection of Victory Lane and Bauer Parkway, that will be going to letting this week by the State.

3.06 Chicago/Rockford International Airport:

Not present.

3.07 Rockford Mass Transit District:

Mr. Johnson reported that construction was awarded for the RMTD Downtown Transfer Center Renovation and Expansion project. Demolition on the existing facility will begin early next month. There will be a temporary transfer center setup by the end of this month. RMTD has recently welcomed a new executive director, Michael Stubbe, who began earlier this month.

3.08 City of Loves Park, Community Development Department:

Mr. Bruck reported that Loves Park City Council approved the City's Comprehensive Plan on January 2nd. The plan is available on the City's website.

3.09 Village of Cherry Valley:

Not present.

3.10 City of Rockford, Community Development Department:

No report.

3.11 Winnebago County Planning and Economic Development Department:

Not present.

3.12 Not Assigned

3.13 Boone County Highway Department:

Mr. Krohn reported that the county has two box culvert structures that will be let within the next few weeks, using local funds.

3.14 City of Belvidere, Public Works Department:

Not present.

3.15 Village of Roscoe:

Not present.

3.16 Village of Winnebago:

Not present.

3.17 Rock River Water Reclamation District:

Not present.

3.18 Forest Preserves of Winnebago County

No report.

3.19 Boone County Conservation District:

No report.

3.20 Rockford Park District:

Mr. Bragg reported that the Park District will be convening agencies/entities to update the 2012 Paths and Trails map. He has announced that the Illinois snow sculpting competition will be held on this Saturday at Sinnissippi Park.

3.21 Winnebago County Soil & Water Conservation District:

Mr. Anthony reported that the US Fish and Wildlife Service has released Conservation Management Guidelines for the Rusty Patch Bumble Bee. GIS shape files and additional information is available online.

3.22 Village of Poplar Grove:

Not present.

3.23 Illinois Environmental Protection Agency:

Not present.

3.24 Illinois Tollway:

Not present.

3.25 IDOT, Division of Public Transportation:

Not present.

3.26 IDOT, Division of Urban Program Planning:

Mr. DeLille reported that the statewide rail plan draft was released and is available for public review and comment. The state's freight plan is still in draft format until the fiscally-constrained projects chapter is completed. IDOT will be holding a competitive call for projects for freight projects; those projects will be added to the fiscally-constrained chapter. Criteria for the funding/call for projects is still being developed. IDOT's Long Range Transportation Plan is being reviewed internal

and will be released for review and public comment soon. IDOT received approximately 220 Illinois Transportation Enhancement Program (ITEP) applications, state-wide. Those applications are currently in the review phase, with an anticipated award in early Spring. He also reported that MPO's safety targets must be in by the end of February. IDOT is looking into developing an IGA to future performance target requirements.

3.27 Ogle County Highway Department:

Not present.

3.28 Boone County Council of Aging:

Not present.

3.29 State Line Area Transportation Study:

Not present.

3.30 Federal Highway Administration, Illinois Division:

Mr. Donovan reported that the federal government is operating on continuing resolution. Under Fast Act, FHWA will continue to operate. Under a continuing resolution scenario, FAST Act does not provide for the state increases that were identified in the FAST Act.

3.31 Economic Development District of Northern Illinois (EDDNI):

No report.

3.32 Growth Dimensions:

Not present.

3.33 Stateline Mass Transit District:

Not present.

3.34 Rockford Metropolitan Agency for Planning:

Mr. Diipala reported that RMAP is continuing the internal review of the Transportation Alternative Program (TAP) process. There is currently available approximately \$956,000 dollars from FY 2015 – 2017. Funds from FY 2015 will needed to be obligated by September 30th, 2018. A call for projects for TAP will occur within the next couple of months, but will not take place until after IDOT ITEP awards are made. An administrative modification to the FY2018 – 2020 TIP was received by RMAP for the signal installation at the intersection of Bauer Parkway and Victory Lane (TIP Project #5-17-3). This project is moving into advanced construction and funding reimbursement would occur at a later date. There has been a correction 2018 RMAP meeting schedule notice, sent out earlier this month has been updated to reflect that the February Technical Committee meeting will be on February 15th not on February 22nd. The schedule has been updated on RMAP website. IDOT District 2 recently sent out a memo regarding the potential funding available for crosswalk improvements at intersections with high crash rates on state routes. Inquiries are to IDOT District #2 due by February 15th.

Mr. Dunn mentioned conducting final interviews for a transit planner that will work with both RMAP and RMTD.

4. LIMEBIKE BIKESHARING:

Ms. Turner reported that RMAP, along with several of the local municipalities and agencies in the region have been in discussions with a bike sharing company, based out of San Mateo, CA and founded in 2015. They offer subsidy-free dock-less smart bikes to cities, schools, and institutions and currently located in 18 cities and 9 universities (as of December 2017). A possible bike share program in the region was researched in 2015 when RMAP completed the Bike Share Feasibility Study for the City of Rockford. Additionally, the development of a bike share program was a recommendation and short-term action item in RMAP's Bicycle and Pedestrian Plan for the Rockford Metropolitan Area.

A brief discussion took place among the members and several questions were asked about the operations of the bike sharing services.

5. MPO ALTERNATIVE TRANSPORTATION COMMITTEE:

Ms. Turner updated the Technical Committee on the development of a new MPO committee. The new committee, called the Alternative Transportation Committee will act as an advisory committee to Technical Committee on alternative transportation policy, planning, and implementation. Alternative transportation is any mode of personal transportation other than a single-occupant vehicle, including biking, walking, carpooling, and taking public transportation. The role of the committee is to support the development and implementation of the Bicycle and Pedestrian Plan and the Coordinated Public Transit-Human Services Transportation Plan, as well as review and make recommendations on the priorities of

funding and implementation of the alternative transportation programs and capital funds that are received by the MPO. Ms. Turner briefly described the structure of the committee and proposed schedule of the meetings.

6. MPO PERFORMANCE MEASURES (SAFETY PERFORMANCE TARGETS) – RMAP RESOLUTION 2018-1:

Mr. Diipala provided an update on the performance management requirements for State Departments of Transportation and Metropolitan Planning Organizations (MPO). The performance management requirements were established through several Final Rulings as a part of MAP-21 and the FAST Act. Safety is the first of seven performance management categories in which MPOs must either support the State's performance measure targets or develop targets specific to their area. IDOT has adopted a 2% crash reduction target for the number and rate of fatalities and the number of nonmotorized fatalities and serious injuries. For the number and rate of serious injuries, IDOT has chosen to use an ordinary least square projection.

With no further comments, Mr. Diipala asked for a recommendation from the RMAP Technical Committee. He entertained a motion to approve. Motioned by Tim Savage, Village of Machesney Park, and seconded by Jeremy Carter, City of Rockford Public Works Department. The Motion carried by unanimous voice vote.

7. RMAP FY 2018 – FY 2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT – RMAP RESOLUTION 2018-2:

Mr. Diipala reported that revisions to the FY 2018 – FY2021 TIP have been received from Winnebago County Highway Department, Illinois Department of Transportation, and the Boone County Highway Department. IDOT submitted an amendment to project number 1-16-10 in regards to the funding amount as well as to be moved into the Annual Element (FY 2018) from FY 2020 along with project 1-16-11. Boone County Highway Department requested a modification for project 13-14-1 to be merged from FY 2018 and FY 2019 into a single year (FY 2019). Winnebago County Highway Department requested the addition of bridge replacement project on Gleasman Road from Rockton Avenue to Riverview.

With no further comments, Mr. Diipala asked for a recommendation from the RMAP Technical Committee. He entertained a motion to approve. Motioned by Wayne Vlk, Winnebago County Highway Department and seconded by Steve Thompson, City of Loves Park Public Works Department. The Motion carried by unanimous voice vote.

8. NATIONAL HIGHWAY SYSTEM DESIGNATIONS:

Mr. Belle briefed the committee on IDOT's proposed updates to the National Highway System (NHS) within the planning area. The Federal Highway Administration through IDOT has deemed that any route classified as an Other Principal Arterial Route or higher, should be added to NHS, while roadways in which the functional classification had been downgraded to below an Other Principal Arterial would be removed from the NHS. Mr. Belle discussed the purpose, design standards, and other restrictions of the roadways on NHS. No action is required at this time but RMAP will need to adopt a formal resolution supporting the changes to the NHS in the metropolitan planning area.

9. RMAP PUBLIC PARTICIPATION PLAN:

Ms. Turner updated the committee on the progress of the 2018 update to the RMAP public participation plan including changes to the structure and layout of the document. As part of the update process, RMAP had a public survey available from October 26th to November 30th. The survey provided RMAP with information on the best methods for communicating with the public and stakeholders, as well as the best times, days, and locations for public meetings. The Public Participation Plan is currently in the federally required 45-day public comment period, which will end February 16th, 2018. Public open houses are being scheduled for the first week of February. No action is required.

10. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT PROCEDURE:

Mr. Diipala discussed the proposed TIP Amendment Procedure that will document the process a TIP amendment will go through and the data that will be requested by RMAP from partner agencies for review. The document provides definitions, thresholds, and timelines. No action is required at this time but RMAP will need to adopt the procedures through a formal resolution at a later date.

A brief discussion took place among the members and several suggestions were made for changes to the administrative modification thresholds and timelines.

11. PROGRESS REPORTS:

No progress reports.

12. OTHER BUSINESS:

No other business.

13. ADJOURNMENT:

Mr. Diipla entertains a motion to adjourn. Motioned by Scott Capovilla, City of Rockford Community Development Department and seconded by Jeremy Carter, City of Rockford Public Works Department. The Motion carried by unanimous voice vote. Meeting adjourned at 11:09 a.m.