



Rockford Metropolitan Agency For Planning

**RMAP POLICY COMMITTEE
MEETING MINUTES
Thursday, March 30, 2017
(Regional Design Center – 315 N. Main Street, Rockford)**

MEMBERS PRESENT: Mayor Mike Chamberlain, City of Belvidere; Mayor Jerry Bolin, Village of Machesney Park; Chairman Karl Johnson, Boone County; Mayor Darryl Lindberg, City of Loves Park; Mayor Larry Morrissey, City of Rockford; Joe Vanderwerff, Winnebago County; Ms. Kris Tobin, IDOT District #2.

MEMBERS NOT PRESENT: RMTD.

OTHERS PRESENT: Michael P. Dunn, Jr., Christina Washington, Jon Paul Diupla, Anna Ma, Michael Hren, Ben Rohr, Sydney Turner, Colin Belle, Ivy Hood, RMAP; Justin Krohn, Boone County Highway; John Donovan, FHWA; Doug DeLille, IDOT Urban Program Planning; Glenn Trommels, WINGIS Chairman; John Donahue, North Park Water.

1. CALL TO ORDER, ROLL CALL AND REPRESENTATION: Meeting was called to order by Mayor Chamberlain with a quorum present at 1:20 PM.

2. COMMUNICATIONS & PETITIONS:
None.

3. APPROVAL OF THE JANUARY 26, 2017 RMAP POLICY COMMITTEE MEETING MINUTES:
Motion to approve the January 26, 2017 RMAP Policy Committee meeting minutes was made by the City of Rockford seconded by the City of Loves Park. Motion carried unanimously (7-0).

4. TIP AMENDMENT – RMAP RESOLUTION 2017-2:
Mr. Dunn stated that RMAP Resolution 2017-2 is a TIP Amendment at the request of the City of Rockford, Winnebago County Highway Department (WCHD) and Illinois Department of Transportation (IDOT) for the following:

- City of Rockford / Bridge box culvert improvement project at North Alpine Road. Branch of Keith Creek; approximately 250 ft. on each side of existing structure.
- IDOT / Rehabilitation project on IL2 at Beltline Road South of Rockford to North of River Road.
- WCHD / Safety project for signage installation County-wide.

The RMAP Technical Committee unanimously endorsed RMAP Resolution 2017-2 at their March 30, 2017 meeting.

A motion to approve RMAP Resolution 2017-2 was made by the City of Rockford, second motion was made by the Village of Machesney Park. Motion carried unanimously (7-0).

5. STP-U UPDATE:

our future, our goals, our map

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Mayor Mike Chamberlain
City of Belvidere, RMAP Chair

Mayor Greg Jury
City of Loves Park

Mayor Tom McNamara
City of Rockford

Gary L. Marzorati, Board Chair
Rockford Mass Transit District

Chairman Frank Haney
Winnebago County

Mayor Steve Johnson
Village of Machesney Park

Chairman Karl Johnson
Boone County

Deputy Director Kevin Marchek
Illinois Department of Transportation
Region 2

Mr. Dunn stated that the acronym STBG is for the State Transportation Block Grant funds. RMAP has embarked on looking at a different way to allocate federal money for construction through the Surface Transportation Block Grant (STBG) fund. An Ad-Hoc Committee was created that consisted of all the partner organizations of RMAP to determine a new process for distributing those funds, the criteria in which the process uses to evaluate projects and the possible creation of a revolving five (5) year program so that small projects are not held up by larger projects.

Mr. Turner provided a brief summary on the scoring matrix that was used by reviewing and modeling them after best practices. Ms. Turner stated that nine (9) evaluation criteria are used to score the projects based on RMAP evaluation process to select and prioritize projects to receive STBG funding. The total possible score that any project can receive is 100 points. Specifically, proposed projects will be evaluated on the following characteristics:

1. Safety Considerations & Improvements	Maximum	20 points
2. Regional Significance & Planning Document Consistency	Maximum	8 points
3. Project Collaboration	Maximum	6 points
4. Total Vehicular Traffic Served / Traffic Volume	Maximum	8 points
5. Roadway Functional Classification	Maximum	4 points
6. Project Readiness	Maximum	16 points
7. Transportation System Reliability	Maximum	10 points
8. Previous STP-U / STBG Awards	Maximum	12 points
9. Additional Considerations	<u>Maximum</u>	<u>16 points</u>
	Total	100 points

After completion of the evaluation process, RMAP staff will prepare a priority list with all of the projects evaluated based on the ranking system. Staff will then submit the priority list to the RMAP Technical Committee for consideration. At which time, the Technical Committee will review and debate in light of the Evaluation Criteria. The Technical Committee will make a recommendation to the RMAP Policy Committee. Mr. Dunn stated that another Ad-Hoc Committee meeting will be held to finalize the process and choose the projects to fund which will then be brought before the Technical & Policy Committee for final approval.

6. 2ND QUARTER FINANCIAL UPDATE:

Mr. Dunn referenced the object/class spreadsheet that was handed out and shows that RMAP is currently under budget while maintaining a larger staff level. For FY18 Mr. Dunn stated he feels there will be a challenge on some of the special projects for the entire RPC concept due to legal counsel that is being sought out and a branding exercise that was not previously budgeted for. Mr. Dunn stated that half of these expenses are showing in the 1st and 2nd quarter the other half will be submitted in the 3rd quarter. Mr. Dunn is concerned about some of the contractual expenses if IDOT does not continue to fund REMI and there is also concern that the loaded wage of staff could continue to rise.

7. RMAP FY 2018 UNIFIED WORK PROGRAM (UWP):

Mr. Dunn provided a brief description of the budget for FY18 which is more than just a budget it is a reflection of the organizations priorities for the upcoming year. The UWP will be reviewed by the public for the next thirty (30) days and will be submitted back to the technical and policy committees. Mr. Dunn stated RMAP will be asking for level funding this year from our local and state partners. Mr. Dunn stated that he is looking for adoption of FY18 Unified Work Program (UWP) in May-2017.

8. COUNTY RESOLUTION FOR RPC:

Mr. Dunn stated that the legal counsel that RMAP has engaged has drafted the Articles of Incorporation and Resolution for Boone and Winnebago County Boards to pass which needs to be a joint resolution in order for the State to recognize the Regional Planning Council (RPC) being created. Mr. Dunn stated that he is not looking for action and he was just providing a status update.

9. RPC BRAND:

Mr. Dunn referenced the final proof of the logos that was provided to members and stated that the decision made by the RMAP Policy Board was to refer to the RPC as R1. There was a consensus among the Policy Board members on using Northern Illinois as the tag line.

Mayor Chamberlain entertained a motion to approve the final RPC logo R1 and to use Northern Illinois in the tag line. First motion was made by the City of Loves Park, second motion was made by the City of Rockford. Motion carried (7-0).

10. PROGRESS REPORTS:

Mr. Dunn reported that there is an Administrative Modification to the FY2017-2020 TIP for a Winnebago County Highway Department project in which the project ID needed to be reassigned.

Mr. Dunn stated that the RMAP staff participated in the following events:

- Sydney Turner and Colin Belle provided the Bicycle/Pedestrian and Greenways Plan presentation at a Transform Rockford Community event on February 15, 2017 which was well attended and received a great amount of public participation
- Jon Paul Diipla attended the IDOT Phase I Course on March 7, 2017.
- Jon Paul Diipla and Sydney Turner attended IDOT's TAP Process review Small TMA Interviews on March 14, 2017.
- Jon Paul Diipla and Sydney Turner attended IDOT's State Safety Target Coordination and Training Workshop on March 15, 2017.
- RMAP staff participated in the City of Rockford Madison Street Charrette on March 15th-March 16th, 2017.
- RMAP staff participated in a REMI Workshop on March 22nd-March 23rd, 2017.
- Gary McIntyre's last day with RMAP is Friday, March 31st, 2017 and RMAP will be hosting an open house for Gary between Noon-1:00p in the Regional Design Center.

Mr. Dunn referenced two articles he found interesting and provided copies to each member:

- Governing / Ryan McCauley article "Three Revolutions Turning the Transportation World Upside-Down".
- Newsweek / Reuters article "Trump to Unveil \$1 Trillion Infrastructure Plan this year, says Transportation Secretary Chao".

11. OTHER BUSINESS:

Mayor Chamberlain thanked Mayor Morrissey and Mayor Lindberg for their years of service.

12. ADJOURNMENT:

As there was no further business, City of Rockford made a motion to adjourn, seconded by the City of Loves Park. Approved unanimously (7-0). The meeting was adjourned at 1:52 P.M.