



**RMAP POLICY COMMITTEE**  
MEETING MINUTES / Thursday, July 20, 2017  
(City of Loves Park, City Hall – 100 Hearth Blvd., Belvidere)

**MEMBERS PRESENT:** Mayor Mike Chamberlain, City of Belvidere; Chairman Frank Haney, Winnebago County; Mr. Ken Terrinoni, Boone County; Mr. Todd Cagnoni, City of Rockford; Mr. Tim Savage, Village of Machesney Park; Mr. Dan Jacobson, City of Loves Park; Mr. Steve Ernst, RMTD; Ms. Kris Tobin, IDOT District #2.

**MEMBERS NOT PRESENT:** All present.

**OTHERS PRESENT:** Michael P. Dunn, Jr., Christina Washington, Jon Paul Diipla, Anna Ma, Ben Rohr, Sydney Turner, Colin Belle, Ivy Hood, RMAP; Doug DeLille, IDOT Planning & Programming; Don Massier, Jim Haldee, Jack Armstrong, Glenn Trommels, WinGIS Policy Board.

**1. CALL TO ORDER, ROLL CALL AND REPRESENTATION:** Meeting was called to order by Mayor Chamberlain with a quorum present at 1:34 PM.

**2. PUBLIC COMMENT & PETITIONS:**  
None.

**3. APPROVAL OF THE MAY 16 AND MAY 25, 2017 RMAP POLICY COMMITTEE MEETING MINUTES:**

Motion to approve the May 16 and May 25, 2017 RMAP Policy Committee meeting minutes was made by Winnebago County seconded by Boone County. Motion carried unanimously (8-0).

**4. RMAP COORDINATED PUBLIC TRANSIT – HUMAN SERVICES TRANSPORTATION PLAN – RESOLUTION 2017-6:**

Ms. Hood provided a brief presentation regarding the FTA required Coordinated Plan update. The main improvement to the HSTP plan is that it is a living document that can be used to address gaps in service or service needs even if we close a gap or implement a strategy.

Major gaps in transit service that was identified based on transit survey feedback, Mobility Subcommittee member comments, previous planning efforts and staff recommendations are as follows:

- Financial
- Service
- Education
- Infrastructure
- Coordination

The goals that are being pursued to close those gaps are as follows:

- Maintain or enhance existing service levels.
- Improve coordination & communication; seek efficiencies in service delivery.
- Improve education outreach of transit providers & services.

Ms. Hood stated that the HSTP Public Comment period is from April 21, 2017 to May 31, 2017. Notice for the public comment period was published in the Rock River Times on April 26<sup>th</sup> and open houses for public comment was held on May 17<sup>th</sup> and 18<sup>th</sup> at Keen Age Center, North Suburban Public Library, YWCA of Northwestern IL and the Regional Design Center.

A motion to approve RMAP Resolution 2017-6 was made by RMTD; second motion was made by Winnebago County. Motion carried unanimously (8-0).

**5. RMAP FY2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT – RMAP RESOLUTION #2017-7:**

Mr. Dunn stated that RMAP Resolution #2017-7 is a TIP Amendment at the request of the City of Rockford and the City of Loves Park for the addition of projects and modification of existing projects.

A motion to approve RMAP Resolution #2017-7 was made by RMTD; second motion was made by the City of Loves Park. The motion carried unanimously (8-0).

**6. PRESENTATION OF IDOT LONG RANGE TRANSPORTATION PLAN**

Mr. Dunn provided a brief summary of the proposed “Project Selection and Programming Process for RMAP STBG Funds” which was developed by RMAP staff after receiving feedback from the STBG Ad-Hoc Committee. The process was reviewed and finalized by the STBG Ad-Hoc Committee and RMAP Technical Committee.

A motion to approve RMAP Resolution #2017-5 was made by Boone County; second motion was made by the City of Rockford. Motion carried unanimously (8-0).

**8. PROGRESS REPORTS:**

Mr. DeLille provided a brief presentation regarding the IDOT Long Range Transportation Plan update.

Mr. DeLille stated that IDOT Secretary Randy Blankenhorn quoted the following regarding IDOT LRTP “We want our Long Range Transportation Plan to drive how we operate as an agency and how we are making investment decisions. By working together with members of the public and our industry partners, we are confident we can develop a solid vision for how we are going to invest in transportation in Illinois over the next 10 to 20 years.”

**The 2017 LRTP Goals**

- **Economic Growth:** improve Illinois’ economy by providing transportation infrastructure that allow for the efficient movement of people and goods.
- **Livability:** Enhance quality of life across the state by ensuring that transportation investments advance local goals, provide multimodal options and preserve the environment.
- **Access:** Support all modes of transportation to improve accessibility and safety by improving connections between all modes of transportation.
- **Resilience:** Proactively plan and invest in the state’s transportation system to ensure that our infrastructure is prepared for extreme weather events.

- Stewardship: Safeguard existing funding and increase revenues to support system maintenance, modernization, and strategic growth of Illinois' transportation system.
- Safety: Ensure the highest standards in safety across the state's transportation system.

Mr. DeLille stated that the IDOT LRTP outreach consisted of the following:

- Started in 2015 with communication amongst key internal and external stakeholders.
- Summer of 2016, IDOT produced a Draft Goals survey and promoted the survey through social media and at the 2016 Illinois State Fair.
- Early 2017, IDOT enlisted the help of UIC to conduct 2 rounds of outreach pertaining to objectives for the goals.
  - February, saw the release of the interactive outreach site AllOurIdeas.org/IDOT ideas.
  - May, IDOT solicited feedback on budgeting prioritization six goals, continued refinement of the objectives.
  - June/July MPO Presentations, Transport Chicago.
  - July IDOT will hold 3 stakeholder workshops in Chicago, Springfield and Metro East.

## 7. PROGRESS REPORTS

### WinGIS

Mayor Chamberlain asked Mr. Dunn for a status on the RPC and WinGIS re-location/integration. Mr. Dunn stated that co-location has been finalized and WinGIS moved in on June 1, 2017 and staff seems to be happy with their new offices. Mr. Dunn stated he provided an RPC presentation to the Winnebago County Economic Development Committee meeting on Tuesday, July 18, 2017.

If both Boone and Winnebago County passes a joint resolution to enter into a joint IGA that will then be submitted to the Governor's office.

Mr. Dunn stated the next steps would be how to move fiscal agency from the City of Rockford to an independent status. Second would be to develop a shared financial back office where we're using one set of accounting system, payroll system, human resources system and legal system. Mr. Dunn stated that RMAP and EDDNI are there but WinGIS is not and he would not be able to go further until a permanent Director is named for WinGIS with whom he would be able to work with on a one on one daily basis to accomplish the integration.

Chairman Haney stated he had concerns on how long this process has taken and asked Mr. Trommels to provide some details on what the delay is on the bylaws being approved by WinGIS Policy Board. Mr. Trommels provided a brief summary on their plan to resolving the concerns in the by-laws that the WinGIS Policy Board could approve.

Chairman Haney stated that he would like to get moving on finalizing the integration and requested that an early August-2017 WinGIS meeting be scheduled to discuss 1) WinGIS Director 2) Resolution. Mr. Trommels stated that he is comfortable with proceeding in that direction and timeline.

### ENVIRONMENTAL-SUSTAINABILITY COMMITTEE

Mr. Dunn stated that RMAP is creating an Environmental-Sustainability Committee and Ian Linnabary has been asked to serve as the Chairman and Ashley Sarver to serve as Vice-Chair. Ben Rohr, RMAP Land Use Planner will be the staff liaison to the Environmental-Sustainability Committee.

## **RPC AVAILABLE POSITIONS**

Mr. Dunn stated that RMAP is currently in the process of looking to hire for the following positions:

- Transit Planner
- Grant Writer
- Economic Development Planner

## **ADMINISTRATIVE MODIFICATIONS**

Mr. Dunn provided the following Administrative Modifications:

- IDOT / TIP #1-14-11 Highway Safety Improvement Program safety project district-wide.
- Loves Park / TIP #4-16-1 Riverside Bridge improvement project.

## **BUDGET REPORT**

Mr. Dunn stated that he will provide a year-end budget report at the August-2017 Policy Committee meeting.

## **8. OTHER BUSINESS**

Mr. Dunn stated that Representative John Cabello and RMAP is hosting an open house for IDOT Secretary Randy Blankenhorn and Illinois Tollway Director Greg Bedalov on Monday, July 31, 2017 from 11:00a-1:45p and held at the City of Loves Park, City Hall (100 Heart Blvd.).

Mr. Ernst stated that RMTD Board has taken action to move forward in searching for a new Executive Director in preparation for Rick McVinnie's upcoming retirement.

## **9. ADJOURNMENT:**

As there was no further business, Boone County made a motion to adjourn, seconded by the Village of Machesney Park. Approved unanimously (8-0). The meeting was adjourned at 2:29 PM.