



Winnebago County Geographic Information System

**Regional Design Center
Thursday June 28, 2018
12:30 p.m.**

Present by Roll Call:

Glenn Trommels, City of Rockford
Steve Thompson, City of Loves Park
Tim Savage, Village of Machesney Park
Tim Hansen, Rock River Water Reclamation District
Joe Vanderwerf, Winnebago County
John Donahue, North Park Public Water District
Jack Armstrong, Rockford Park District

Others Present:

Steven Gregg, WinGIS
Sarah Stromberg, WinGIS
Aaron Frey, WinGIS
Christina Washington, R1PC
Sydney Turner, R1PC
Anna Ma, R1PC
Michael Dunn, R1PC

ABSENT

Jim Claeysen - Village of Cherry Valley

CALL TO ORDER

The meeting was called to order at 12:33 PM

APPROVAL OF MINUTES

Motion to approve the minutes from the May 3, 2018 meeting by **Winnebago County**; Second by **North Park Water District**; **Minutes were approved by a vote of 7:0:1**

PRESENTATIONS & PUBLIC PARTICIPATION

None presented.

ACTION ITEMS

None presented

OLD BUSINESS

- **GIS Technician Position**
 - Mr. Gregg introduced Mr. Aaron Frey who started as WinGIS Technician position on Monday, June 18, 2018.
- **IGA with ETSB**
 - Mr. Trommels stated that at the last meeting he discussed getting an agreement with the 911 Board regarding the services WinGIS provides 911. Mr. Trommels anticipates on having the formal agreement completed by the next WinGIS Policy Committee meeting.

NEW BUSINESS

- **YTD Budget Report**
 - Mr. Gregg provided a brief report on the WinGIS YTD Budget and indicated that due to only having two (2) employees this past year and the cost for aerial photography was \$25K less than previously anticipated. Mr. Gregg stated that WinGIS is well ahead on their budget.

- **FY19 Budget**

- Mr. Gregg referenced the handouts he provided members which are as follows:
 1. Detailed budget report which goes over line item by line item of FY2019
 2. Budget amounts and quarterly amounts members would pay for FY2019

Mr. Gregg said this years' budget does not have a carryover amount in versus last years. Mr. Gregg stated this year he'd like to talk about what members are comfortable carrying over into next years' budget. Mr. Gregg stated that Molly at Winnebago County accounting indicated currently WinGIS has \$358K to carry over into next years' budget. Mr. Donahue stated that he'd like to determine what WinGIS reserve position should be in order to protect the budget and that maybe there should be a policy on what WinGIS reserve position should be that way that can used as the starting point from year to year. There is a consensus among members on looking into developing a cash policy for WinGIS.

A brief discussion took place among members regarding WinGIS current and future budget.

Mr. Trommels entertained a motion to approve the WinGIS budget now to sync up with the R1PC budget cycle. Motion to approve the WinGIS FY19 Budget was made by **Winnebago County**; Second by **Village of Machesney Park**; **WinGIS FY19 Budget were approved by a vote of 7:0:1.**

- **Integration Update/WinGIS Cooperative Agreement Revision**

- Mr. Gregg provided a brief summary regarding the IMRF status for Region 1 Planning Council and stated that IMRF employer status is anticipated to be voted on by the IMRF Board in August-2018. Mr. Trommels stated he thought it might be a good idea to form a subcommittee to review and clean up the cooperative agreement in general and there are two volunteers that have come forward to serve on the subcommittee which are Mike Robertson, RRWRD and Tara DeRosa, City of Rockford. There was a consensus among the board to move forward with forming the subcommittee to review and clean up the cooperative agreement.

OTHER MATTERS

None presented

NEXT MEETING

The next Policy Meeting will be held Thursday, August 23, 2018 at 12:30 pm in the Regional Design Center (315 N. Main Street-Rockford)

ADJOURNMENT

Motion to adjourn by **North Park Water District**; Second by **Winnebago County**. **Motion approved by a vote of 7:0:1.**

Respectfully submitted,

WinGIS