



Winnebago County Geographic Information System

**Regional Design Center  
Thursday August 23, 2018  
12:30 p.m.**

**Present by Roll Call:**

Glenn Trommels, City of Rockford  
Mayor Greg July, City of Loves Park  
John Donahue, North Park Public Water District  
Chad Hunter, Village of Machesney Park  
Tim Hanson, Rock River Water Reclamation District  
Joe Vanderwerf, Winnebago County  
John Donahue, North Park Public Water District  
Jack Armstrong, Rockford Park District (arrived at 12:35pm)

**Others Present:**

Steven Gregg, WinGIS  
Sarah Stromberg, WinGIS  
Aaron Frey, WinGIS  
Mike Robertson, RRWRD  
Michael Dunn Jr., R1PC  
Christina Washington, R1PC  
Chris Dornbush, Winnebago County

**ABSENT**

Jim Claeysen, Village of Cherry Valley

**CALL TO ORDER**

The meeting was called to order at 12:30 PM

**APPROVAL OF MINUTES**

Motion to approve the minutes from the June 28, 2018 meeting by **North Park Public Water District**;  
Second by **Winnebago County**; **Minutes were approved by a vote of 6:0:2** (*Mr. Armstrong arrived after the vote had taken place*)

**PRESENTATIONS & PUBLIC PARTICIPATION**

None

**ACTION ITEMS**

None

**OLD BUSINESS**

- **Aerial Photography**  
Mr. Gregg reported that the hard drive of aerial photography is on Sarah's desk and Sarah will be getting it processed. It's anticipated that the aerial photography will be available on the WinGIS website in the next several weeks.
- **ETSB Agreement**  
Mr. Trommels referenced the draft agreement that was provided to members and reported that the ETSB attorney drafted the formal agreement and Michelle Vella reviewed the agreement and didn't find any concerns with the agreement. The ETSB attorney has recommended to proceed with approving the formal agreement.

Mr. Trommels entertained a motion to approve the ETSB Agreement with the recommended change. Motion to approve the ETSB Agreement as revised was made by **North Park Water District**, Second by **Winnebago County**; **ETSB Agreement as revised were approved by a vote of 6:0:2.**

#### **NEW BUSINESS**

- **YTD Budget Report**

Mr. Gregg reported that there was not much to report but that everything was on track.

- **Integration Update**

Mr. Gregg reported that the transition is on the way; IBT banking accounts, Accountant (Jennifer Wood), Human Resources (Sam Castree) has been set up and pending IMRF Board meeting approving R1PC as and IMRF Employer is anticipated next week.

Mr. Dunn and WinGIS Board members participated in a Q&A regarding the IMRF Employer status and the reasoning for the delay.

- **WinGIS Cooperative Agreement Revision**

Mr. Gregg reported that a Sub-Committee was formed to assist in revising the WinGIS Cooperative Agreement. The Sub-Committee comprised of Steve Gregg, Sarah Stromberg, Joe Vanderwerff, Mike Robertson, Tara DeRosa and Steve Thompson. The WinGIS Cooperative Agreement was also reviewed by Michael Dunn, R1PC Executive Director and Michelle Vella, R1PC Grants & Compliance Manager.

Mr. Vanderwerff and Mr. Trommell had a few questions and Mr. Dunn and the WinGIS Policy members had a brief Q&A regarding their questions and the possible revisions that they would like to see in the WinGIS Cooperative Agreement. There was a consensus among the WinGIS Board members to hold a Special WinGIS meeting to review and possibly approve the WinGIS Cooperative Agreement with revisions. Mr. Trommels stated he would poll the members to see what date works best for a Special WinGIS Policy Board meeting.

#### **OTHER MATTERS**

None

#### **NEXT MEETING**

The next Policy Meeting will be held Thursday, October 25, 2018 at 12:30 pm in the Regional Design Center at the Regional Design Center (315 N. Main St.).

#### **ADJOURNMENT**

Motion to adjourn by **North Park Public Water District**; Second by **Village of Machesney Park**. **Motion approved by a vote of 6:0:2.**

Respectfully submitted,  
WinGIS