



RMAP TECHNICAL COMMITTEE
MEETING MINUTES / Thursday, June 21st, 2018
(City of Loves Park, Public Works Conference Room, 100 Heart Blvd., Loves Park)

MEMBERS PRESENT: Rob Bates, IDOT District 2; Frank Hodina, Winnebago County Highway Department; Jeremy Carter, City of Rockford Public Works Department; Steve Thompson, City of Loves Park Public Works; Denny Hendricks, RMTD; Nathan Bruck, City of Loves Park Community Development; Scott Capovilla, City of Rockford Community Development Department; Ashley Spohr, Winnebago County Planning and Economic Development Department; Justin Krohn, Boone County Highway Dept.; Tim Hanson, Chris Baer, RRWRD; Tom Hartley, Forrest Preserves of Winnebago County; Tim Bragg, Rockford Park District.

MEMBERS NOT PRESENT: Village of Machesney Park; Chicago Rockford International Airport; Village of Cherry Valley; City of Belvidere Public Works, Village of Roscoe; Village of Winnebago; Boone County Conservation District, Winnebago County Soil & Water Conservation District, Village of Poplar Grove.

OTHERS PRESENT: Michael Vanderhoof, Doug DeLille, IDOT, Division of Urban Program Planning; Jon Paul Diipla, Sydney Turner, Colin Belle, Brandon Geber, Anna Ma and Christina Washington, Region 1 Planning Council.

With a quorum present Mr. Diipla called the meeting to order at 10:03 a.m.

1. APPROVAL OF THE MAY 24, 2018 RMAP TECHNICAL COMMITTEE MEETING MINUTES:
Mr. Diipla entertains a motion to approve the May 24, 2018 Technical Committee minutes. First motion made to approve by Scott Capovilla, City of Rockford Community Development and seconded by Steve Thompson, City of Loves Park Public Works. The motion carried by unanimous voice vote.

2. COMMUNICATIONS:
No communications

3. AGENCY REPORTS:

3.01 Illinois Department of Transportation, District 2:

Mr. Bates reported that they are finishing up some of the sidewalks and work on the multi-use paths on the North Main project.

3.02 Winnebago County Highway Department:

No report.

3.03 City of Rockford, Public Works Department:

Mr. Carter reported that they are approximately three (3) weeks away from completing the Spring Creek resurfacing project

3.04 City of Loves Park, Public Works Department:

No report.

3.05 Village of Machesney Park:

Not Present.

3.06 Chicago/Rockford International Airport:

Not Present.

3.07 Rockford Mass Transit District:

Mr. Hendricks reported that the downtown transfer center project is slightly behind but is anticipated to be completed by the end of the year.

3.08 City of Loves Park, Community Development Department:

No report.

3.09 Village of Cherry Valley:

Not Present

3.10 City of Rockford, Community Development Department:

No report.

3.11 Winnebago County Planning and Economic Development Department:

No Report.

3.12 Not Assigned

3.13 Boone County Highway Department:

Mr. Krohn reported that work has started on the box culvert replacement on Shaw Road and which will be closed until the end of the month. Boone County's resurfacing project started two (2) weeks ago and is approximately half-way through and is anticipated to be completed by mid-July.

3.14 City of Belvidere, Public Works Department:

Not present.

3.15 Village of Roscoe:

Not Present.

3.16 Village of Winnebago:

Not Present.

3.17 Rock River Water Reclamation District:

Mr. Baer reported that their portion of work on Spring Creek is completed. Fuller Creek project is wrapping up the first phase and will be starting on the second phase. A small sewer replacement project will be starting on Milford Avenue (Route 251).

3.18 Forest Preserves of Winnebago County

No Report

3.19 Boone County Conservation District:

Not present.

3.20 Rockford Park District:

No Report.

3.21 Winnebago County Soil & Water Conservation District:

Not present.

3.22 Village of Poplar Grove:

Not Present

3.23 Illinois Environmental Protection Agency:

Not Present

3.24 Illinois Tollway:

Not Present

3.25 IDOT, Division of Public Transportation:

Not Present

3.26 IDOT, Division of Urban Program Planning:

Mr. DeLille reported that the 2018 IDOT Fall Planning Conference is scheduled for October 11-October 12, 2018 and held in Peoria. If there are topics that members would like to see discussed at the conference, please contact Doug.

Mr. DeLille reported that they are working with all the MPO's regarding their annual fiscal year and IGA are in place for planning funds for FY19.

Mr. DeLille reported that IDOT's Draft STIP Amendment has opened up the 15day public comment period for an amendment to the FY2018-FY2021 STIP.

3.27 Ogle County Highway Department:

Not Present

3.28 Boone County Council of Aging:

Not Present

3.29 State Line Area Transportation Study:

Not Present

3.30 Federal Highway Administration, Illinois Division:

Not Present

3.31 Economic Development District of Northern Illinois (EDDNI):

Not Present

3.32 Growth Dimensions:

Not Present

3.33 Stateline Mass Transit District:

Not Present

3.34 Rockford Metropolitan Agency for Planning:

Mr. Diipla reported that the Regional ITS Architecture Update Workshop was held at RIPC on Thursday, May 31, 2018.

Mr. Diipla provided the following Administrative Modification to the RMAP FY2019 UWP and stated that Chart 10: RMAP FY2019 UWP Labor Costs and Expenses, located on page 46 of the document, contained a typographical error in the form of mislabeled work element descriptions for the sub-categories of the MPO Technical Assistance Categories. The categories should have read as follows:

- 2.01 Greenways Plan & Greater RMAP Environmental – Education Network (GREEN)
- 2.02 Corridor Analysis, Economic and Traffic Simulation Modeling Assistance
- 2.03 RMAP Bicycle – Pedestrian Study
- 2.04 Organize and updating RMAP internal mapping operations
- 2.05 Environmental / NEPA / Corridor Analysis – Watershed Planning
- 2.06 RMTD and other public transit organizations: Issues/Subjects/Topics
- 2.07 RMAP Regional Freight Analysis

Mr. Diipla reported that the Performance Measures IGA has been finalized between IDOT, RMAP, Boone County and RMTD regarding data sharing.

Ms. Turner reported that the 1st Alternative Transportation Committee (ATC) meeting was held on Tuesday, June 12, 2018 at 2:00p and held in the Regional Design Center. The ATC discussed TAP projects, FTA 5310 and broke out in the following working groups:

- Mobility & Accessibility
- Active Transportation

Ms. Turner stated that at the July 20, 2018 ATC meeting up for discussion are the bylaws, nominations and election of officers.

4. MPO TRANSPORTATION ALTERNATIVES PROGRAM (TAP) – RMAP RESOLUTION 2018-11:

Ms. Turner stated that the MPO TAP call for projects was held from April 5th through May 11th and the MPO is recommending that all three (3) projects that were submitted be awarded funding as there is enough funding for all three projects. Projects submitted are as follows:

- City of Rockford
 - East State Street Sidewalk Gaps / Alpine Road to Newton Drive (\$268,400.00)
 - West State Street/Pierpont Sidewalk Gaps (\$264,592.00)
- Rockford Park District
 - Jefferson Street Bridge Underpass Approaches (\$200,000.00)

Total cost of all three (3) projects is \$732,992.00.

With no further comments, Mr. Diipla asked for a recommendation from the MPO Technical Committee. First motion made to approve by Mr. Hartley, Forest Preserves of Winnebago County and seconded by Mr. Thompson, City of Loves Park Public Works. Approved unanimously.

5. RMAP FY 2018 – FY 2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT – RMAP RESOLUTION 2018-12:

Mr. Diipla stated that RMAP Resolution 2018-12 is regarding a TIP amendment at the request of RMTD and asked Ms. Ma to provide details.

Ms. Ma stated the TIP amendment at the request of RMTD are as follows:

- RMAP #18-1 Preventive maintenance to extend the useful life of rolling stock
- RMAP #18-2 Complementary ADA Cost / Eligible charge for service to persons with disabilities
- RMAP #18-3 Security Project to improve safety
- RMAP #18-4 Shelter Project / Transit Enhancement
- RMAP #18-5 Fueling Tank Project to maintain essential operational service
- RMAP #18-6 Fixed Route Buses / Maintain safe, reliable, efficient public transit bus service
- RMAP #19-1 Preventative Maintenance Costs to extend the useful life of rolling stock
- RMAP #19-2 Complementary ADA Costs / Eligible charge for service to persons with disabilities
- RMAP #19-3 Security Project to improve safety
- RMAP #19-4 Fixed Route Buses / Maintain safe, reliable, efficient public transit bus service
- RMAP #20-1 Preventative Maintenance Costs to extend the useful life of rolling stock
- RMAP #20-2 Complementary ADA Costs / Eligible charge for service to persons with disabilities
- RMAP #20-3 Security Project to improve safety
- RMAP #20-4 Fixed Route Buses / Maintain safe, reliable, efficient public transit bus service
- RMAP #21-1 Preventative Maintenance Costs to extend the useful life of rolling stock
- RMAP #21-2 Complementary ADA Costs / Eligible charge for service to persons with disabilities
- RMAP #21-3 Security Project to improve safety
- TABLE 17: Special FTA & IDOT Funded Projects
 - #19-5 Replacement Electric Buses (FTA Low or No Emission Vehicle Program) / Maintain safe, reliable, efficient public transit bus service
 - #19-6 Charging Stations for Electric Buses (FTA Low or No Emission Vehicle Program) / To maintain essential operational service

With no further comments, Mr. Diipla asked for a recommendation from the MPO Technical Committee. First motion made to approve by Mr. Hendricks, RMTD and seconded by Mr. Bruck, City of Loves Park Community Development Department. Approved unanimously.

6. LONG-RANGE TRANSPORTATION PLAN (LRTP) UPDATE:

Mr. Diipla stated that the MPO is in the process of internally updating data for the LRTP which is a document that covers a 20-25year time span looking at needs of the transportation system within our region. The last document was updated in 2015. The next LRTP update is due in the summer of 2020.

Ms. Turner stated that the MPO staff started working on the LRTP update in December-2017 and the focus was the data collection and research phase for demographic data, funding data and congestion capacity from the TDM, public transportation data related to boarding the lighting as well as looking at safety, land use, environment impacts and health. This data will be used for the current conditions portion of the LRTP as well as setting baseline trends for scenario planning. This research included concepts, policies and best practices that State DOT and other MPO's are incorporating into their LRTP. Staff will be entering into the analysis phase to develop historical and base line trends that will assist with the various scenarios that will need to be run for the LRTP. Ms. Turner stated that the next phases will include all of the stakeholder meetings and public participation. Ms. Turner provided a brief summary on the data and outlined the steps of the next phase.

7. MPO PERFORMANCE MEASURES UPDATE:

Mr. Diipla stated that IDOT has released their targets for their PM2 and PM3 categories and the MPO are reviewing these targets.

Ms. Turner provided a brief summary on the measures the MPO will be assessing for the PM2 and PM3 categories. PM2 targets focuses on pavement and bridge conditions and PM3 targets focuses on system performance freight and CMAQ (CMAQ does not apply to this region). FHWA has adopted the RITIS tool and IDOT has provided RMAP the use of this tool to assist in assessing reliability. FHWA will be holding webinars on these two (2) final rulings and the performance targets. MPO staff will be participating in these webinars.

8. PROGRESS REPORTS:

None.

9. OTHER BUSINESS:

None.

10. ADJOURNMENT:

Mr. Diipla entertains a motion to adjourn. Motioned by Mr. Capovilla, City of Rockford Community Development Department and seconded by Mr. Bates, IDOT District #2. The Motion carried by unanimous voice vote. Meeting adjourned at 10:50 A.M.