



Rockford Metropolitan Agency For Planning

TECHNICAL COMMITTEE  
MEETING MINUTES  
Thursday, May 19, 2016

**MEMBERS PRESENT:** Wayne Vlk, Winnebago County Highway Department; Jeremy Carter, City of Rockford Public Works; Dan Jacobson, City of Loves Park Public Works; David Lindberg, Chicago-Rockford International Airport; Jim Johnson, Rockford Mass Transit District, Nathan Bruck, City of Loves Park Community Development; Scott Capovilla, City of Rockford Community Development; Greg Tilly, Winnebago County Planning and Economic Development; Rich Lundin, Boone County; Brent Anderson, City of Belvidere Public Works; Dan Kane, Boone County Conservation District; Doug DeLille, Illinois Department of Transportation Division of Urban Program Planning; Michael Hren, Economic Development District of Illinois

**MEMBERS NOT PRESENT:** Illinois Department of Transportation, District 2; Village of Machesney Park; Village of Cherry Valley; Belvidere/Boone County Regional Planning; Village of Roscoe; Village of Winnebago; Rock River Water Reclamation District; Forest Preserves of Winnebago County; Rockford Park District; Winnebago County Soil & Water Conservation District; Village of Poplar Grove; Illinois Environmental Protection Agency; Illinois Toll Highway Authority; Illinois Department of Transportation, Division of Public Transportation; Ogle County Highway Department; Boone County Council of Aging; State Line Area Transportation Study; Federal Highway Administration, IL Division; Growth Dimensions; Stateline Mass Transit District

**OTHERS PRESENT:** Gina DelRose, City of Belvidere City of Belvidere Community Development; Colin Belle, Jon Paul Diipla, Terrance Hall, and Sydney Turner, RMAP Staff.

With a quorum present Mr. Diipla called the meeting to order at 10:11 a.m.

**1. APPROVAL OF THE APRIL 21, 2016 RMAP TECHNICAL COMMITTEE MEETING MINUTES:**  
Mr. Diipla entertains a motion to approve the April 21, 2016 Technical Committee minutes. Comment made that Greg Tilly was listed in the Members Present but under agency reports stated agency was not present for Corrections for Winnebago County, City of Rockford, and Rockford Mass Transit District will be reflected in the final version. First motion made to approve Mr. Dan Jacobson, City of Loves Park Public Works and seconded by Mr. Jeremy Carter, City of Rockford Public Works. The Motion carried by unanimous voice vote.

**2. COMMUNICATIONS & PETITIONS:**  
No communications, petitions, or public comments presented.

**3. AGENCY REPORTS:**  
**3.01 Illinois Department of Transportation, District 2:**  
Not Present.  
**3.02 Winnebago County Highway Department:**  
Mr. Vlk reported that road construction continues on all three of the major projects, Bell School Road, Perryville Road Bridge, and Cunningham Road Bridge. IDOT has awarded the Forest Hills safety project and work should begin late summer.

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City of Rockford

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Winnebago County

Chairman Bob Walberg  
Boone County

Deputy Director Paul Loete  
Illinois Department of Transportation  
Region 2

**3.03 City of Rockford, Public Works Department:**

Mr. Carter reported that their major construction projects are underway. Harrison Avenue is under construction with some lane closures. Jefferson Street Bridge is open to traffic. Concourse Park Deck is on schedule, with completion in late October/early November. Most of the residential street projects are either starting construction or finishing up bidding.

**3.04 City of Loves Park, Public Works Department:**

Mr. Jacobson reported that the Alpine Road project is a week behind schedule but still on track for a completion date in early August. Work for this project includes completion of the curbs and sidewalk on the west side with removals on the east side following Memorial Day. The bids for the for the City's annual maintenance projects is a few weeks out. Working with IDOT on the Riverside Road Bridge near Wantz Park, with a postponement of the letting until winter.

**3.05 Village of Machesney Park:**

Not Present.

**3.06 Chicago/Rockford International Airport:**

No report.

**3.07 Rockford Mass Transit District:**

Mr. Johnson reported that the FTA will be visiting RMTD on Tuesday and Wednesday for the Tri-Annual Review. In the process of working on the pathway at the East Side Transfer Center.

**3.08 City of Loves Park, Community Development Department:**

No report.

**3.09 Village of Cherry Valley:**

Not present.

**3.10 City of Rockford, Community Development Department:**

Mr. Capovilla reported that the vacant planner position has been reposted.

**3.11 Winnebago County Planning and Economic Development Department:**

Mr. Tilly reported that operating under the Regional Building Code since April 1<sup>st</sup>.

**3.12 Belvidere/Boone County Planning and Economic Development Department:**

Not present.

**3.13 Boone County Highway Department:**

Mr. Lundin reported the Spring Township Bridge is almost complete and reopened soon. The Board approved the resurfacing projects. Still accepting applications for the Boone County Engineer.

**3.14 City of Belvidere, Public Works Department:**

Mr. Anderson reported that the Columbia Street reconstruction project and the State Street streetscape project are still ongoing. Resurfacing contracts are open June 1<sup>st</sup>.

**3.15 Village of Roscoe:**

Not present.

**3.16 Village of Winnebago:**

Not present.

**3.17 Rock River Water Reclamation District:**

Not present.

**3.18 Winnebago County Forest Preserve District:**

Not present

**3.19 Boone County Conservation District:**

Mr. Kane reported that the railroad will cross two of their properties and documents have been submitted to the Surface Transportation Board. Construction of bridge on County Line Road is moving forward and will affect the District due to having a piece of property on the north west side of the bridge was purchased by Open Lands and will soon close on the property. The property will have a canoe launch on the Boone County side and parking lot on the McHenry County side.

**3.20 Rockford Park District:**

Not present.

**3.21 Winnebago County Soil & Water Conservation District:**

Not present.

**3.22 Village of Poplar Grove:**

Not present.

**3.23 Illinois Environmental Protection Agency:**

Not present.

**3.24 Illinois Tollway:**

Not present.

**3.25 IDOT, Division of Public Transportation:**

Not present.

**3.26 IDOT, Division of Urban Program Planning:**

Mr. Delille reported that has been some reorganization and staff changes in the department.

**3.27 Ogle County Highway Department:**

Not present.

**3.28 Boone County Council of Aging:**

Not present.

**3.29 State Line Area Transportation Study:**

Not present.

**3.30 Federal Highway Administration, Illinois Division:**

Not present.

**3.31 Economic Development District of Northern Illinois (EDDNI):**

Mr. Hren reported that EDDNI is working on several grants for a number of agencies including recently submitting a criminal justice grant. Finishing up work on Workforce Development Plan with McHenry County, as well as Boone and Winnebago County.

**3.32 Growth Dimensions:**

Not Present.

**3.33 Stateline Mass Transit District:**

Not present.

**3.34 Rockford Metropolitan Agency for Planning:**

Mr. Dipla reported as a reminder that the Illinois ITEP application process is currently open and IDOT will be accepting application through June 17<sup>th</sup>. A link can be found on the RMAP website to access the IDOT webpage with the application materials. The sub-committee for the Surface Transportation Block Grant (STBG), formally known as the STP-U funds, meet on Monday. Discussions are continuing and will focus on region-wide priorities and what funding sources are available. Once criteria have been solidified, it will be brought forth to the Technical Committee for review. RMAP has received a draft Certification Review from FHWA/FTA for factual review and feedback. FHWA/FTA is scheduled to present at the next RMAP Policy Committee meeting with the final report.

Mr. Belle reported that Gary McIntyre of RMAP has completed the building ratings for Traffic Analysis Zones (1 most developable and 5 least developable areas) from the various agencies in the three counties for the Traffic Analysis Zones (TAZ). Data will be used for the Traffic Demand Model and REMI program.

Ms. Turner reported that staff is continuing work on the Bicycle & Pedestrian Plan update. Three public open houses will be held to kick-off the update. The meetings will be held June 1<sup>st</sup> at the Regional Center for Planning and Design, June 8<sup>th</sup> at Belvidere City Hall, and June 9<sup>th</sup> at Loves Park City Hall). A Facebook page has been created for the plan and a public survey is available online until July 31<sup>st</sup>.

Mr. Belle announced that there will be a free ArcGIS training day on June 17<sup>th</sup> for local governments.

Mr. Hall reported that RMAP is undergoing the annual update for the Transportation Improvement Program (TIP). Emails have been sent out to partner agencies with a list of projects in the current TIP. RMAP is requesting a status update on those projects as well as any projects that need to be added or modified by June 10<sup>th</sup>. The draft TIP should be available for the July Technical Committee meeting.

**4. RMAP FY 2017 UNIFIED WORK PROGRAM (UWP) – RESOLUTION 2016-6:**

Mr. Diipla stated that RMAP is looking for recommendation for the Policy Committee for the UWP. In March a draft version of the document was available for public comment from March 17<sup>th</sup> through April 28<sup>th</sup>. There were two additions to the document at the request of IDOT to include charts of the funds that have been submitted to IDOT for reimbursement but have not yet been received by RMAP and RMAP Resolution 2016-6 was incorrectly labeled 2016-5. These issues have been resolved. Mr. Diipla entertains a motion to approve RMAP Resolution 2016-6. First motion made to approve Mr. David Lindberg, Chicago-Rockford International Airport and seconded by Mr. Scott Capovilla, City of Rockford Community Development Department. The Motion carried by unanimous voice vote.

**5. RMAP FY 2016-2019 TIP AMENDMENT FOR FTA 5310 – RESOLUTION 2016-7:**

Mr. Hren informed the Committee that the Mobility Sub-committee has been meeting to discuss the FY 2015 FTA 5310 funds, about \$263,000 available. The Mobility Sub-Committee recommends four vehicles per year, two vehicles for RMTD, as well as one light-duty paratransit and one medium-duty vehicle for Boone County to replace vehicles. Mr. Diipla entertains a motion to approve RMAP Resolution 2016-7. First motion made to approve Mr. Rich Lundin, Boone County and seconded by Mr. Brent Anderson, City of Belvidere. The Motion carried by unanimous voice vote.

**6. PROGRESS REPORTS:**

No progress reports were presented.

**7. OTHER BUSINESS:**

Mr. Diipla announced that this will be the last Technical Committee meeting for Mr. Terrance Hall as an RMAP employee. He also stated that any information relating to the TIP should be sent Mr. Diipla.

**8. ADJOURNMENT:**

Mr. Diipla entertains a motion to adjourn. Motioned by approve Mr. Mr. Rich Lundin, Boone County and seconded by Mr. Jeremy Carter, City of Rockford Public Works. Meeting adjourned at 10:44 a.m. with a unanimous voice vote.