



Rockford Metropolitan Agency For Planning

## TECHNICAL COMMITTEE

### MEETING MINUTES

Thursday, September 19, 2013

**MEMBERS PRESENT:** Dan Long, IDOT District #2; Wayne Vlk, Frank Hodina, Winnebago County Highway; Patrick Zuroske, City of Rockford Public Works; Carrie Houston, Village of Machesney Park; Paula Hughes, RMTD; Nathan Bruck, City of Loves Park Community Development; Stacy Bernardi, Winnebago County Planning & Economic Development; Kathy Miller, Belvidere/Boone County Regional Planning Department; Rich Lundin, Boone County Highway; Brent Anderson, City of Belvidere; Mark Painter, Village of Winnebago; Dana Carroll, RRWRD; Tom Hartley, Winnebago County Forest Preserve District; Mick Johnston, Michael Petersen, Boone County Conservation District; Tim Bragg, Rockford Park District; Mark Lynch, Village of Poplar Grove.

**MEMBERS NOT PRESENT:** Chicago/Rockford International Airport, Village of Cherry Valley, City of Rockford Community Development, Village of Roscoe, Winnebago County Soil & Water Conservation District.

**OTHERS PRESENT:** Jon Paul Diipla, Michael Hren, Colleen Hoesly, Colin Belle, Christina Washington, Steve Ernst, RMAP Staff; Doug DeLille, IDOT Division of Urban Program Planning; Bunny Anderson, Illinois Tollway; Mark Rice, McClure Engineering; Bill Hoyt, MDES; Mark Cerutti, Citizen; Brian Leaf, Rockford Register Star.

With a quorum present Mr. Diipla called the meeting to order at 10:04 a.m.

#### 1. APPROVAL OF THE JULY 18, 2013 RMAP TECHNICAL COMMITTEE MEETING MINUTES:

Mr. Diipla entertains a motion to approve the July 18, 2013 Technical Committee minutes. First motion made to approve Kathy Miller, Boone/Belvidere County Regional Planning Department, second motion made by Rich Lundin, Boone County Highway. Motion carried.

#### 2. AGENCY REPORTS:

##### 2.01 Illinois Department of Transportation, District 2:

Mr. Long reported that IL-2 from Elmwood to Latham should be open by mid-October and the seeding and minor pay items should be completed by November 1st.

West State Street project is underway. The utility conflicts and plan changes are done and they are moving right along with the concrete pavement.

I-90 just had a deck pour and the traffic will be switched over in a couple of weeks to pour the next part. All of the ramps should be open by October 7th.

IL-2 South Main Beltline to Harrison will be completely open in a month from the Bypass to the Airport. That will probably be the end of the season for that project.

US BUS-20 from Bonus Avenue to Lawrenceville Road is a safety project. The widening on the east side is in and the traffic will be switched over within the week. The work on the west side will require fill which will have to sit over the winter.

### **2.02 Winnebago County Highway Department:**

Mr. Vlk reported that the water tower at Baxter Road & I-39 is finishing up and they have a second project this winter for a second well.

The Rockton Road project between IL-251 and Willow Brook Road is completed and is open. The bridge was closed for replacement and included an enhanced intersection at the north point facility.

The Alworth Road project from the DeLong Elevator facility to Cunningham Road is completed.

The sign upgrade project for the retro-reflectivity is about 25% complete.

The Baxter and Lindenwood intersection improvement project is a Winnebago Landfill project and will be starting soon. The ROW is just about done.

The Perryville Path South East Connection construction project started a week ago.

The first Montague Road resurfacing project from Montague Road to Bypass 20 is underway and the second project bids will be opened on September 23rd.

The Tipple Road Bridge project replacement is deferred until next year.

The Baxter/Harrisville project is under design.

The Pecatonica Prairie Trail project is complete and was officially opened last week.

The Design work continues for the Perryville Bridge replacement over the UP Railroad and the Telegraph Road Bridge over Coolidge Creek for next year.

The Design work continues for Bell School Road project from Lucky Lane to Argus.

### **2.03 City of Rockford, Public Works Department:**

Mr. Zuroske reported that the Morgan Street Bridge is 90% complete and is due to open mid-November.

The Harrison Avenue project is progressing and the Phase II design is underway and there has been significant land acquisition done. They are anticipating in having a complete set of plans in the next six months.

The Auburn Street Roundabout project is close to being completed but is currently closed until Tuesday, September 24, 2013 at which time one lane will open. This project is anticipated to be fully open mid to late October.

A portion of East State Street and West State Street has been resurfaced.

The Summit Street resurfacing project is complete.

The 20th Street project is complete between Harrison and Sandy Hallow.

The EDP project with Blackhawk Park and Seminary has gone out to bid. The Seminary portion will be done this year.

The Airport EDA project which is a complete reconstruction of Airport Drive and Falcon Road are still working through several certifications through the EDA. This project will probably not get done this year.

The Harrison Avenue Bridge plans are done. A complete deck replacement will be done and the project will be going out to bid the first of the year and will start in the spring.

**2.04 City of Loves Park, Public Works Department:**

Mr. Bruck reported that the City of Loves Park received two bids for the Woodward Way/Zenith Parkway extension. The two bidders were Sjostrom & Sons and William Charles and the project was awarded to Sjostrom & Sons. The bid amount was \$2,100,368.83.

**2.05 Village of Machesney Park:**

No report.

**2.06 Chicago/Rockford International Airport:**

Not present.

**2.07 Rockford Mass Transit District:**

Ms. Hughes reported that the Route Study consultant work is scheduled to be completed by September 30, 2013. They are hoping to get it out this winter at the most it would be next spring.

**2.08 City of Loves Park, Community Development Department:**

Mr. Bruck reported that the City of Loves Park has tentatively scheduled a Citizen Planner Workshop for November 7, 2013 and the workshop will focus on Roberts Rule.

**2.09 Village of Cherry Valley:**

Not present.

**2.10 City of Rockford, Community Development Department:**

Mr. Zuroske reported that the City Council asked that an Ad-hoc Committee be formed and be tasked to review the TIF districts in the City of Rockford.

The City's Comprehensive Plan update is in the very early stages and they are due to really revamp the City's comprehensive plan.

The Eleventh Street Corridor and the South Main Corridor Revitalization Plan is anticipating on requesting SPR funds in 2014.

Mr. Zuroske provided the report for the City of Rockford, Community Development Department since there was no representative present.

**2.11 Winnebago County Planning and Economic Development Department:**

No report.

**2.12 Belvidere/Boone County Planning and Economic Development Department:**

No report.

**2.13 Boone County Highway Department:**

Mr. Lundin reported that all of the overlay and seal coat projects are completed for the year.

Sjostrom has completed the deteriorated aisle project under Shattock Bridge and the weight limits have been lifted.

The Centerville federal project is on schedule and is about 30% complete.

The Orth Road Bridge is scheduled to be on the November 8, 2013 letting.

**2.14 City of Belvidere, Public Works Department:**

No report.

**2.15 Village of Roscoe:**

Not present.

**2.16 Village of Winnebago:**

No report.

**2.17 Rock River Water Reclamation District:**

Mr. Carroll reported that there is sewer improvement project at Kishwaukee/Airport Drive and that contract will be awarded next week.

The pump station and trunk sewer project out to Cunningham/Centerville and up West State/Meridian is under construction and moving along well.

**2.18 Winnebago County Forest Preserve District:**

No report.

**2.19 Boone County Conservation District:**

Mr. Johnston introduced Mr. Michael Petersen who is the newest Boone County Conservation District Trustee.

The Autumn Pioneer Festival is scheduled for September 28-29, 2013.

**2.20 Rockford Park District:**

Mr. Bragg reported that work continues on Highway 251 Pedestrian Overpass project. The Park District is anticipating on contacting IDOT in the near future about the project.

Mr. Bragg thanked Mr. Carroll (RRWRD) for their efforts – RRWRD sewer project was going through Parker Woods and RRWRD has been very instrumental in keeping the Park District abreast on the progress of that project.

**2.21 Winnebago County Soil & Water Conservation District:**

Not present.

**2.22 Village of Poplar Grove:**

Mr. Lynch reported that on Highway 76 there has been some milling done around the countryside mall. Both entrances will be resurfaced.

Orth Road between Highway 76 and Poplar Grove Road has been chip sealed.

The Village of Poplar Grove is working on their Comprehensive Plan and they have a goal to review their Comprehensive Plan every five (5) years. It is anticipated to be completed in 2014.

Mr. Lynch stated that he plans on providing a brief presentation to the Technical Committee about the Village of Poplar Grove at the next Technical Committee meeting in October.

**2.23 Illinois Environmental Protection Agency:**

Not present.

**2.24 Illinois Tollway:**

Ms. Anderson reported the I-90 Corridor from Elgin to Rockford is under major construction. The east bound construction is on schedule and will be completed by the end of December. In the immediate area the major construction being done is US BUS Route 20 interchange. For six weeks the east bound exit and entrance ramps to that interchange is closed. The ramps are too narrow to accommodate a work zone. The west bound exit and entrance ramps are open and will remain open. Ms. Anderson stated that she personally visited the hotels around this interchange and provided copies of the detour maps and current press release regarding the nature of the work and what it would involve.

Also on the I-90 Corridor work from Elgin to Rockford is the completion of the Route 47/I-90 Interchange and that will be opened up in the next six (6) weeks.

The advance work has begun for the reconstruction and widening of the 25 miles I-90 on the eastern segment from the Elgin toll plaza to the Kennedy that work will start right away. Next year the advance work in prepping up the shoulders in preparation for the major construction of the widening that will begin in 2015.

By the end of 2016 the entire 62 miles of the I-90 Corridor from Elgin to Rockford to the Kennedy will be widened with an extra lane. The Elgin segment to the Kennedy there will be bus transit in cooperation with PACE.

Elsewhere in the Illinois Tollway system they are preceding work with the I-57/294 interchange. An event was held with the Governor two weeks ago in which a beam was put in place for the fly over ramp that will be connecting north bound 57 to north bound 294. That interchange will be open in the fall of 2014.

At the Illinois Tollway August Board meeting the board approved \$107 million in construction and contracts at which \$46 million was allocated to start building the Elgin/O'Hare western access. In addition to the approved construction contracts the board approved a three (3) year contract with State Farm, which they will be financially supporting the Help Truck System. This is a public/private partnership with State Farm exclusively. In 2012 we helped over 32,000 patrons that travel the Tollway system.

Ms. Anderson stated that the Illinois Tollway is cracking down on toll violations. There are drivers who owe more than a \$1000 in tolls and their names will be listed. This is done through cooperation of the State legislation that was passed giving the Illinois Tollway the authority to do this publication. The Illinois Tollway is also working with the Illinois Comptroller Office where they will be withholding their state tax refund, if they are entitled to any, to help address their violation notices.

Ms. Anderson thanked RMAP for their assistance with the validated list of hotel information they provided her so she could make contact with them to provide construction status updates around the I-90/E. State Street area.

**2.25 IDOT, Division of Public Transportation:**

Not present.

**2.26 IDOT, Division of Urban Program Planning:**

Mr. DeLille reported that the IDOT Fall Planning Conference is scheduled for September 25-27, 2013 and held at the Four Point Sheraton in Fair View Heights, Illinois.

There is a Public Outreach meeting for the State Multi-Year Plan on Monday, September 30, 2013 from 4:00-6:00p and held at IDOT District #2 office in Dixon, Illinois.

**2.27 Ogle County Highway Department:**

Not present.

**2.28 Boone County Council of Aging:**

Not present.

**2.29 State Line Area Transportation Study:**

Not present.

**2.30 Federal Highway Administration, Illinois Division:**

Not present.

**2.31 Rockford Area Economic Development Council:**

Not present.

**2.32 Growth Dimensions:**

Not present.

**2.33 Stateline Mass Transit District:**

Not present.

### **2.34 Rockford Metropolitan Agency for Planning:**

Mr. Diipla reported that RMAP has received a letter from IDOT DPIT regarding designated recipient designation for the 5310 funds. FTA has released a draft circular on the proposed guidance. RMAP will be working with RMTD and discussing on how to move forward with that program. Mr. Diipla provided a brief summary on the options that available to the region.

RMAP has received the TIP approval letter from FHWA and FTA and copies are available to members if needed.

On October 7, 2013 IDOT is hosting a Performance Measures meeting in Springfield. As part of MAP-21, performance measures is an element that is coming to the forefront of all planning activities and States are responsible for setting the performance measures statewide. The MPO's will review and see how that can be matched at the local level.

Mr. Hren reported that RMAP received a notification that the Orth Road project over Beaver Creek in Boone County had been moved to advance construction status. RMAP has processed an administrative modification regarding this project.

Ms. Hoesly reported that RMAP did receive a proposal for RMAP's transportation model expansion and adding on the economic development module to the model. The proposal was received two weeks ago from REMI and PTV. The proposal went out to the selection committee and comments are due in next week. Once the contract is signed, RMAP anticipates it will take a year to build and expand transportation model and the REMI economic modeling will follow shortly after.

Mr. Ernst reported that RMAP is close to the end of the HUD Grant cycle for the Vital Signs project. The last form of civic and public engagement will be a series of open houses and held at the Regional Design Center on the following dates/times:

- Wednesday, October 16, 2013 from 1:30-5:00p
- Thursday, October 17, 2013 from 4:30-7:30p
- Friday, October 18, 2013 from 10:00a-5:00p

There will be a press release announcing the date and time. There will be printed materials, stations and online interaction regarding all the data gathered. The steering teams have been going through the final regional plan for sustainable development. This will be the last engagement session before the staff finalizes the plan and submits them as the final deliverables and closes the grant out which is due at the end of the year. Mr. Ernst encouraged members to attend the open house as their schedule allows.

### **3. RMAP FY 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM – RESOLUTION 2013-11:**

Mr. Hren stated that Resolution 2013-11 is for an IDOT project at IL-2 intersection reconstruction at Roscoe Road. There was a cost analysis done for the project and it turned out there needed to be more money allocated to the project.

Mr. Long stated that the reconstruction will be compatible with a four lane project.

Mr. Ernst stated because this project is right on the SLATS border Mr. Soltau will also be processing a resolution.

Mr. Diipla stated that RMAP is still determining whether there will be a Policy Committee meeting next week so this might go through the Policy Committee next week or it might have to wait until the October meeting.

Mr. Diipla entertains a motion to approve the recommendation of Resolution 2013-11. First motion was made by Mr. Vlk, Winnebago County Highway Department; second motion was made by Mr. Zuroske, City of Rockford Public Works. Motion carries.

**4. RMTD BUS SHELTER RECOMMENDATIONS:**

Mr. Diipla stated as part of the RMTD Route Study the current listing of bus shelters in GIS has been developed as well as proposed listed bus shelters. Mr. Diipla referred to two (2) maps displayed which highlighted the current locations of bus shelters on RMTD's fixed route. As part of finalizing the route study RMTD would like to know if there are any location that our member agencies feel that bus shelters need to be located in. This has been submitted to the RMAP Mobility Subcommittee and there has been some feedback received through that forum but we also wanted to open this up to the Technical Committee to see if there were any shelter locations Technical Committee members felt was necessary.

Ms. Hughes stated that RMTD is adding another route out on the east side which will head out to Bell School to the Cancer Center. Most of the routes just got tweaked. RMTD is very interested if there are any member agencies that need bus shelters. RMTD is looking for input and RMTD has money through 5307 funds urbanized area formula funds and also some money in JARC/New Freedom funds that has not been used yet.

Mr. Zuroske stated that he would like to see a bus shelter at Roxbury/E. State Street and he will compile of list and forward to Ms. Hughes to review.

Members had a brief discussion on possible locations for bus shelters.

Ms. Hughes stated to contact her at RMTD with any suggestions or questions.

**5. TRANSPORTATION ALTERNATIVES PROGRAM:**

Mr. Diipla stated that the RMAP application is finally here. Mr. Diipla stated that IDOT has had their call for project for the ITEP Program from May 20-August 20, 2013. As the result of MAP-21 large urbanized areas receive an allocated amount. RMAP has been working on and finalized an application (members were provided a copy of the draft TAP application). The application period will be from October 1, 2013 to January 31, 2014. Mr. Diipla provided a brief summary on the application process and how it was developed. Mr. Diipla stated that the TAP application is similar to IDOT's ITEP application. RMAP felt it best to use best practices and keep it consistent.

Mr. Diipla stated that the TAP Application will be made available on RMAP's website and RMAP staff is available to answer any questions members might have.

Mr. Ernst stated that the scoring matrix RMAP is using is in the back of the application. The total value of TAP funds available is roughly \$600,000 to award. A scoring value matrix team will be formed. A minimum of a 20% match is a requirement.

A brief discussion took place among members regarding the requirements in submitting an application.

**6. FUNCTIONAL CLASSIFICATION SYSTEM AND ADJUSTED UA BOUNDARIES:**

Mr. Diipla stated that RMAP is starting to wrap up the Functional Classification System and Adjusted UA Boundaries. Mr. Diipla referred to three (3) maps displayed which listed the functional classification for Boone and Winnebago Counties. RMAP is working on finalizing Ogle County and RMAP will have that information sent out to Technical members prior to the next meeting. Mr. Diipla provided a brief summary on the current, changes and the proposed functional classification.

Mr. Belle provided a list of changes to members for their review. Mr. Belle thanked all of the partner agencies for their assistance in the process to finalize the Functional Classification. Mr. Belle provided a brief overview on the current and proposed changes of the functional classification list.

Mr. Diipla stated that RMAP will be looking for recommendation from the Technical Committee at the next meeting.

**7. PROGRESS REPORTS ON:**

**7.01 NICTI Alternative Analysis:**

No report.

**7.02 Amtrak Service to Rockford Metro Area:**

No report.

**7.03 Regional Fiber Optic and Broadband:**

Mr. Ernst reported that there was an August deadline to have all the fiber in and lit and to extend the grant funds received from DTOP. An extension has been requested until the end of the calendar year due to some utility conflicts. All of the fiber is in at Boone County. Work is being concentrated on in Winnebago County. A press conference will be held for the lighting of the fiber at a future date/time.

**7.04 RMAP Mobility Subcommittee:**

Mr. Diipla reported that Mr. Steve Haight has accepted a new position and due to the travel requirements of his new position he may no longer be able to serve as Chair of the RMAP Mobility Subcommittee.

The RMAP Mobility Subcommittee will potentially be looking for nominations for a new Chair at next month's Mobility Subcommittee meeting.

**7.05 Comprehensive Economic Development Strategy (CEDs):**

No report.

**7.06 ComEd Smart Grid/Smart Meters:**

No report.

**7.07 HUD Sustainability Grant:**

Covered in agenda item 2.34.

**7.08 Regional School Planning:**

Mr. Diipla reported that RMAP is waiting for next year's roster from School District #205. Once the new data is received RMAP will be able to generate new maps and the School District will be able to provide cross analysis of internal operations from that data.

**7.09 Chicago/Rockford International Airport Part 150 Noise Study:**

No report.

**8. COMMUNICATIONS**

None.

**9. OTHER BUSINESS**

Mr. Zuroske stated that there were two (2) citizen's inquiries about the Whitman Interchange project and the Harrison project at Regional Design Center. The city has been working on providing these plans to display at the Regional Design Center for public viewing.

Mr. Ernst stated that there was an Energy Inspector Training Workshop held at the Regional Design Center on September 16-19, 2013.

**10. ADJOURNMENT:**

Mr. Diipla entertains a motion to adjourn. Motioned by Mr. Lundin, Boone County Highway Department and seconded by Mr. Zuroske, City of Rockford Public Works. Meeting adjourned at 11:25 a.m. with a unanimous voice vote.