



Rockford Metropolitan Agency For Planning

TECHNICAL COMMITTEE

MEETING MINUTES

Thursday, May 23, 2013

MEMBERS PRESENT: Dan Long, IDOT District #2; Wayne Vlk, Winnebago County Highway; Patrick Zuroske, City of Rockford Public Works; Jim Johnson, RMTD; Nathan Bruck, City of Loves Park Community Development; Kathy Miller, Belvidere/Boone County Planning and Economic Development Department; Rich Lundin, Boone County Highway; Brent Anderson, City of Belvidere Public Works; Tom Hartley, Winnebago County Forest Preserve District; Dan Kane, Mick Johnston, Boone County Conservation District; Jessica Cocroft, Winnebago County Soil & Water Conservation District.

MEMBERS NOT PRESENT: Village of Machesney Park, Chicago/Rockford International Airport, Village of Cherry Valley, City of Rockford Community Development, Winnebago County Planning and Economic Development Department, Village of Roscoe, Village of Winnebago, Rockford Park District.

OTHERS PRESENT: Jon Paul Diipla, Michael Hren, Colleen Hoesly, Colin Belle, RMAP Staff; Doug DeLille, IDOT Division of Urban Program Planning.

With a quorum present Mr. Diipla called the meeting to order at 10:00 a.m.

1. APPROVAL OF THE APRIL 18, 2013 RMAP TECHNICAL COMMITTEE MEETING MINUTES:

Mr. Diipla entertains a motion to approve the April 18, 2013 Technical Committee minutes as amended. First motion made to approve Mark Painter, Village of Winnebago, second motion made by Rich Lundin, Boone County Highway. Motion carried.

2. AGENCY REPORTS:

2.01 Illinois Department of Transportation, District 2:

Mr. Long reported that US-20 under Perryville Road is a patching project on US-20 Westbound and is scheduled to start June 3.

IL-2 Elmwood to Latham; the East leg is closed and is scheduled to re-open the first part of July.

West State Street started May 9 and the storm sewer is going on now. They are hoping to be able to start pavement in a month.

I-90 is a reconstruction, add lanes project and they are out grinding pavement for the next few weeks and currently there is head to head traffic in the northbound lanes.

IL-2 South Main Beltline to Harrison reconstruction project is currently working on the south section of the project due to some utility conflicts in the north section of the project. The other section of IL-2 South Main Pond to Cedar is anticipated to start June 3.

Mr. Long stated that in Boone County there is a safety project at BUS-20 going to Lawrenceville and is scheduled for a June letting.

2.02 Winnebago County Highway Department:

Mr. Vlck reported that their Baxter Road I-39 water tower improvements continue.

The Toll Bridge Plaza has been removed and all lanes are open to traffic.

There is a slight delay on the Rockton Road project from Willowbrook to IL-251 due to utility conflict resolutions.

Letting is scheduled for June 3 for the Allworth resurfacing project from DeLong Facility to Cunningham Road.

The sign upgrade project is still waiting for an award from IDOT and was scheduled for an April letting.

All of the lights are green for the June letting for the Southeast connection bike path project.

We are continuing with the design for Bell School/E. State Street intersection project for next year as well as the Perryville Road Bridge over the UP Railroad south of Harrison and the Telegraph Road Bridge over Coolidge Creek for 2014.

2.03 City of Rockford, Public Works Department:

Mr. Zuroske reported that that West State Street Project is underway for construction and the groundbreaking is scheduled for today at 12:30p and held at the Southwest Corner of West State and Avon: Parking is available on Elm Street.

The Morgan Street Bridge Project is 65% complete.

They are on their 5th neighborhood and arterial packages and all packages are coming in under budget so far.

The South Main project has construction going on in the north end.

All projects are currently on schedule.

2.04 City of Loves Park, Public Works Department:

Mr. Jacobson reported that the Design and Engineering are moving forward on their EDP TARP Project

They will be going out for bid within the next 30 days for their city wide resurfacing project.

2.05 Village of Machesney Park:

Not present.

2.06 Chicago/Rockford International Airport:

Not present.

2.07 Rockford Mass Transit District:

Mr. Johnson reported that the route study work continues.

The work on the roof at the downtown main building is about 25% complete and they have an RFQ out for design services for a small building on the east side at the East Side Transfer Site that would be able to house several busses and some site maintenance equipment.

2.08 City of Loves Park, Community Development Department:

Mr. Bruck reported that the land use transportation plan for the Forest Hills TIF District is complete and has been incorporated with the redevelopment plan for the TIF. Mr. Bruck stated that they are completing an internal review of the eligibility and redevelopment plan.

2.09 Village of Cherry Valley:

Not present.

2.10 City of Rockford, Community Development Department:

Mr. Zuroske reported that long time CD Director Reid Montgomery has retired and Todd Cagnoni who is the Deputy Director is currently the Acting Director for the City of Rockford Community Development Department.

2.11 Winnebago County Planning and Economic Development Department:

Not present.

2.12 Belvidere/Boone County Planning and Economic Development Department:

Ms. Miller reported that the Northern Illinois Farmers Conference is scheduled for June 21-June 22, 2013 at the Belvidere Community Building.

2.13 Boone County Highway Department:

No report.

2.14 City of Belvidere, Public Works Department:

Mr. Anderson reported that their City wide resurfacing project is scheduled to start June 4, 2013.

2.15 Village of Roscoe:

Not present.

2.16 Village of Winnebago:

No report.

2.17 Rock River Water Reclamation District:

Not present.

2.18 Winnebago County Forest Preserve District:

Mr. Hartley reported that the bridges they have internally are a struggle for them to get repaired, but they are researching ways to fund the repairs needed for these bridges.

2.19 Boone County Conservation District:

Mr. Slitkas reported that they are revising their master plan this year.

2.20 Rockford Park District:

Mr. Bragg reported that two weeks ago the Park District's Board of Commissioners accepted a land donation and they are looking to close on the property later this month. The area is approximately 17 acres north of the Zenith Cutter property.

They continue to work with the City of Rockford to obtain the easement through the south part section of the riverfront.

The Park District is currently looking at cost estimates for possible submission for an ITEP application.

2.21 Winnebago County Soil & Water Conservation District:

No report.

2.22 Illinois Environmental Protection Agency:

Not present.

2.23 Illinois Tollway:

Not present.

2.24 IDOT, Division of Public Transportation:

Not present.

2.25 IDOT, Division of Urban Program Planning:

Mr. Diipla introduced Mr. Doug DeLille who is the new Metropolitan Planning Manager for District #2.

Mr. DeLille reported that he did send out a notice for advance construction projects and some changes to the advance constructions projects. Mr. DeLille stated that he would keep members of the changes as they arise.

Mr. DeLille stated that IDOT will be accepting applications for ITEP funds.

2.26 Ogle County Highway Department:

Not present.

2.27 Boone County Council of Aging:

Not present.

2.28 State Line Area Transportation Study:

Mr. Soltau reported that SLATS is holding a public hearing on June 13, 2013 at 3:00p and held at the Rotary Center, Beloit, WI. Moving ahead with cooperation with IDOT on Roscoe Road/Route 2 new location and new construction (safety project).

On July 15, 2013 there will be a SLATS Technical & Policy Committee meeting.

On June 29, 2013 at 1:00 p.m. SLATS will have their mid-year review on the UWP with WISDOT.

2.29 Federal Highway Administration, Illinois Division:

Not present.

2.30 Rockford Area Economic Development Council:

Not present.

2.31 Growth Dimensions:

Not present.

2.32 Stateline Mass Transit District:

Not present.

2.33 Rockford Metropolitan Agency for Planning:

Mr. Diipla reported that RMAP staff attended a meeting on May 3, 2013 in Springfield to begin the discussion regarding Performance Measures as stipulated in MAP-21. There are seven (7) areas being focused on and they are Safety, Infrastructure Condition, Congestion Reduction, System Reliability, Freight Movement and Economic Vitality, Environmental Sustainability and Reduce Project Delivery Days. The first meeting was among all the MPO's in the State of Illinois. IDOT has formed a Technical Advisory Group and the meeting was essentially to get everyone together to see what might be feasible in terms of data collection. IDOT would like to have a uniformed system as to what is collected for each of the MPO's for Performance Measures. There will be subsequent meetings to follow to further discuss the Policies that will be implemented. As more information becomes available, RMAP will inform the Technical Committee.

The Village of Poplar Grove has submitted a request for membership. RMAP is currently reviewing the letter as well as the cooperative agreement to determine the membership that Poplar Grove would qualify for. If there is a Policy Committee in June RMAP anticipates having a resolution put together that we would take through the Technical Committee and Policy Committee to welcome in the Village of Poplar Grove.

IDOT 5310 applications (Consolidate Vehicle Procurement Program), applications itself is the CY13 cycle, but IDOT is using their remaining SAFETEA-LU dollars to award vehicles. The applications this time was limited to non-profits within the state and 5311 recipients. RMAP emailed out a summary sheet of the agencies that have applied and they have gone through the Mobility Subcommittee. There is no action required on behalf of the Technical Committee. The three (3) agencies that applied are Barbara Olson Center of Hope, Lifescape Community Services and Wesley Willows. At the May Mobility Subcommittee meetings those applications were unanimously endorsed to be forwarded on to IDOT. Once we hear about vehicle awards they will be added in to our TIP.

Mr. Diipla stated that the Transportation Alternative Program and that IDOT has released their applications. The applications for the State are from May 20, 2013 until August 20, 2013.

Mr. DiLillie stated that you can apply to both the TMA/MPO and the State Enhancement Program but if you receive an award for both you must give back one or the other.

Mr. Diipla stated that in our March meeting a scoring matrix was provided to members for their review and their input. RMAP would like to put out a call for projects in June after the Technical Committee meeting and would like to have a vote on the scoring criteria. RMAP is currently in the process of putting together an application for the local funds. As discussed in previous meetings, available funding is a little over \$600,000 for FY13 and FY14 combined that would be a call for projects locally. We are in the beginning stages on determining the formation of a selection committee. As this proceeds forward RMAP will update Technical members.

Mr. Hren stated that he would like to have a draft of the next fiscal year TIP for the June 20, 2013 Technical Committee meeting. RMAP would like to vote on the FY14-FY17 TIP in July. Mr. Hren asked members to submit any programs that need to be in the TIP as soon as possible.

3. RMAP FY2014 UNIFIED WORK PROGRAM (UWP) – RESOLUTION 2013-4:

Mr. Diipla stated that this document has been available for the past several months for review and comment. We are bringing forth today the final draft and looking for a recommendation from the Technical Committee to the Policy Committee to adopt at their meeting next week. A copy of RMAP Resolution 2013-4 was provided to members. Mr. Diipla also provided a copy of the RMAP Metropolitan Transportation Self Certification which is a document that is signed by the Chair of the RMAP Policy Committee and the Bureau Chief of Urban Planning & Programming with IDOT. Mr. Diipla distributed copies of the UWP for members review.

Mr. Diipla made note of page 26 which lists any changes that have been made to the document since the initial draft was published. There have not been very significant changes.

Mr. Diipla asked members if there were any questions or discussions regarding Resolution 2013-4; none given.

Mr. Diipla entertains a motion to approve the recommendation of Resolution 2013-4 and the signing by the Policy Committee Chairman of the Metropolitan Transportation Self Certification letter. First motion was made by Mr. Jacobson, City of Loves Park Public Works; second motion made by Mr. Zuroske, City of Rockford Public Works. Motion carries.

4. RMAP TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – RESOLUTION 2013-6:

Mr. Diipla stated that the RMAP TIP amendment is in regards to JARC and New Freedom funds and is RMAP Resolution 2013-6. A few months ago the Mobility Subcommittee put out a call for projects for the remainder of FY12 SAFETEA-LU JARC and New Freedom funds. Since that time projects have been selected. JARC has been selected to continue another year of service for the fixed route to Belvidere and the New Freedom funds will be allocated to continue same day paratransit service that RMTD has initiated. There was also a few modifications that were made to the FTA5307 funding table regarding complimentary ADA and preventative maintenance costs. RMTD is proposing to use a portion of the FY13 5307 Funds to help initiate the East Transfer Center Route. Due to time constraints they wanted to have it proposed within this amendment. RMAP checked with FTA and they were ok with RMTD's proposal. Additionally RMAP has sent out project summaries which were presented to Mobility Subcommittee and further details the projects submitted. Projects were endorsed by the Mobility Subcommittee. RMAP is requesting recommendation from the Technical Committee to the Policy Committee to approve at their meeting next week.

Mr. Diipla asked if there were any questions or discussion; none given.

Mr. Diipla entertains a motion to approve the recommendation of Resolution 2013-6. First motion was made by Mr. Zuroske, City of Rockford Public Works; second motion made by Mr. Jacobson, City of Loves Park Public Works. Motion carries.

5. FUNCTIONAL CLASSIFICATION SYSTEM AND ADJUSTED UA BOUNDARIES:

Mr. Diipla stated that RMAP has met with interested municipalities as well both counties and have received feedback regarding the functional classification systems. There have been some additions and deletions and the process is moving forward. Everyone seems comfortable with the metropolitan planning area and the adjusted urbanized area boundaries. RMAP is looking at essentially placing two resolutions but at the same time passing the boundary and functional classification. RMAP will be moving forward with that this summer.

Mr. Diipla stated that RMAP has been placing that data within GIS which will give us a comprehensive data base of the road classification. Once it is completed we can share with our members.

Mr. Belle thanked all the Technical members for their assistance through this process and stated that he will be sending an email later this week that will be the comprehensive list for both counties as well as an accompanying map to go with that which will point out the areas that we are adding or deleting. Mr. Belle stated with the City of Rockford there were a couple small additions that actually affected the surrounding functional classifications. Mr. Belle stated they are very close to wrapping this project up.

Mr. Vlk stated that they have received a letter from IDOT District 2 programming dated May 29, 2013 considering the urban boundaries and also the roadway functional classifications. There is an approval sign off section for the county, city as well as a state representative. Mr. Vlk asked if RMAP procedurally approve the urban boundary and send it to IDOT or what the actual procedure would be.

Mr. Diipla stated the census defined RMAP cannot change but for the adjusted and the metropolitan planning area (20 year boundary) RMAP is responsible for setting those boundaries. Mr. Diipla stated that he believe the idea behind the letter is to ensure the classification within the urbanized area also matches that outside of that urbanized area. We want to make sure that the classification is consistent. Mr. Diipla stated that RMAP would schedule a meeting with Boone & Winnebago Counties to discuss further.

6. PROGRESS REPORTS ON:

6.01 NICTI Alternative Analysis:

Mr. Diipla stated that negotiations are ongoing.

6.02 Amtrak Service to Rockford Metro Area:

See agenda item 6.01.

6.03 Regional Fiber Optic and Broadband:

Mr. Diipla provided maps showing where the fiber optic network is completed and what still needs to be done within the region.

6.04 RMAP Mobility Subcommittee:

Mr. Diipla stated that the next meeting is June 11, 2013 at 10:00a and held at the RMTD East Side Transfer Center located on Lyford Road, Rockford.

6.05 Comprehensive Economic Development Strategy (CEDS):

Mr. Diipla stated that a meeting is scheduled for July 31, 2013 to discuss how the CEDS document can be moved forward and integrated within the regional economic diversification plan. Time and location has not been set yet but will keep members apprised of time and location of this meeting.

6.06 ComEd Smart Grid/Smart Meters:

Mr. Diipla stated ComEd has offered to host a Policy Committee meeting and tentatively looking to hold the June meeting at ComEd's Training Facility along with a tour after the meeting. This is still tentative.

6.07 HUD Sustainability Grant:

Mr. Diipla stated that the Social and Economic Reports have been made available. We are currently working on the 3rd report which is the Environmental Report. Once that is complete we'll begin drafting the final plan. The plan itself is due January 1, 2014. RMAP is hoping to have a Steering Committee meeting on June 12, 2013 but details are still being worked out. We are still moving ahead with the project and collecting data.

6.08 Regional School Planning:

Mr. Diipla stated that RMAP is working with School District #205 and the District has provided RMAP the shape files for the larger district, sub-district and entire student roster. It is broken down by grade and RMAP is currently geocoding the addresses which takes a little of time. RMAP is assisting in helping the District understand where students of different grade levels are geographically located in the region. The District is hoping to have this information visually so they can understand where the trends are within the region for the District.

6.09 Chicago/Rockford International Airport Part 150 Noise Study:

No report.

7. COMMUNICATIONS

None.

8. OTHER BUSINESS

None.

9. ADJOURNMENT:

Mr. Diipla entertains a motion to adjourn. Motioned by Mr. Lundin, Boone County Highway Department and seconded by Mr. Zuroske, City of Rockford Public Works. Meeting adjourned at 10:45 a.m. with a unanimous voice vote.