

**RMAP POLICY COMMITTEE**  
MEETING MINUTES / Thursday, May 3, 2018  
(Regional Design Center – 315 N. Main Street, Rockford)

**MEMBERS PRESENT:** Mayor Greg Jury, City of Loves Park; Mayor Thomas McNamara, City of Rockford; Mayor Mike Chamberlain, City of Belvidere; Mayor Steve Johnson, Village of Machesney Park; Chairman Frank Haney, Winnebago County; Mr. Ken Terrinoni, Boone County; Mr. Steve Ernst, RMTD; Ms. Kris Tobin, IDOT District #2.

**MEMBERS NOT PRESENT:** All present.

**OTHERS PRESENT:** Mike Dunn, Christina Washington, Jon Paul Diipla, Anna Ma, Ben Rohr, Sydney Turner, Colin Belle, Marlana Dokken, Tretara Flowers, Dana Northcott, Thomas Bona, Ivy Hood, Jay Fieser, Michelle Vella, RIPC; John Donahue, North Park Water; Michael Stubbe, RMTD; John Donovan, FHWA; Chris Dornbush, Winnebago County; Ryan Brauns, Rockford Consulting Services; Doug DeLille, IDOT District #2; Tim Hanson, J. Hanley, RRWRD; Jack Armstrong, Rockford Park District; Joe Vanderwerff, Winnebago County Highway Department; Tim Savage, Village of Machesney Park.

**1. CALL TO ORDER, ROLL CALL AND REPRESENTATION:** Meeting was called to order by Mayor Jury with a quorum present at 1:10 PM.

**2. PUBLIC COMMENT:**  
None.

**3. APPROVAL OF THE FEBRUARY 22, 2018 RMAP POLICY COMMITTEE MEETING MINUTES:**  
Motion to approve the February 22, 2018 RMAP Policy Committee meeting minutes was made by the Village of Machesney Park seconded by the City of Belvidere. Motion carried unanimously (8-0).

**4. MPO FY2019 UNIFIED WORK PROGRAM (UWP) – RMAP RESOLUTION 2018-5:**  
Mr. Diipla stated that RMAP Resolution 2018-5 is the transportation planning work activities for next year's (July 1, 2018 to June 30, 2019) Unified Work Program (UWP). The public comment period for the UWP document was held from March 26-April 17, 2018. Mr. Diipla stated that the RMAP Technical Committee unanimously endorsed RMAP Resolution 2018-5 at their April 19, 2018 meeting. To note, the MPO received updated FHWA-PL and FTA 5305(d) planning marks after the April 19<sup>th</sup>, 2018 Technical Committee meeting. Those updated funding amounts are represented in the UWP presented to the MPO Policy Committee at this May 3<sup>rd</sup>, 2018 meeting.  
A motion to approve RMAP Resolution #2018-5 was made by the City of Rockford; second motion was made by the City of Belvidere. Motion carried unanimously (8-0).

**5. MPO PUBLIC PARTICIPATION PLAN – RMAP RESOLUTION #2018-6:**  
Mr. Diipla stated the current Public Participation Plan that the MPO has operated under was last adopted in 2008. With new ways of engaging the public in the transportation planning process as well as the integration of the MPO under the RIPC we found it necessary to revise this document to more accurately display how we

reach out to the public in terms of developing our transportation plans, but also to receive feedback on our projects from the MPO as well as other partner organizations as it relates to transportation. The document was out for a public comment period from January 2, 2018 through February 16, 2018 at which time a series of open houses was held to gain feedback from the public.

A motion to approve RMAP Resolution #2018-6 was made by the Village of Machesney Park; second motion was made by the City of Rockford. Motion carried unanimously (8-0).

#### **6. MPO TRANSPORTATION ALTERNATIVES PROGRAM GUIDANCE & APPLICATION PACKET – RMAP RESOLUTION #2018-7:**

Mr. Diipla stated that the MPO receives funding directly for implementation projects related to bicycle & pedestrian facilities. The last call for projects was utilizing FY2013-2014 dollars and that project was awarded to the Village of Machesney Park, N. Alpine Road Shared Used Path. This particular call for projects that we are currently in is from April 5, 2018 through May 11, 2018. The total amount of funding that is available is \$956,438. The MPO convened a sub-committee of our Technical Committee to discuss the criteria and standards that the MPO would use to score and prioritize projects for a recommendation from the MPO Policy Committee to program those funds. Mr. Diipla provided a brief summary of the TAP Guidance & application packet.

A motion to approve RMAP Resolution #2018-7 was made by the City of Rockford; second motion was made by the Village of Machesney Park. Motion carried unanimously (8-0).

#### **7. MPO FY2018-FY2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT – RMAP RESOLUTION #2018-8:**

Mr. Diipla stated that RMAP Resolution #2018-8 is a TIP Amendment at the request of the City of Rockford and Rockford Mass Transit District (RMTD) for the following projects:

City of Rockford

- Project #03-18-6 Safety Improvement project for Kishwaukee Street at Illinois Railway Tracks (18-00623-00-SP)
- Project #03-18-7 Safety Improvement project for Burton Street at CP Railway Tracks (18-00624-00-SP). RMTD
- Project #19-1 Preventative Maintenance Costs
- Project #19-2 Complementary ADA Costs
- Project #19-3 Security Service (Security)
- Project #19-4 Fixed Route Buses

A motion to approve RMAP Resolution #2018-8 was made by the City of Rockford; second motion was made by the City of Belvidere. Motion carried unanimously (8-0).

#### **8. MPO PERFORMANCE MANAGEMENT INTERGOVERNMENTAL AGREEMENT – RMAP RESOLUTION #2018-9:**

Mr. Diipla stated that this particular IGA is a requirement of the FAST-Act. The MPO, State DOT and providers of public transportation shall jointly agree upon and develop specific written provisions for cooperatively developing and sharing information related to transportation performance data. IDOT has coordinated with MPOs and transit providers to develop an agreement which is required to be completed by May 27, 2018. Mr. Diipla noted that the MPO has coordinated both with RMTD and Boone County as those two organizations are the designated recipients of transportation funds that come from the FTA (USDOT) as well as IDOT.

A motion to approve RMAP Resolution #2018-9 was made by the City of Rockford; second motion was made by the Village of Machesney Park. Motion carried unanimously (8-0).

**9. CREATION OF THE MPO ALTERNATIVE TRANSPORTATION COMMITTEE – RMAP RESOLUTION #2018-10:**

Mr. Diipla stated that the creation and the role of the MPO Alternative Transportation Committee will be to act as an advisory committee to the Metropolitan Planning Organization (MPO) Technical Committee on active and public transportation policy, planning, and implementation activities, and related transportation planning services. Additionally, the current functions of the MPO Mobility Subcommittee will be transferred to the Alternative Transportation Committee.

A motion to approve RMAP Resolution #2018-10 was made by the City of Rockford; second motion was made by the Village of Machesney Park. Motion carried unanimously (8-0).

**10. PROGRESS REPORTS:**

Mr. Diipla reported that there were several Advanced Construction notices received by the MPO. The following projects entered into Advanced Construction status:

- TIP Project #1-16-10 (IL-251 from Winnebago County Line to 0.3 miles north of Flagg Road)
- TIP Project #1-18-13 (McNeal Road over I-39)
- TIP Project #1-18-14 (Rotary Road over I-39)
- TIP Project #1-17-5 (IL-173 from 0.2 miles West of Caledonia Road to 0.4 miles west of Caledonia Road)
- TIP Project #1-18-6 (US 20/East State Street from Bell School Road to I-90 exit)

The Advanced Construction status is being removed from the following:

- TIP Project #5-17-3 (Signal Installation at Bauer Parkway and Victory Lane)

**11. OTHER BUSINESS**

Mr. Diipla introduced and welcomed Brandon Geber who joined the MPO as a Metropolitan Planner on April 16, 2018.

Mr. Diipla stated that USDOT has announced the Better Utilizing Investment Leverage Development (BUILD) grant program; this particular call for projects is similar to TIGER in terms of project eligibility requirements and this program replaces TIGER. If there are any potential projects the MPO Policy Committee would like to bring forth, the MPO staff would be happy to further discuss.

Mr. Diipla stated that IDOT released a call for projects for statewide planning and research funds. The call for projects has a May 16, 2018 deadline. Eligible activities for the planning funds are planning studies, data purchase /collection, and other planning related activities.

**12. ADJOURNMENT:**

As there was no further business, Village of Machesney Park made a motion to adjourn, seconded by the City of Rockford. Approved unanimously (8-0). The meeting was adjourned at 1:35 PM.