



Rockford Metropolitan Agency For Planning

RMAP POLICY COMMITTEE

MEETING MINUTES

Thursday, January 28, 2016

(City of Belvidere – 401 Whitney Blvd., Belvidere)

MEMBERS PRESENT: Chairman Scott Christiansen, Winnebago County; Mayor Mike Chamberlain, City of Belvidere; Mayor Jerry Bolin, Village of Machesney Park; Chairman Bob Walberg, Boone County; Mayor Larry Morrissey, City of Rockford; Mayor Darryl Lindberg, City of Loves Park; Ms. Kris Tobin, IDOT District #2.

MEMBERS NOT PRESENT: RMTD.

OTHERS PRESENT: Michael P. Dunn, Jr., Christina Washington, Jon Paul Diipla, Colin Belle, Terrance Hall, RMAP Staff; Dana Northcott, Thomas Bona, Sandra Belman, Sydney Turner, EDDNI; Joe Vanderwerff, Winnebago County Highway Department; Doug DeLille, IDOT Program & Planning; Tim Savage, Village of Machesney Park; Ken Terrinoni, Rich Lundin, Boone County; Bill Hoyt, Chastain & Associates; Jarid Funderburg, Growth Dimensions; Dan Jacobson, City of Loves Park Public Works.

1. CALL TO ORDER, ROLL CALL AND REPRESENTATION: Meeting was called to order by Chairman Christiansen with a quorum present at 1:25 PM.

2. COMMUNICATIONS & PETITIONS:

Mr. Dunn stated that there is an Administrative Modification that he would like to notify the Policy members of, as follows:

- TIP#2-13-4, Bell School Road from Lucky Lane to Argus Drive.
- TIP#3-12-90, Rockford Local Bridge Program and Alpine Road Box Culvert over the south branch of Keith Creek are no longer in Advanced Construction status.
- 21-16-1, Macklin Road Bridge west of Stillman Road is now in Advanced Construction.

There has also been one funding-related Administrative Modification as follows:

- TIP#5-15-21, Alpine Road Path south of Juniper Lane to north of Story Book Lane

To better match funding agreements that are in place, the totals for this project have been updated. The total cost is now \$775,540 with a breakdown of funds of TAP monies at \$620,432 and Local monies at \$155,108. These changes were small enough that an Administrative Modification was appropriate to resolve them.

3. APPROVAL OF THE DECEMBER 10, 2015 RMAP POLICY COMMITTEE MEETING MINUTES:

Motion to approve the December 10, 2015 minutes was made by the City of Loves Park, seconded by Village of Machesney Park. Motion carried unanimously (7-0).

4. RMAP FY2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM – RMAP RESOLUTION 2016-1:

Mr. Dunn stated that the numbers in the TIP for Sandy Hollow Road from 20th Street to Alpine Road, TIP Project 3-16-1, need to be updated. The project now requires an overlay and a glass grid underneath it to help mitigate future cracking issues. The HSIP monies have been reduced to better reflect funding agreements and the local contribution has been increased to the point that the total dollars remain the same.

A motion to approve RMAP Resolution 2016-1 was made by the Village of Machesney Park, second motion was made by the City of Loves Park. Motion carried unanimously (7-0).

5. RMAP FY-2017 UWP:

Mr. Dunn stated he is combining agenda item #5 & #6 for efficiency purposes.

Mr. Dunn stated that the UWP is always RMAP's formalized budget every year. Mr. Diipla provided an update to the Technical Committee at their January 21, 2016 meeting regarding the process RMAP is embarking on for 2017 UWP. Mr. Diipla anticipates to have a draft out in March and finalize the FY-2017 UWP in May-2016. Mr. Dunn stated that RMAP will be looking to a fresh approach to the document considering many of the recent changes, including the joint operations between RMAP and EDDNI. This will change the way the budgeting looks as the scope of the operations expand, and also the bringing in of new partners will change the local expenditures and incomes reflected in the document.

FINANCIAL REPORT:

Mr. Dunn referred to the financial report handout that he provided members. It is an expanded version of what the RMAP Policy and EDDNI Board approved back in October-2015. Both the RMAP and EDDNI Board approved this as an eight (8) month budget headed into end of state fiscal year on June 30th. We proposed an eight (8) month budget from November 1st to June 30th for combined operations based on the revenues that EDDNI and RMAP predicted it would receive. It shows cost sharing of the facility with its rent, office supplies or IT and then it shows our respective travel budgets, labor budgets and some of the administrative/HR costs. The financial report has been updated to reflect November-December 2015 expenditures/revenue. Currently RMAP/EDDNI is at the 25% mark. Mr. Dunn stated that he is happy to say that EDDNI operations have stabilized and are running to a 25% level, but their revenue is erratic. RMAP has a cash flow issue as well due to the fact that RMAP's state and federal funds are still on hold. RMAP did receive a pass through from FHWA and that is reflected on the report. Labor is tracking pretty close to 25% for both organizations and that includes onboarding Mr. Hall as an additional employee. Mr. Dunn stated that the budget is accurately following back from October's approval and most of the line items are running at that 25% range. Mr. Dunn brought attention to the fiscal gain/loss line; EDDNI is still on track for a \$41,000 deficit over the eight (8) months and only if revenue meets predictions. RMAP is strong and should have approximately a \$20,000 surplus as we track to budget.

A brief discussion was held among members regarding EDDNI's budget concerns and projected initiatives that EDDNI is working on to generate more revenue.

RMAP INITIATIVES

Mr. Dunn stated that RMAP is working on a few initiatives that are outside the norm. RMAP has taken on requests from the City of Rockford Library and their planning and District #205.

EDDNI INITIATIVES

Ms. Northcott stated that the EDDNI staff is working on a few grants and contracts. With the CEDS planning process; EDDNI was able to coordinate with a number of people and received very positive responses. EDDNI is currently working with NWIA on updating a number of their documents. EDDNI is currently working on the following:

- Boone County Health Department
- City of Rockford TASP
- RMAP Brownfields
- Received contract for Administrative Cost through Chicago/Rockford International Airport

6. RMAP FY-2016 2ND QUARTER FINANCIAL REPORT:

See agenda item #5.

7. FINAL CEDS PRESENTATION

Mr. Dunn stated that Mr. Bona has met with all the County Board and its members and the CEDS document has been approved unanimously by Winnebago and Boone Counties and preliminary approval by McHenry County. Regionalism is the foundation of the CEDS document.

Mr. Bona provided a brief summary of the final CEDS document.

Goal I: Regional Collaboration

- A collaborative economic development strategy within the Northern Illinois Region emphasizing communication, cooperation, alignment of initiatives, shared assets, and promotion of the region for business investment.

Why Regional Collaboration First?

- Stakeholders said collaboration is key to implementing many of the CEDS plan actions.
- Lack of alignment/shared commitment has held region back in past efforts.
- Collaboration is why CEDS happened – first Boone/Winnebago, now including McHenry.
- EDA's top investment priority is "Collaborative Regional Innovation", including intergovernmental collaboration.

Strengths Already Exist in Collaboration

- RMAP cited for bringing Boone and Winnebago together.
- EDDNI formed as regional shared asset; collocating with RMAP.
- Make it in America / Investing in Manufacturing Communities Partnership applications brought cities, counties, education, economic development, workforce together.

But Weaknesses Also Identified

- Only urbanized area in Illinois without regional planning council.
- 2012 diversification plan: "In order to grow, strengthen, and diversify its economy, the Rockford region must work together toward common goals."
- Without governments working together, "Potential for additional regulation and uncoordinated investment."

This Gives Us Opportunities

- Can take best practices from elsewhere and make them work in our local context.
- Not a "one size fits all model", builds on existing service strengths of RMAP/EDDNI.
- Save taxpayer money while delivering better service.
- A willingness to work beyond 3 counties.

Regional Planning Commission – Action 1

- 3-county Strategy Committee agreed this was top priority, would strengthen other initiatives.
- RPC to provide "a variety of planning, research, and back-office services."
- Different levels of services for different counties as needed."
- Research and planning partner for economic development.

RPC Would Support Other Initiatives

- Increased collaboration and communication regarding land use, transportation and economic development.
- Ranking of sites for redevelopment potential.
- Better coordination of incentives, research on effectiveness.
- Sharing of best practices on permit and review process to incorporate “culture of yes.”

A brief discussion and Q&A took place.

8. PROGRESS REPORTS:

FAST ACT

Mr. Dunn reported that Mr. Hren prepared some information of the funding coming our way in the Fast Act. RMAP was told earlier this week that the USDOT is not prepared to truly speak what is in that legislation and everybody is on a wait and see mode.

STP-U AD-HOC COMMITTEE

Mr. Dunn stated that the second STP-U Ad-Hoc Committee meeting was held on Friday, January 22, 2016. A good discussion was held among the Technical members. RMAP is to update some items that were outdated and re-circulate to all the Technical members for their review.

TAP

Mr. Dunn stated that RMAP is trying to get a handle on what the funding amounts will be for the next TAP project. RMAP hopes to mirror the STP-U process regarding TAP funds. RMAP will work on setting guidelines that both fund sources can follow. Through FY-2014 and FY-2015 there's approximately \$320,000 available. We're waiting to get an estimate of FY-2016. At some point there should be enough money available for another TAP project to be selected.

SPF FUNDS

Mr. Dunn stated that we are waiting, as is CMAP, on how IDOT will calculate SPF Funding for both FY16 & FY17.

REQUEST BY MAYOR MORRISSEY RE: REGIONAL PLANNING COMMISSION

Mr. Dunn stated that he has circulated three documents regarding the process of the Regional Planning Commission:

- By Laws of the Regional Planning Commission
- Cooperative Agreement / Forming and Empowering the Rockford Metropolitan Agency for Planning
- By Laws of the Economic Development District of Northern Illinois

Mayor Morrissey provided some comments. Mayor Morrissey indicated that he echoes Mr. Dunn's request to receive feedback in order to move the Regional Planning Commission forward ASAP.

There is consensus among the RMAP Policy Committee members that a Regional Planning Commission presentation should be presented to all the individual municipal boards. Mayor Morrissey indicated that he'd like RMAP to provide an RPC presentation at the P&D Committee meeting in February-2016. There's a consensus among Policy members to get as much input as possible.

9. OTHER BUSINESS:

PLANNERS NETWORK

Mayor Chamberlain stated he attend the Planners Network meeting on January 14, 2016 that was led by Mr. Jon Paul Diipla and greatly appreciates the work each of these planners do for their organization.

50TH ANNIVERSARY

Mayor Bolin announced and congratulated Chairman Bob Walberg on his 50th Wedding Anniversary.

CITIZENS FOR REBUILDING ROCKFORD

Mayor Morrissey stated that the City of Rockford will be going through the process of a 1% sales tax referendum and has a "Citizens for Rebuilding Rockford" event scheduled for Friday, January 29, 2016 at Noon and held at Stockholm Inn, Rockford.

10. ADJOURNMENT:

As there was no further business, City of Loves Park made a motion to adjourn, seconded by the Village of Machesney Park. Approved unanimously (7-0). The meeting was adjourned at 2:31 P.M.