



Rockford Metropolitan Agency For Planning

RMAP POLICY COMMITTEE

MEETING MINUTES

Thursday, May 28, 2015

(Boone County, Administration Building – 1212 Logan Avenue, Belvidere)

MEMBERS PRESENT: Chairman Scott Christiansen, Winnebago County; Mayor Mike Chamberlain, City of Belvidere; Mayor Lawrence J. Morrissey, City of Rockford; Mayor Jerry Bolin, Village of Machesney Park; Dan Jacobson, City of Loves Park; Pastor Herbert Johnson, RMTD; Ms. Kris Tobin, IDOT District #2. Chairman Bob Walberg, Boone County arrived at 1:27p.m.

MEMBERS NOT PRESENT: All present.

OTHERS PRESENT: Michael P. Dunn, Jr., Christina Washington, Colin Belle, RMAP Staff; Frank Hodina, Winnebago County Highway Department; Justyn Miller, Joanne Rousee, Rich Lundin, Boone County; Tim Savage, Village of Machesney Park; Doug DeLille, IDOT Program & Planning; Dana Northcott, EDDNI; Bill Hoyt, Chastain & Assoc., Laura Velna, Barbara Olson.

1. CALL TO ORDER, ROLL CALL AND REPRESENTATION: Meeting was called to order by Chairman Christiansen with a quorum present at 1:19 PM.

2. COMMUNICATIONS & PETITIONS:
None.

3. APPROVAL OF THE APRIL 30, 2015 RMAP POLICY COMMITTEE MEETING MINUTES:
Motion to approve the April 30, 2015 minutes was made by the Village of Machesney Park, seconded by City of Rockford. Motion carried unanimously (7-0).

4. FY-2016 UNIFIED WORK PROGRAM (UWP) – RMAP RESOLUTION 2015-2:
Mr. Dunn stated that RMAP Resolution 2015-2 has been reviewed and discussed by the RMAP Technical Committee for the last several months. Today RMAP is requesting final adoption of the FY-2016 Unified Work Program. Mr. Dunn, Jr. referenced the 2nd to the last page of the UWP document and stated that this page is the annual budget for FY-2016. With the approval and adoption of the Resolution 2015-2 would also authorize that the Chairman of the RMAP Policy Committee to sign the Certification letter with IDOT that would then be handed to Mr. DeLille today for IDOT to sign.

A brief discussion took place regarding if/any differences from this year’s (FY-2015) budget vs FY-2016. Chairman Christiansen entertained a motion to approve RMAP Resolution 2015-2. First motion was made by the City of Belvidere, second motion was made by the City of Rockford. Motion carried unanimously (7-0).

5. DESIGNATED RECIPIENT STATUS FOR FTA 5310 FUNDS – RMAP RESOLUTION 2015-5:

Mr. Dunn stated that RMAP Resolution 2015-5 was unanimously endorsed by the RMAP Mobility Subcommittee at their May 12, 2015 meeting but due to an absence of a quorum on May 21, 2015 the RMAP Technical Committee was not allowed to deliberate on this item. Mr. Dunn stated that RMAP has little to no involvement on this joint agreement between RMTD and IDOT. The joint agreement between RMTD and IDOT is stating concurrence in the selection of a designated recipient for FTA 5307 funding will be RMTD. The Designated Recipient is required by FTA Circular 9030.21E to receive FTA 5310 funding for the Rockford Urbanized Area.

Chairman Christiansen entertained a motion to approve RMAP Resolution 2015-5. First motion was made by the Village of Machesney Park, second motion was made by the City of Belvidere. Motion carried unanimously (7-0).

6. FTA 5310 & FTA 5339 TIP AMENDMENT – RMAP RESOLUTION 2015-6:

Mr. Dunn, Jr. stated that this TIP Amendment was a request from RMTD and is similar to the last item but more of apportionment of FTA 5310 funds coming out of FY-2015 and funds FTA 5339 coming out of both FY-2013 and a portion of FY-2014. On the motion is an addendum which shows the equipment being purchased for para-transit vehicles. RMAP is more or less an oversight agency assisting IDOT and RMTD.

Chairman Christiansen entertained a motion to approve RMAP Resolution 2015-6. First motion was made by the City of Rockford, second motion was made by the City of Belvidere. Motion carried unanimously (7-0).

7. RMAP FUNCTIONAL CLASSIFICATION SYSTEM AMENDMENT:

Mr. Dunn stated that this was a request by the City of Rockford to facilitate more so with IDOT the reclassification of IL-2 marking along Wyman Street between north of Cedar Street and US Business 20 / Chestnut Street to be relocated on South Main Street.

Mayor Morrissey provided a few remarks regarding the request due to future downtown developments.

Chairman Christiansen entertained a motion to approve RMAP Resolution 2015-7. First motion was made by Boone County, second motion was made by the City of Belvidere. Motion carried unanimously (8-0).

8. PROGRESS REPORTS:

LRTP / GREENSWAY MAP / BETTER ROADS

Mr. Dunn stated that RMAP has held some very successful LRTP presentations for several organizations over the last several weeks as well as a public display at the Rockford City Market at opening day on May 22, 2015. RMAP has received quite a few feedback. At the last LRTP Document update in 2010 RMAP receive around ten (10) comments/signatures; this time around RMAP has received closer to eighty (80) comments/signatures. RMAP is has tried to figure out different ways in conducting public participation to get the most input. LRTP document update is moving ahead and RMAP anticipates adoption at the July-2015 RMAP Policy Committee meeting. Mr. Dunn, Jr. stated that on his docket again is to get feedback from Colin or a preliminary draft regarding the Greensway Map which is scheduled for June 10, 2015. Mr. Dunn, Jr. stated that he's also looking to receive a local Better Roads Book by the 4th of July.

TRAFFIC SIGNAL LIGHTS

Mr. Dunn, Jr. referenced a handout he provided regarding his research on Mr. Ryan's request last month on how to use iFIBER for coordinated traffic signals. Mr. Dunn, Jr. stated that during his research he found that RMAP in 2009 had actually passed a resolution for a study. Also handed out was a Solve article regarding what Columbus has done to computerize their traffic signal system and TMC improve regional connectivity. There was a brief discussion among members on how to modernize and have a consistent traffic signal system. There's a consensus to keep this on the shelf for future review as the broadband/iFIBER project expands.

RMAP METROPOLITAN PLANNER POSITION

Mr. Dunn stated that the first round of phone interviews will be held next week for a short list of 9 candidates. Shortly after we'll narrow it down to 3-4 for a face to face interview. If any Policy members are interested in meeting any of the candidates, Mr. Dunn, Jr. indicated RMAP would be happy to accommodate. Mr. Dunn, Jr. indicated he hopes to have someone hired by the 4th of July.

BALANCE SHEET

Mr. Dunn stated that he's completed an internal audit over the last sixty (60) days. Mr. Dunn, Jr. stated that he believes he's turned around a understood deficit balance to a \$20 to 30 thousand surplus. There were reimbursement that needed to take place for past charges and with those reimbursement processed RMAP should enter FY-2016 with a 20 to 30 thousand balance.

REGIONAL GOVERNANCE

Mr. Dunn stated that he received a letter of engagement from Kevin Richardson to pick up where we left off regarding a Regional Governance. Mr. Dunn stated that he is working on a possible group visit to Champaign which is a good model for a Regional Planning Commission. Mr. Dunn has had conversations with Mr. Cameron Moore who has indicated that he would be happy to provide a tour and a discussion on the process Champaign took to become an RPC and stay as a successful RPC. Members had a brief discussion and there was a consensus to discuss further in a separate meeting as well as continue the discussion at future Policy Committee meetings.

9. OTHER BUSINESS:

GROUP HEALTH INSURANCE

Chairman Christiansen asked that a discussion be opened regarding the possibility of a collaborative insurance which could possibly save each of the municipalities some money. A brief discussion took place among members on each municipalities insurance needs and what each municipality offers their employees.

RAIL

Chairman Christiansen asked Mr. Hodina to provide a brief summary regarding the rail lines in the region and what it would take to bring those rail lines up to par for possible future uses.

RREDD/EDDNI

Mr. Dunn, Jr. stated that RREDD's relocation to the RMAP location has been very successful and already we're seeing a coordinated productive collaborative.

10. ADJOURNMENT:

As there was no further business, City of Belvidere made a motion to adjourn, seconded by the City of Rockford. Approved unanimously (8-0). The meeting was adjourned at 2:13 P.M.