



## Northern Illinois Land Bank Authority

Meeting Minutes

Monday, May 4, 2020, 10:30 am

Teleconference

### 1) Call to Order

With a quorum present, the meeting was called to order by Michael Dunn at 10:33 am.

### 2) Roll Call

Members Present: City of Freeport, Andrew Zupkoff; Village of Machesney Park, James Richter; Boone County, Sherry Giesecke; City of Belvidere, John Wolf; City of South Beloit, Ted Rehl; Winnebago County, Gary Anderson, joined at 10:39 am.

Members Absent: City of Rockford, Todd Cagnoni; City of Loves Park, Steve Thompson.

Others Present: Michael Dunn, Eric Setter, Megan Devine, RPC

### 3) Public Comment

None provided.

### 4) Approval of January 29, 2020, Board of Trustees Meeting Minutes

Mr. Dunn entertained a motion to approve the January 29, 2020 NILBA meeting minutes. First motion made to approve by the City of Belvidere, and seconded by Winnebago County. Motion approved unanimously (5-0).

### 5) Approve FY 2021 Budget

Mr. Dunn provided a brief summary of the FY 2021 budget and balance sheet, set to begin on July 1, 2020. He highlighted the remaining balance of IHDA funds and the financial parameters of Land Bank operations and acquisitions without those funds. Mr. Dunn entertained a motion to approve the FY 2021 Budget. First motion made to approve by Boone County, and seconded by Winnebago County. Motion approved unanimously (6-0).

### 6) County Trustee Update

The Winnebago County Trustee sales system is now live. Mr. Setter provided a brief demonstration, showing the board how to search for properties, submit a bid/application, update a bid, etc. Updates and notifications have been sent via Facebook and to Land Bank email subscribers. Over 900 unique visitors have visited on the website to date, which is a successful level of community engagement. Mr. Setter communicated the current County Trustee bid analysis (properties for sale, total bids, etc.). He then noted that yard signs will be put up this week, attracting additional buyers. The mowing program is set to begin on Monday, May 11<sup>th</sup>. Mr. Setter responded to questions regarding minimum bids and the amount of time given to the board for disposition approvals.

**7) Property Acquisition Approvals**

Mr. Setter stated that the following properties appear to meet the abandonment criteria.

- a) **1512 Hayes, South Beloit**
- b) **614 Wheeler, South Beloit**
- c) **300 Surf Trail, South Beloit**
- d) **902 Hayes, South Beloit**

Mr. Setter explained that these properties were brought to the Land Bank by the City of South Beloit. He explained that getting these properties into compliance is a success and at that point, the Land Bank will cease pursuit of the properties. Mr. Setter entertained a motion to approve all property acquisitions. First motion made to approve by Winnebago County, and seconded by the City of Belvidere. Motion approved unanimously (6-0).

**8) Staff Report**

Mr. Setter reported that court cases are in process for Land Bank properties in all three counties. Court dates may be adjusted or postponed due to the ongoing shelter in place orders.

**9) New Business**

None provided.

**10) Adjournment**

Mr. Setter entertained a motion to adjourn. First motion made to approve by Boone County, and seconded by the City of South Beloit. Motion approved unanimously (6-0). Meeting adjourned at 11:16 am.

Prepared by Megan Devine

Minutes approved by action of the Committee: \_\_\_\_\_