



## MPO Technical Committee

Meeting Minutes

Thursday, November 19, 2020

Region 1 Planning Council, 127 N Wyman St., Suite 100, Rockford, IL 61101

### 1) Call to Order

With a quorum present, the meeting was called to order by Ms. Turner at 10:02 am.

### 2) Roll Call

**Members Present:** Illinois Department of Transportation, District 2; Winnebago County Highway Department; City of Rockford, Public Works Department; City of Loves Park, Community Development Department; City of Rockford, Community Development Department; Boone County, Planning Department Boone County Highway Department; City of Belvidere, Public Works Dept.; City of Belvidere, Planning Department; Rock River Water Reclamation District; Boone County Conservation District; Rockford Park District.

**Members Absent:** City of Loves Park, Public Works Department; Village of Machesney Park, Public Works; Chicago/Rockford International Airport; Village of Machesney Park, Community Development Department; Rockford Mass Transit District; Winnebago County Planning and Economic Development Department; Forest Preserves of Winnebago County; Winnebago County Soil & Water Conservation District

**Others Present:** Doug DeLille, Illinois Department of Transportation, Division of Urban Program Planning; John Donovan, Federal Highway Administration, Illinois Division; Ivy Hood, Kara Harmet, Michael Dunn, Melisa Ribikawski, and Sydney Turner, Region 1 Planning Council.

### 3) Public Comment

There were none present who wished to address the committee.

### 4) Consent Agenda

(a) APPROVAL OF THE OCTOBER 22, 2020 MPO TECHNICAL COMMITTEE MEETING MINUTES

(b) MPO FY 2021 – FY 2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT - MPO RESOLUTION

**2020-09:** Amendment to the MPO FY 2021-2024 TIP at the request of the City of Rockford for the inclusion of a new project. The MPO Technical Committee is asked for its recommendation of MPO Resolution 2020-09.

Ms. Turner entertained a motion to approve the consent agenda for the October 22, 2020 MPO Technical Committee Meeting Minutes and MPO Resolution 2020-09.

A request was made to update the October 22, 2020 meeting minutes to change the Winnebago County Highway Department's agency report to reflect culvert repairs on Riverside Boulevard.

**Motion** by Mr. Carter, City of Rockford, Public Works Department, seconded by Mr. Baer, Rock River Water Reclamation District to **approve** the October 22, 2020 MPO Technical Committee Meeting Minutes and MPO Resolution 2020-09.

Motion approved by unanimous roll call vote.

**5) MPO FY 2021 – FY 2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT - MPO RESOLUTION 2020-**

**10:** Amendment to the MPO FY 2021-2024 TIP at the request of the City of Rockford. Amendment includes the programming of the MPO's FY 2021 allocated Transportation Alternative Program (TAP) funds for the City of Rockford's Spring Creek Road to U of I College of Medicine Connection project, as identified in MPO Resolution 2019-15 dated December 19, 2019.

Ms. Turner entertained a motion to approve MPO Resolution 2020-10.

**Motion** by Mr. Capovilla, City of Rockford Community Development Department, seconded by Mr. Carter, City of Rockford Public Works Department to approve MPO Resolution 2020-10.

Motion approved by unanimous roll call vote.

- 6) MPO COMMITTEES 2021 MEETING CALENDAR:** Discussion regarding tentative meeting calendar for the MPO Alternative Transportation Committee (ATC), MPO Technical Committee, and MPO Policy Committee. The proposed MPO Policy Committee meeting dates and times align with the tentative committees' meeting schedule to be discussed at the December 11, 2020 RPC Board Meeting. MPO Policy Committee is asked for its adoption of the 2021 MPO Committees meeting calendar. No actions were needed.

**7) Agency Reports**

**7.01 – Illinois Dept. of Transportation, District 2:**

No report.

**7.02 – Winnebago County Highway Dept.:**

Mr. Molina reported that the following projects have been completed: Kishwaukee Road project, from Airport South to Meridian Road and the Guilford Road Resurfacing, just east of Mulford Road. The Riverside Culvert Repair project is anticipated to be completed the first or second week of December. He also reported that the Blackhawk road project through Rockford Township, a project the County assisted with, was also completed. The County is in the process of replacing about 97 streetlights with LED lights.

**7.03 – City of Rockford, Public Works Dept.:**

Mr. Carter reported that most of the city's neighborhood projects are buttoned up or are close to being buttoned up. The city finished construction on the 9<sup>th</sup> Street project.

**7.04 – City of Loves Park, Public Works Dept.:**

No report.

**7.05 – Village of Machesney Park, Public Works:**

Not Present.

**7.06 – Chicago Rockford International Airport:**

Not Present.

**7.07 – Rockford Mass Transit District:**

Not Present.

**7.08 – City of Loves Park, Community Development Dept.:**

Not Present.

**7.09 – Village of Machesney Park, Community Development Dept.:**

Not Present.

**7.10 – City of Rockford, Community Development Dept.:**

Mr. Capovilla reported that the City of Rockford is about to embark on a five-year update for a comprehensive plan, looking forward to working with Region 1 Planning Council.

**7.11 – Winnebago County Planning and Economic Development Dept.:**

Not Present.

**7.12 – Boone County, Planning Dept.:**

No report.

**7.13 – Boone County Highway Dept.:**

Mr. Krohn reported that the County has completed the tarp resurfacing and upgrade to Manchester Road. The major bridge project over Kishwaukee River and the Livingston School Road bridge has been completed and work on the intersection of Poplar Grove and Lawrenceville is scheduled to be completed this week.

**7.14 – City of Belvidere, Public Works Dept.:**

No report.

**7.15 – City of Belvidere, Planning Dept.:**

No report.

**7.16 – Rock River Water Reclamation District:**

Mr. Baer reported that the special assessment near Harrison-Mulford (southeast corner of Rockford) is being finished up today, with completion of the restoration in the spring. The Mill Road/Cherry Valley project will be buttoned up over the next week. Work is migrating west toward Mulford Road, under U.S bypass 20, where work will throughout the winter.

**7.17 – Forest Preserves of Winnebago County:**

Not Present.

**7.18 – Boone County Conservation District:**

No report.

**7.19 – Winnebago County Soil & Water Conservation District:**

Not Present.

**7.20 – Rockford Park District:**

No report.

**7.21 – Illinois Environmental Protection Agency:**

Not Present.

**7.22 – Illinois State Toll Highway Authority:**

Not Present.

**7.23 – IDOT, Division of Public Transportation:**

Not Present.

**7.24 – IDOT, Division of Urban Program Planning:**

No report.

**7.25 – Ogle County Highway Department:**

Not Present.

**7.26 – Boone County Council of Aging:**

Not Present.

**7.27 – State Line Area Transportation Study:**

Not Present.

**7.28 – Federal Highway Administration, IL Division:**

No report.

**7.29 – Stateline Mass Transit District:**

Not Present.

**7.30 – RPC Metropolitan Planning Organization:**

Ms. Turner provided a brief report on the following items:

- MPO staff is working on the update to the Human Services Transportation Plan (HSTP). The HSTP is a federally required document that identifies the local transportation needs for people with disabilities, seniors and people with low income. Staff has conducted a transportation needs assessment to identify gaps and opportunities within the service area. These will guide the plan's development of goals and strategies. Staff presented initial findings to the Alternative Transportation Committee's November 10<sup>th</sup> meeting. A draft is anticipated to be out for public comment at the beginning of the new year.
- The RPC is working on updating Greenways Plan and Map. The working group has met twice. Work efforts include updating goals, objectives, and maps. The plan is anticipated to be ready for public and technical committee review in April 2021.

- The RPC is assisting in the development of a Greentown conference next year, led by local non-profits. If agencies are interested in participating in the conference, please reach out to Shelby Best on the RPC team.

Ms. Turner also reported that the following administrative modifications were made to the FY 2021 – FY2024 Transportation Improvement Program:

- Projects or a portion of these projects have been authorized for Advanced Construction:
  - #1-20-3: US BUS 20 – Shae Rd E of Winnebago Co Line to 0.1 mi NE of State Street in Belvidere
  - #1-21-6: Districtwide - SN 004-0001, 004-0005/6, 004-0016, 004-0017, 101-0123

## 8) Other Business

No other business was discussed.

## 9) Adjournment

**Motion** by Mr. Carter, City of Rockford Public Works Department, seconded by Mr. Molina, Winnebago County Highway Department to **adjourn** at 10:21 am.

Motion **approved** by unanimous vote.

Prepared by Kara Harmet.

Minutes approved by action of the Committee: January 21, 2021.