



## MPO Technical Committee

Meeting Minutes

Thursday, October 22, 2020

Region 1 Planning Council, 127 N Wyman St., Suite 100, Rockford, IL 61101

### 1) Call to Order

With a quorum present, the meeting was called to order by Mr. Diipla at 10:02 am.

### 2) Roll Call

#### Members Present:

City of Rockford, Public Works Department arrived at 10:11 am.

#### Members Absent:

#### Others Present:

### 3) Public Comment

There were none present who wished to address the committee.

### 4) Consent Agenda

#### (a) Approval of the August 20, 2020 MPO Technical Committee Meeting Minutes

Mr. Diipla entertains a motion to approve the August 20, 2020 Technical Committee minutes.

#### (b) MPO FY 2021 –2024 Transportation Improvement Program (TIP) Amendment - MPO Resolution 2020-08

Amendment to the MPO FY 2021-2024 TIP at the request of the Illinois Department of Transportation (IDOT) to amend the funding amounts for Project 1-17-7. The pending list of projects to be amended to the TIP can be accessed at <http://r1planning.org/tip>. The MPO Technical Committee is asked for its recommendation of MPO Resolution 2020-08.

Mr. Diipla entertained a motion to approve the consent agenda for the August 20, 2020 MPO Technical Committee Meeting Minutes and MPO Resolution 2020-08.

**Motion** by Mr. Bruck, City of Loves Park Community Development Department, seconded by Mr. Hodina, Winnebago County Highway Department to **approve** the August 20, 2020 MPO Technical Committee Meeting Minutes and MPO Resolution 2020-08.

Motion **approved** by unanimous roll call vote.

### 5) Regional Transportation Safety Plan

Mr. Klutho provided a brief presentation on the goals and objectives for the Regional Transportation Safety Plan. The five goals include (1) reduce the number and rate of severe crashes; (2) promote a culture of safety and shared responsibility by providing necessary information, tools, and support; (3) emphasize proactive safety by creating programs across the region focused on identifying and mitigating potential future transportation safety vulnerabilities; (4) ensure that the transportation system is equipped to safely

accommodate all users, regardless of mode or ability; (5) act as a regional forum to assist in the design, planning, and implementation of transportation safety initiatives in the region.

Mr. Capovilla voiced his support of the objective to adopt regional and local Complete Streets policies.

## 6) Electric Vehicle Readiness Plan

Ms. Turner provided a brief report on the status of the Electric Vehicle Readiness Plan. Ms. Turner reported that the first technical memorandum has been completed and posted on the R1 Planning website. This memo covers the research and best practices related to electric vehicle (EV) readiness. Additionally, MPO Staff is currently drafting the final plan. This document will include the following elements: (1) an introduction on the background and purpose of the document; (2) regional goals and targets; (3) standardized/customizable language for zoning, ordinances, and building codes; (4) draft single-source procurement process; (5) map of EV charging priority areas; (6) funding opportunities; and (7) a conclusion detailing the next steps.

## 7) Agency Reports

### 7.01 – Illinois Dept. of Transportation, District 2:

No report.

### 7.02 – Winnebago County Highway Dept.:

Mr. Hodina reported that the County completed the resurfacing of Montague Avenue and will be completing the Kishwaukee Road project soon. It was also reported that the County is completing culvert repair on Riverside Boulevard and patch resurfacing on Guilford Road.

### 7.03 – City of Rockford, Public Works Dept.:

Mr. Carter reported that the City is buttoning up their annual projects.

### 7.04 – City of Loves Park, Public Works Dept.:

No report.

### 7.05 – Village of Machesney Park, Public Works:

Mr. Hunter reported that the Village is buttoning up their annual resurfacing projects and that the Village will be repaving Hawks View Drive will be within the next few weeks.

### 7.06 – Chicago Rockford International Airport:

Not Present.

### 7.07 – Rockford Mass Transit District:

No report.

### 7.08 – City of Loves Park, Community Development Dept.:

No report.

### 7.09 – Village of Machesney Park, Community Development Dept.:

No report.

### 7.10 – City of Rockford, Community Development Dept.:

No report.

### 7.11 – Winnebago County Planning and Economic Development Dept.:

Not Present.

### 7.12 – Boone County, Planning Dept.:

No Report.

### 7.13 – Boone County Highway Dept.:

Mr. Krohn reported that the County has completed the Livingston School Road bridge project and will be wrapping up their work on Manchester Road within the next week. The Poplar Grove Bridge project has been completed and their will be a reopening and naming ceremony on October 30, 2020. The bridge will be named after former Boone County Administrator Ken Terrinoni.

### 7.14 – City of Belvidere, Public Works Dept.:

Not Present.

### 7.15 – City of Belvidere, Planning Dept.:

No Report.

**7.16 – Rock River Water Reclamation District:**

Mr. Baer reported that the Cherry Valley Main Project is being completed. RRWRD is requesting that inform them about upcoming major road projects for future coordination.

**7.17 – Forest Preserves of Winnebago County:**

No Report.

**7.18 – Boone County Conservation District:**

No Report.

**7.19 – Winnebago County Soil & Water Conservation District:**

No Report.

**7.20 – Rockford Park District:**

Not Present.

**7.21 – Illinois Environmental Protection Agency:**

Not Present.

**7.22 – Illinois State Toll Highway Authority:**

Not Present.

**7.23 – IDOT, Division of Public Transportation:**

Not Present.

**7.24 – IDOT, Division of Urban Program Planning:**

Mr. DeLille reported that IDOT is hosting the final webinar for IDOT Planning Conference on Thursday, October 23, 2020. He thanked RPC staff for presenting as a part of the IDOT Planning Conference. Mr. DeLille also reported that the deadline for the Illinois Transportation Enhancement Program application cycle is November 2, 2020. Additionally, the state has set the targets for the PM1, PM2, and PM3 performance measures. The MPO will need to have their targets adopted within six months.

**7.25 – Ogle County Highway Department:**

Not Present.

**7.26 – Boone County Council of Aging:**

Not Present.

**7.27 – State Line Area Transportation Study:**

Not Present.

**7.28 – Federal Highway Administration, IL Division:**

Noted the RPC's participation in the IDOT Fall Planning Conference

**7.29 – Stateline Mass Transit District:**

Not Present.

**7.30 – RPC Metropolitan Planning Organization:**

Mr. Diipla provided a brief report on the following items:

- The following administrative modifications were made to the FY 2020 – FY2023 Transportation Improvement Program:
  - Projects or a portion of these projects have been authorized for Advanced Construction:
    - #1-20-1: IL-2 – IL 72 to Beltline Rd
    - #1-21-4: Districtwide - SN 101-0123, 101-6133, 101-0195/96, SN 101-0197/98
    - #1-21-5: Districtwide - SN 004-0013 - US BUS 20 over Kishwaukee River on E edge of Belvidere
  - Projects or a portion of these projects have been converted from Advanced Construction to current status:
    - #2-18-2: Guardrails – Various locations
    - #1-20-8: US Bus 20 (E State St) – Mid America Dr. to Buckley Dr.

Ms. Turner provided a brief report on the following items:

- The MPO has prepared a memorandum to the MPO Technical Committee on the Transportation Systems Management and Operations Plan. The memo presents background on the project and an outline on the development process for the plan.
- The MPO has prepared a memorandum to the MPO Technical Committee on the transportation system usage through analysis of Streetlight Data (funded through IDOT SPR) and public transit ridership impacts related to the COVID-19 mitigation measures for the months of July and August 2020.

**8) Other Business**

Mr. Diipla stated that the Region 1 Planning Council can provide ITEP Letters of Support. If agencies would like one, please reach out to MPO staff.

**9) Adjournment**

**Motion** by Mr. Hodina, Winnebago County Highway Department, seconded by Mr. Carter, City of Rockford Public Works Department, to **adjourn** at 10:58 am.

Motion **approved** by unanimous roll call vote.

Prepared by Sydney Turner.

Minutes approved by action of the Committee: November 19, 2020