



MPO TECHNICAL COMMITTEE

MEETING MINUTES / Thursday, February 21, 2019

(City of Loves Park, Public Works Conference Room, 100 Heart Blvd., Loves Park)

MEMBERS PRESENT: Rob Bates, IDOT District 2; Frank Hodina, Winnebago County Highway Department; Tim Hinkens, Ken Mattson, City of Rockford Public Works Department; Nathan Bruck, City of Loves Park Public Works; Paula Hughes, RMTD; Nathan Bruck, City of Loves Park Community Development; Scott Capovilla, City of Rockford Community Development; Justin Krohn, Boone County Highway; Brent Anderson, City of Belvidere; Brent Anderson, City of Belvidere Planning.

Tim Hanson, Chris Baer, RRWRD arrived at 10:11am.

MEMBERS NOT PRESENT: Village of Machesney Park Public Works; Chicago Rockford International Airport; Village of Machesney Park Community Development, Boone County Planning, Forest Preserves of Winnebago County, Boone County Conservation District, Winnebago County Soil & Water Conservation District, Rockford Park District.

OTHERS PRESENT: Doug DeLille, IDOT, Division of Urban Program Planning; John Donovan, FHWA; Jon Paul Diipla, Sydney Turner, Colin Belle, Margaret Campbell, Christina Washington, Dhawal Kataria, Ivy Hood, Region 1 Planning Council.

With a quorum present Mr. Diipla called the meeting to order at 10:09 a.m.

1. APPROVAL OF THE JANUARY 17, 2019 MPO TECHNICAL COMMITTEE MEETING MINUTES:

Mr. Diipla entertains a motion to approve the January 17, 2019 Technical Committee minutes. First motion made to approve by City of Belvidere Public Works and seconded by City of Loves Park Community Development. The motion carried by unanimous voice vote.

2. PUBLIC COMMENT:

None.

3. AGENCY REPORTS:

3.01 Illinois Department of Transportation, District 2:

No report.

3.02 Winnebago County Highway Department:

No report.

3.03 City of Rockford, Public Works Department:

Mr. Hinkens reported that the City of Rockford have received proposals on the RFP that was put out for two (2) sidewalk projects that the City of Rockford was awarded TAP funds. They are in the process of selecting the Engineering for the sidewalk projects.

3.04 City of Loves Park, Public Works Department:

No report.

3.05 Village of Machesney Park, Public Works Department:

Not Present

3.06 Chicago/Rockford International Airport:

Not Present

3.07 Rockford Mass Transit District:

Ms. Hughes reported that the RMTD Downtown Transfer Center Facility is now open and Phase 2 of the project is anticipated to be completed in May 2019.

3.08 City of Loves Park, Community Development Department:

No report.

3.09 Village of Machesney Park, Community Development Department:

Not Present.

3.10 City of Rockford, Community Development Department:

No report.

3.11 Winnebago County Planning and Economic Development Department:

Not present.

3.12 Boone County Planning Department:

Not present.

3.13 Boone County Highway Department:

Mr. Krohn reported that the Boone County Board approved Manchester Road to be designated as a Truck Route road. Boone County Highway is anticipating on resurfacing and improving the structure of the road this summer and posting Manchester Road as a Truck Route.

3.14 City of Belvidere, Public Works Department:

No Report.

3.15 City of Belvidere, Planning Department:

No report.

3.16 Rock River Water Reclamation District:

Mr. Baer reported that RRWRD is ramping up for a couple of projects and will be hitting the streets as the season progresses and gets busier.

3.17 Forest Preserves of Winnebago County:

Not Present.

3.18 Boone County Conservation District:

Not Present.

3.19 Winnebago County Soil & Water Conservation District:

Not Present.

3.20 Rockford Park District:

Not Present.

3.21 Illinois Environmental Protection Agency:

Not Present.

3.22 Illinois Tollway:

Not Present.

3.23 IDOT, Division of Public Transportation:

Not Present.

3.24 IDOT, Division of Urban Program Planning:

Mr. DeLille reported that IDOT is anticipating another round of the State Planning and Research project applications and will keep members apprised as information becomes available.

3.25 Ogle County Highway Department:

Not Present

3.26 Boone County Council of Aging:

Not Present.

3.27 State Line Area Transportation Study:

Not Present.

3.28 Federal Highway Administration, Illinois Division:

No report.

3.29 Stateline Mass Transit District:

Not Present.

3.30 Region 1 Planning Council MPO:

Administrative Modifications

Mr. Diipla provided the following Advance Construction notices:

- #1-18-5: US 20/IL-2 S Main St Rockford Bypass – US 20 Simpson Rd to Rock River & IL-2 S of Southrock Dr to S of US 20 interchange
- #1-19-2: Bridge Deck Sealing; various locations
- #1-19-4: District Wide Bridge Preservation
- #1-19-5: District Wide Bridge Preservation

5310 Funding – Call for Projects

Mr. Diipla reported that the previous Mobility Subcommittee examined 5310 funding and going forward the ATC will be examining those transportation initiatives. The MPO will be reviewing applications for both the FY2017 (\$273,023) and FY2018 (\$276,769) apportionment. The proposed window for applications is from March 1st through April 31st, 2019. The start date is tentative towards the release of IDOT's CVP application. As in years past, the local application process will mimic IDOT's application. The application and reference materials will be made available on the R1PC webpage.

Bridge Data

Mr. Diipla reported that the MPO has received bridge data from IDOT and its related to non-state owned NHS bridges within the MPO planning area. The MPO is reviewing the data and looking at the bridge conditions and in the initial analysis it was noticed that certain projects/bridges have either been recently completed or programmed within our TIP for the next few years. The analysis of the data will continue and the information will be forwarded to the partners who have jurisdictional ownership of those particular facilities as well as prepare a formal response to IDOT stating that there is a number facility that have been improved or is scheduled to be improved.

TIP FY 2020-2023

Mr. Diipla reported that the MPO is currently working on the FY2020-FY2023 Transportation Improvement Program (TIP) and recently met with the City of Rockford regarding their CIP. Mr. Diipla indicated they will be reaching out to partner agencies for updates on data and projects within the document as well as getting feedback on projects that may not yet be programmed.

Ms. Turner provided a brief overview and presentation regarding the current process underway in the annual update of the Transportation Improvement Program (TIP) document:

Modifications

- Streamlined text – restructuring of the order of the document's text, removing outdated language. Funding sources information will all be in its own chapter which will have its own financial plan and is standard in most MPO documents around the nation.
- Clarification of elements (Definitions, purpose, etc.)

Ms. Turner indicated she is looking to schedule TIP meeting with partner agencies the first two weeks in March. An email will be sent with an attached excel document with the current projects listed in the TIP. It is anticipated to have a final draft document by early May.

Ms. Turner stated that the MPO will be gathering the agencies for a working group to have a discussion on Regional Safety Planning which has been a concern among multiple agencies as well as an Asset Management approach. Anticipated to schedule a meeting in mid-March and will keep members apprised as information becomes available.

4. MPO FY2019-FY2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT – MPO RESOLUTION 2019-5:

Mr. Diipla provided a brief overview regarding the projects that require a TIP amendment at the request of IDOT and the City of Rockford.

IDOT

- FY2020 Project #1-17-7 Engineering CMP – I-39: 0.8 miles N or Blackhawk Rd to I-90; US20: I-39 to 0.3 miles E of Kishwaukee River; Harrison Ave: Bell School Rd to I-39
- FY2022 Project #1-17-7 Engineering CMP – I-39: 0.8 miles N or Blackhawk Rd to I-90; US20: I-39 to 0.3 miles E of Kishwaukee River; Harrison Ave: Bell School Rd to I-39

City of Rockford

- FY2020 Project #3-19-19 Bridge Improvement – Keith Creek Bridge located at Seminary Street
- FY2021 Project #3-19-19 Bridge Improvement – Keith Creek Bridge located at Seminary Street

With no further comments, Mr. Diipla asked for a recommendation from the MPO Technical Committee. First motion made to approve by Winnebago County Highway Department and seconded by City of Belvidere Public Works. Approved unanimously.

5. MPO ALTERNATIVE TRANSPORTATION COMMITTEE BY-LAWS – MPO RESOLUTION 2019-6:

Mr. Diipla provided a brief summary on the ATC which is the restructured committee from the previous RMAP Mobility Subcommittee and will focus on Public Transit planning, ADA accessibility and Bike/Pedestrian planning.

Ms. Turner provided a brief summary of the ATC Bylaws which requires the committee to meet quarterly, members cannot miss more than three consecutive meetings, requires 6 topic area experts and has two working groups (Mobility and TAP). The bylaws were presented at the January 2019 ATC meeting and last month’s MPO Technical Committee meeting and no comments have been received regarding the ATC Bylaws.

With no further comments, Mr. Diipla asked for a recommendation from the MPO Technical Committee. First motion made to approve by City of Rockford Community Development Department and seconded by Winnebago County Highway Department. Approved unanimously.

6. CENSUS 2020 PARTICIPANT STATISTICAL AREAS PROGRAM (PSAP):

Mr. Diipla stated that R1PC was contacted by the Census Bureau to participate the 2020 Statistical Areas Program. The last round of PSAP review was done approximately 10 years ago, in alignment with the last decennial census.

Ms. Hood provided a brief summary and presentation regarding the 2020 Census Participant Statistical Areas Program (PSAP). Region 1 Planning Council is serving as the 2020 Census Participant Statistical Areas Program (PSAP) representative for the Rockford Metropolitan Statistical Area of Boone and Winnebago Counties. This will serve as the only opportunity prior to the 2020 Census to review and update that standard statistical areas of Census Tracts and Block Groups; updating these data are important because the federal government allocates federal funds for infrastructure, programs, and services based on Census Bureau data. Participation also ensures that we gain valuable information that will aid in making decisions about education, health services, and housing in Winnebago and Boone Counties. R1PC requests partner agencies’ active participation in this process.

Mr. Belle provided a summary on the current Census tracts and the proposed Census Tracts that are being reviewed and how the proposed Census Tract changes could affect the geographical boundaries for the surrounding area.

7. MPO FY2020 UNIFIED WORK PROGRAM (UWP):

Mr. Diipla stated that the MPO has received the planning marks from IDOT and provided a brief summary on how that is being integrated into the FY2020 UWP. Mr. Diipla stated they are currently reviewing internal work program narratives and anticipates the first draft UWP FY2020 to be completed by March 2019 and anticipates adoption of the FY2020 UWP in April 2019. The final FY2020 UWP is due to IDOT by July 2019.



8. MPO METROPOLITAN TRANSPORTATION PLAN UPDATE:

Ms. Turner stated the MPO is wrapping up the initial public engagement phase of the MTP which has had success with the pop booths and received quite a bit of feedback. The surveys will close on March 1, 2019 and the MPO has received over 200 completed survey responses. Ms. Turner indicated staff has begun collecting data needed to run various planning scenarios which are being developed around stakeholder meetings, needs identified from the public engagement survey and events, and known driving factors – such as future development patterns, the economy, etc. The TDM and REMI is being utilized to run the planning scenarios.

The next steps planned for March-April on MTP update:

- Analyzing results of public engagement
- Further developing the scenarios
- Drafting the goals and objectives of the plan
- Developing a financial plan
- Drafting certain section of the plan (Introduction, Current Conditions, etc.)

9. RMTD COMPREHENSIVE MOBILITY ANALYSIS:

Mr. Diipla provided a brief update on the planning efforts underway for the RMTD Comprehensive Mobility Analysis:

- The General Transit Survey was closed on February 1, 2019 and 407 total responses were received, with 13 coming from our separate Spanish translation. Coupled with the 235 rider surveys performed in early December, we reached 642 members of the community.
- Three rider-focused forums were held in the middle of January, and two general public forums were held on February 20th at the 1st and 3rd District Police Headquarters in the City of Rockford. The forums were sponsored and moderated by the Rockford Register Star and included assistance from the West Gateway Coalition.
- Reports are currently being generated for each of the public participation opportunities.

Invitation letters for one-one-one stakeholder meetings should be going out within the next couple of weeks.

10. PROGRESS REPORTS:

None.

11. OTHER BUSINESS:

Mr. Belle stated that there is an Environmental Committee meeting scheduled for Thursday, February 28, 2019 at 4:00pm and held at the R1PC Design Center.

12. ADJOURNMENT:

Mr. Diipla entertains a motion to adjourn. Motioned by City of Rockford Community Development Department and seconded by Winnebago County Highway Department. The Motion carried by unanimous voice vote. Meeting adjourned at 11:08 A.M.