



RIPC MPO TECHNICAL COMMITTEE
MEETING MINUTES / Thursday, January 17, 2019
(City of Loves Park, Public Works Conference Room, 100 Heart Blvd., Loves Park)

MEMBERS PRESENT: Rob Bates, IDOT District 2; Joe Vanderwerff, Winnebago County Highway Department; Jeremy Carter, Tim Hinkens, City of Rockford Public Works Department; Steve Thompson, City of Loves Park Public Works; Tim Savage, James Richter, Village of Machesney Park; Paula Hughes, RMTD; Nathan Bruck, City of Loves Park Community Development; Scott Capovilla, City of Rockford Community Development Department; Ashley Spohr, Jodie Shwaiko, Winnebago County Planning and Economic Development; Brent Anderson, City of Belvidere; Tim Hanson, Chris Baer, RRWRD; Dan Kane, Boone County Conservation District; Dennis Anthony, Winnebago County Soil & Water Conservation District. RRWRD arrived at 10:07am.

MEMBERS NOT PRESENT: Chicago Rockford International Airport; Boone County; Forest Preserves of Winnebago County; Rockford Park District; Boone County Planning Department; City of Belvidere, Planning Department.

OTHERS PRESENT: Doug DeLille, IDOT, Division of Urban Program Planning; Jon Paul Diipla, Michael Dunn, Sydney Turner, Colin Belle, Brandon Geber, Margaret Campbell, Dhawal Kataria, Christina Washington, Region 1 Planning Council; Media – WIFR Channel #23.

With a quorum present Mr. Diipla called the meeting to order at 10:00 a.m.

1. APPROVAL OF THE OCTOBER 28, 2018 MPO TECHNICAL COMMITTEE MEETING MINUTES:

Mr. Diipla entertains a motion to approve the October 28, 2018 Technical Committee minutes. First motion made to approve by Winnebago County Highway Department and seconded by City of Loves Park. The motion carried by unanimous voice vote.

2. PUBLIC COMMENT:

No public comment.

3. AGENCY REPORTS:

3.01 Illinois Department of Transportation, District 2:

Mr. Bates reported that IL-2 N. Main project is 95% complete, with outstanding work on landscaping, sidewalks, and curb improvements.

3.02 Winnebago County Highway Department:

Mr. Vanderwerff reported that the Baxter Road project is complete except for some landscaping that will be done in the spring.

WCHD is working on an agreement with COR on Preemption lights on Riverside Blvd by Mercy Hospital.

3.03 City of Rockford, Public Works Department:

Mr. Hinkens reported that the next major project is the two-way conversion of IL-2 between Cedar Road and John Street which is currently in the planning phase. The next step is the public engagement phase.

3.04 City of Loves Park, Public Works Department:

Mr. Thompson reported that the Pine Road project is complete.

3.05 Village of Machesney Park, Public Works:

No Report.

3.06 Chicago/Rockford International Airport:

Not Present

3.07 Rockford Mass Transit District:

Ms. Hughes reported that the RMTD Downtown Transfer Center is anticipated to open in February.

3.08 City of Loves Park, Community Development Department:

Mr. Bruck reported that they have completed a Beautification Plan for several of the major roads (River Lane and Second Street) and the Funding Phase is currently being drafted.

3.09 Village of Machesney Park, Community Development Department:

No Report

3.10 City of Rockford, Community Development Department:

No Report.

3.11 Winnebago County Planning and Economic Development Department:

Ms. Spohr introduced Jodie Schwaiko who recently joined Winnebago County as a GIS Specialist.

3.12 Boone County Planning Department:

Not Present

3.13 Boone County Highway Department:

Not Present

3.14 City of Belvidere, Public Works Department:

No Report

3.15 City of Belvidere, Planning Department:

Not Present

3.16 Rock River Water Reclamation District:

Mr. Baer reported that most of their projects have been wrapped up and they have a few big projects coming up.

3.17 Forest Preserves of Winnebago County

Nor present.

3.18 Boone County Conservation District:

No Report.

3.19 Winnebago County Soil & Water Conservation District:

Mr. Anthony reported that they will be holding the Natural Resource Inventory Report & Zoning Workshop on January 31, 2019.

Mr. Anthony stated that their Annual Workshop is scheduled for March 14, 2019.

3.20 Rockford Park District:

Not present.

3.21 Illinois Environmental Protection Agency:

Not Present.

3.22 Illinois Tollway:

Not Present.

3.23 IDOT, Division of Public Transportation:

Not Present.

3.24 IDOT, Division of Urban Program Planning:

No report.

3.25 Ogle County Highway Department:

Not Present.

3.26 Boone County Council of Aging:

Not Present.

3.27 State Line Area Transportation Study:

Not Present.

3.28 Federal Highway Administration, Illinois Division:

Not Present.

3.29 Stateline Mass Transit District:

Not Present.

3.30 RIPC Metropolitan Planning Organization:

Mr. Diipla provided the following notices from IDOT regarding Administrative Modifications & Advance Construction:

Administrative Modifications

- #1-16-8: IL251 – 0.2 mi South of Sandy Hollow Rd to 0.2 mi South of Blackhawk Road
- 1-16-9: IL251 – 1.5 miles S of US 20 in Rockford
- #20-17-1: Jefferson St Bridge; Underpass

Advance Construction

- #1-17-8: IL-173 – Winnebago County line to 0.2 miles west of IL-76
- #1-16-8: IL251 – 0.2 mi South of Sandy Hollow Rd to 0.2 mi South of Blackhawk Rd
- #1-18-2: I-39/US-51 Lee County line to 0.4 miles N. of Baxter Road

Alternative Transportation Committee (ATC)

Ms. Turner reported that the ATC met on January 8, 2019 and discussed the ATC Bylaws which will detail the purpose of the committee and the expectations of the members. Appointments to the committee will be made by the MPO Policy Committee based on MPO staff recommendations. The ATC meetings will be held quarterly and are open to the public. The ATC will have to working groups; Mobility-focusing on public transportation and TAP focusing on active transportation.

Ms. Turner reported that the ATC also discussed the People for Bikes Grant opportunity which are eligible to City and County agencies. The People for Bikes Grant will fund bicycle infrastructure.

FTA 5310 Program

Mr. Geber provided a brief overview regarding the FTA 5310 Funding Program and the associated project selection process adopted by the previous Mobility Subcommittee was given at the last Alternative Transportation Committee. The members present were given the opportunity to comment on the fund-allocation process, of which no concerns regarding the process were brought up. It was brought up by the MPO that current planning initiatives, including the RMTD Comprehensive Mobility Analysis and the MTP, will play a role in identifying future mobility needs and strategies to address them. It was also reiterated by both the MPO and RMTD that there is a long-standing need for replacement paratransit vehicles, as identified in the HSTP.

Based on both soon-to-expire funds and the ATC discussion, the MPO staff is interested in continuing the established process by placing a call for projects for both FY-2017 and FY-2018 funds. The process for future funds will soon be revisited with the completion of the pending planning projects.

4. MPO FY2019-FY2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT – MPO RESOLUTION #2019-1:

Mr. Diipla stated that MPO Resolution #2019-1 was at the request of Illinois Department of Transportation for the addition of the following projects for FY2019-FY2022:

- #1-19-4 / Bridge Improvement project – US BUS-20 over the Kishwaukee River at the east edge of Belvidere
- #1-19-5 / Bridge Improvement project – Forest Hills Rd (SB) over IL-251 (NB) in Rockford; I-39/US-51 (SB) over the Kishwaukee River 0.75 mi south of Blackhawk Road; I39/US-51 (NB) over the Kishwaukee River 0.75 mi south of Blackhawk Road; US-20 (EB) over the west channel of the Rock River 0.50 mi east of IL-2; US20 (WB) over the west channel of the Rock River 0.50 mi east of IL-2; US-20 (WB) over the east channel of the Rock River 0.70 mi east of IL-2; Chestnut St over the Rock River 0.10 mi east of Main Street.

With no further comments, Mr. Diipla asked for a recommendation from the MPO Technical Committee. First motion made to approve by City of Loves Park Community Development and seconded by City of Belvidere Public Works. Approved unanimously.

5. MPO TITLE VI & ENVIRONMENTAL JUSTICE CONSIDERATIONS AND LIMITED ENGLISH PROFICIENCY PLAN – MPO RESOLUTION #2019-2:

Ms. Campbell stated that the MPO Title VI & Environmental Justice & LEP Plan's public comment period was held from November 16th through December 17th, 2018. Ms. Campbell provided a brief presentation and a summary on part of the MPO planning process, the MPO:

1. Considered a wide range of citizen, community and technical input in accordance with the adopted MPO Public Participation Plan.
2. Provided opportunities for public input and comment at all Alternative Transportation Committee, Technical Committee, and Policy Committee meetings and other informational public engagement meetings.
3. Made the draft of the updates available via the MPO website and also upon request.

With no further comments, Mr. Diipla asked for a recommendation from the MPO Technical Committee. First motion made to approve by Winnebago County Highway Department and seconded by City of Loves Park Community Development Department. Approved unanimously.

6. MPO PERFORMANCE MEASURES FOR SAFETY PERFORMANCE TARGETS – MPO RESOLUTION #2019-3:

Mr. Diipla stated that a year ago the MPO set its safety performance measures targets and recommended to support the state's safety performance measures targets which is federally required to be established no later than February 27, 2019.

Mr. Kataria provided a presentation and summary regarding the MPO Performance Measures for Safety. Mr. Kataria stated that the Illinois Department of Transportation (IDOT) has established targets for the five safety performance measures based on five year rolling averages for:

1. Number of Fatalities
2. Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT)

3. Number of Serious Injuries
4. Rate of Serious Injuries per 100 million VMT
5. Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries

IDOT has adopted a 2% annual reduction criteria for all the five Safety Performance management targets listed above. The MPO has recommended the adoption of the safety performance management targets set by IDOT. With no further comments, Mr. Diipla asked for a recommendation from the MPO Technical Committee. First motion made to approve by City of Rockford Public Works and seconded by Winnebago County Highway Department. Approved unanimously.

7. MPO PERFORMANCE MEASURES FOR TRANSIT ASSET MANAGEMENT TARGETS – MPO RESOLUTION #2019-4:

Mr. Geber provided a brief overview on the MPO Performance Measures for Transit Asset Management Targets. IDOT's Group TAM Plan has established two facility asset class performance targets based on the percentage of facilities rating below a condition 3 on the Federal Transit Authority's (FTA) Transit Economic Requirements Model TERM scale:

1. Administration/Maintenance Facilities
2. Passenger/Parking Facilities

IDOT's Group TAM Plan has established eight revenue vehicle (rolling stock) and two non-revenue vehicle (equipment) asset class performance targets based on the percentage of vehicles that meet or exceed their Useful Life Benchmark (ULB):

Rolling Stock

1. Articulated Bus
2. Automobile
3. Bus
4. Ferryboat
5. Minibus
6. Minivan
7. Other
8. Van

Equipment

1. Automobile
2. Other Rubber Tire Vehicles (Including Minivans and vans).

MPO has recommended the adoption of TAM performance management targets established by IDOT for Tier II public transportation providers.

With no further comments, Mr. Diipla asked for a recommendation from the MPO Technical Committee. First motion made to approve by City of Loves Park Community Development and seconded by Winnebago County Highway Department. Approved unanimously.

8. SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBG):

Mr. Diipla stated that the Village of Machesney Park requested an update on STBG and Mr. Diipla provided a brief update on the current STBG and opened the floor up for discussion. A lengthy discussion was held among members regarding the recent major projects and the costs associated with these projects and what costs are outstanding. During the discussion, it was requested that the City of Rockford provide an update on the current STBG costs estimates for the Harrison Ave project.

9. MPO METROPOLITAN TRANSPORTATION PLAN UPDATE:

Ms. Turner stated that the MTP public engagement process began with the distribution of the MTP Survey on December 17, 2018 and is open until February 15, 2019. The MTP Survey covers a variety of questions; 7 transportation questions, 2 land use development questions and demographic questions.

Over the next two weeks the MPO will be holding MTP Workshops to provide current conditions/informational boards focused related to the federally-required areas of the MTP. MTP pop-up meetings which will be booths set out with surveys, information hand-outs, and comment cards are scheduled for the following:

- YWCA/La VOZ Latina – February 4th and February 11th
- Riverfront YMCA – February 4th
- Belvidere YMCA – February 6th
- Veterans’ Memorial Hall – February 7th

Ms. Turner stated during the research process they are focusing on the following:

- Livable Communities Initiatives
- Safety
- ITS
- Asset Management
- Arterial Management

Ms. Turner stated the next steps that the MPO will be looking into are the following:

- Scenario Planning Development
- Survey/Feedback Analysis
- Goals & Objectives Development
- Draft Outline of MTP

10. RMTD COMPREHENSIVE MOBILITY ANALYSIS:

Mr. Geber provided a brief overview on the RMTD Comprehensive Mobility Analysis that the MPO and RMTD partnered on to understand the market for growth in public transportation in the RMTD Service Area. Mr. Geber indicated that they will be holding various pop-up meetings and one-on-one interaction sessions will be held in the upcoming weeks.

11. PROGRESS REPORTS:

Mr. Diipla stated that at the October meeting GATA concerns regarding reporting requirements for MFT funds from the Technical Committee were discussed. These concerns were asked to be brought to the MPO Policy Committee to request a letter to IDOT indicating these concerns. The MPO Policy Committee did approve the request and the MPO sent a letter to IDOT regarding its members’ concerns. The MPO did receive a response from IDOT which indicated the reporting requirements are still in effect.

12. OTHER BUSINESS:

Mr. Diipla announced that there is a Passenger Rail Community Workshop scheduled for Friday, February 8, 2019 at 3:30pm and held at Giovanni’s.

13. ADJOURNMENT:

Mr. Diipla entertains a motion to adjourn. Motioned by Winnebago County Highway Department and seconded by City of Rockford Public Works. The Motion carried by unanimous voice vote. Meeting adjourned at 11:38 A.M.