



MPO Policy Committee Meeting

Friday, April 28, 2023, 8:30 am

Region 1 Planning Council

127 N. Wyman St., Ste 100, Rockford, IL 61101

Agenda

1. Call to Order

With a quorum present, the meeting was called to order by Chairman Chiarelli, Winnebago County, at 8:30 am.

2. Roll Call

Members Present: Boone County; Winnebago County; City of Belvidere; Village of Machesney Park; Illinois Department of Transportation, District 2; and Rockford Mass Transit District.

City of Rockford arrived at 8:33 am.

Members Absent: City of Loves Park.

Others Present: Mike Stubbe, Rockford Mass Transit District; Doug DeLille, IDOT Division of Urban Planning and Programming; Tim Hansen, Four Rivers Sanitary District; Eric Tison, Michael Dunn, Sydney Turner, Eric Tison, Brandon Rucker, Melisa Ribikawskis, Gabrielle Gamily, and Makenzee Wilcox, Region 1 Planning Council.

3. Public Comment

There were none present who wished to address the committee.

4. Presentation: FY 2024 Unified Work Program

Ms. Turner, MPO Director, presented the FY 2024 Unified Work Program to the committee. The Unified Work Program (UWP) identifies all of the planning activities to be conducted by the Rockford Metropolitan Planning Organization (MPO) during the fiscal year 2024 (July 1, 2023 through June 30, 2024). These activities are funded with federal, state, and local resources. The UWP is a federally-required statement of work identifying the planning priorities and activities to be carried out within a metropolitan area. It is required to provide descriptions of the planning work and resulting products, who will perform the work, time frames for completing the work, and the cost of said activities.

The FY 2024 UWP totals over \$1.46 million, with \$1.28 million provided through Federal and State Planning funds and \$202,150, 13.6 percent, from local contributions. Seventy-six percent of the funding is allocated to personnel. Many of the work elements of the MPO will be carried over from the FY 2023 Unified Work Program. Ms. Turner noted several projects that will be continuing in FY 2024, including Asset Management, Complete Street Policy and Design Standards, Health and Transportation Study, and the Winnebago County Rural Transit Study. Projects commencing in FY 2024 includes the 2025 Metropolitan Transportation Plan update, Bus Rapid Transit Feasibility Study, Carbon Reduction Strategy, and the Complete Streets Prioritization Plan.

The FY 2024 Unified Work Program will be out for a 30-day public comment period between April 3 and May 30, 2023.

5. **Action Items**

a. **Approval of the Meeting Minutes of March 30, 2023**

Chairman Chiarelli entertained a motion to approve the March 30, 2023 Policy Committee minutes.

Motion by Mayor McNamara, City of Rockford, seconded by President Johnson, Village of Machesney Park, to approve the March 30, 2023 meeting minutes. Motion approved by unanimous voice vote.

b. **Amendment to the FY 2023 – 2026 Transportation Improvement Program (Resolution 2023-07)**

Ms. Turner requested an amendment to FY 2023 – 2026 Transportation Improvement Program for the addition of two new projects and a project adjustment.

Illinois Department of Transportation, District 2 requested amendment(s) to the following projects:

- #1-17-7. I-39, US 20 & Harrison Avenue - I-39; 0.8 miles north of Blackhawk Road to I-90; US 20: I-39 to 0.3 miles east of Kishwaukee River; Harrison Ave: Bell School road to I-39. (*Update in Project Phase Breakout*)

Rockford Mass Transportation requested the inclusion of the following project(s):

- # 7-23-5. Demand Response Hardware/Software: Demand Response/Paratransit Scheduling and Dispatch software with reliable AVL capabilities as well as update hardware in their offices and on vehicles.

Winnebago County requested the inclusion of the following project(s):

- # 2-23-7. Perryville Road Bike Path Extension: Willowbrook Lane to McDonald Road.

Chairman Chiarelli entertained a motion to amend the FY 2023 – 2026 Transportation Improvement Program via Resolution 2023-07.

Motion by Mayor McNamara, City of Rockford, seconded by Mayor Morris, City of Belvidere, to approve of Resolution 2023-05. Motion approved by unanimous voice vote.

6. **Director's Report**

Ms. Turner reported on the following items:

a. **SPR Project Updates**

Freight Study for the Rockford Region: Ms. Turner updated the Policy Committee on the 30-day public comment period for the draft version of the Freight Study for the Rockford Region. The draft was released on April 19, 2023 and will be closed to comments on May 19, 2023. Based on initial comments received, Ms. Turner noted that staff will be revising several sections of the draft study, which will warrant a second public comment period.

7. **Other Business**

No other business was discussed.

8. **Adjournment**

Motion by President Johnson, Village of Machesney Park, seconded by Mayor Morris, City of Belvidere, to adjourn at 8:43 am.