



MPO Technical Committee

Meeting Minutes

Thursday, April 20, 2023, 10:00 am
127 N Wyman St, Rockford, IL 61101

1. Call to Order

With a quorum present, the meeting was called to order by Ms. Turner at 10:00 am.

2. Roll Call

Members Present: Boone County Conservation District; City of Belvidere, Planning Department; City of Belvidere, Public Works Department; City of Rockford, Community Development Department; City of Rockford, Public Works Department; Illinois Department of Transportation, District 2; Rockford Mass Transit District; Village of Machesney Park, Community Development Department; Village of Machesney Park, Public Works Department; Winnebago County Community & Economic Development; Winnebago County Highway Department; Winnebago County Soil & Water Conservation District.

Members Absent: Boone County Highway Department, Boone County, Planning Department; Chicago Rockford International Airport; City of Loves Park, Community Development Department; City of Loves Park, Public Works Department; Forest Preserves of Winnebago County; Four Rivers Sanitary District; Rockford Park District; Village of Roscoe; Village of Winnebago.

Others Present: John Donovan, FHWA IL Division (Virtual); Anthony Greep, FTA Region 5 (Virtual); Doug Delille, Illinois Department of Transportation, Division of Urban Program Planning (Virtual); Henry Guerriero, Illinois Tollway (Virtual); Josh Sage, Boone County Conservation District; Colin Belle, City of Rockford; Sydney Turner, Eric Tison, Jon Paul Diipla, Austin Powell, Gabrielle Gamily, Brandon Rucker, Laura Phillips, and Makenzee Wilcox, Region 1 Planning Council.

3. Public Comment

There were none present who wished to address the committee.

4. Presentations:

a. Freight Study for the Rockford Region

Ms. Turner presented on the Freight Study for the Rockford Region. The presentation included background context for the study development (i.e., funding, process, and timeline); project scope; and a brief description of each chapter of the document. A 30-day public comment period will be held from April 19, 2023 to May 19, 2023.

b. FY 2024 Unified Work Program Draft

Ms. Turner presented on the draft FY 2024 Unified Work Program (UWP). The presentation included information on funding sources, work elements, budget, continuing projects, commencing projects and planning efforts, and planning projects and efforts funded through State Planning and Research and US Department of Transportation funding. This document is currently out for a 30-day public comment period from April 3, 2023 through May 3, 2023. The FY 2024 UWP will be brought to the MPO Technical and Policy Committees for recommendation and adoption at the June meetings, respectively.

5. Action Item:

a. Approval of Minutes of the March 23, 2023 Meeting

Motion Mr. Anderson, City of Belvidere Public Works Department, second by Mr. Molina, Winnebago County Highway Department to approve the March 23, 2023 Meeting Minutes.

Motion approved by unanimous voice vote.

b. Amendment to the FY 2023 – 2026 Transportation Improvement Program (Resolution 2023 – 07)

Ms. Turner requested an amendment to FY 2023 – 2026 Transportation Improvement Program for the inclusion of two new projects and a project adjustment.

Illinois Department of Transportation, District 2 requested amendment(s) to the following projects:

- #1-17-7. I-39, US 20 & Harrison Avenue - I-39; 0.8 miles north of Blackhawk Road to I-90; US 20: I-39 to 0.3 miles east of Kishwaukee River; Harrison Ave: Bell School road to I-39. (*Update in Project Cost Breakout*)

Winnebago County requested the inclusion of the following project(s):

- # 2-23-7. Perryville Road Bike Path Extension: Willowbrook Lane to McDonald Road.

Rockford Mass Transportation requested the inclusion of the following project(s):

- # 7-23-5. Demand Response Hardware/Software: Demand Response/Paratransit Scheduling and Dispatch software with reliable AVL capabilities as well as update hardware in their offices and on vehicles.

Motion by Mr. Capovilla, City of Rockford Community Development and second by Mr. Molina, Winnebago County Highway Department to recommend Resolution 2023-07.

Motion approved by unanimous voice vote.

6. Staff Reports:

a. State Planning and Research (SPR) Project Updates

- a. Regional Traffic Signal Operations Program: Ms. Turner updated the committee on the Regional Traffic Signal Operations Program. Following a Request for Proposal process, Iteris was hired to conduct a traffic signal study on Riverside Boulevard from Central Avenue to Paladin Parkway. Coordination is underway for a kick-off meeting with Iteris and the Traffic Signal Steering Committee.
- b. Greenhouse Gas Emissions & Air Quality Inventory: Mr. Diipla informed the committee that the MPO was awarded an SPR grant to conduct the GHG & Air Quality Inventory assessment. The award was received in early March. He provided a brief overview of the project scope, inclusion of consultant-led research, and a project timeline.

7. Agency Reports

7.1 Boone County Conservation District

No report.

7.2 City of Belvidere, Planning Department

No report.

7.3 City of Belvidere, Public Works

No report.

7.4 City of Rockford, Community Development Department

Mr. Capovilla reported that the City of Rockford went out for 30-day public comment period on the Comprehensive Plan. The comment period opened on April 10, 2023 and closes on May 10, 2023; the draft can be found on the City's website.

7.5 City of Rockford, Public Works Department

Mr. Carter reported that the Charles Street project was underway and will cause higher volumes of traffic on Broadway due to the detour. The project should be finished this year and be followed by a planned road diet on Broadway. Public Works Department is also starting a rewrite of the City's Stormwater Ordinance.

7.6 Illinois of Transportation, District 2

Mr. Bates reported on that the District has started several resurfacing projects including U.S. 20 Bypass and Alpine Road. The interchanges on US-20 and I-39 are on a June letting.

7.7 Rockford Mass Transit District

No report.

7.8 Village of Machesney Park, Community Development

No report.

7.9 Village of Machesney Park, Public Works Department

No report.

7.10 Winnebago County Community & Economic Development

No report.

7.11 Winnebago County Highway Department

Mr. Molina reported bids will be opened next week for the Belvidere Road project. The County was awarded a grant for the extension of the Perryville Road Path as well as being awarded a State Planning and Research grant for data collection and asset management. The County has several upcoming projects including the replacement a box culvert on Guilford Road, between Alpine Road and Mulford Road.

7.12 Winnebago County Soil and Water

No report.

7.13 FHWA IL Division

No report.

7.14 IDOT Division of Urban Program Planning and Programming

No report.

7.15 Illinois Tollway

No report.

7.16 FTA Region 5

No report.

7. Other Business

No other business was discussed.

8. Adjournment

Motion by Mr. Molina, Winnebago County Highway Department, seconded by Mr. Carter, City of Rockford Public Works to adjourn at 10:35 am.

Motion approved by unanimous voice vote.

Meeting minutes prepared by: Brandon Rucker and Sydney Turner

Minutes approved by action of the Board: 06/22/2023.p