



Winnebago County Geographic Information System

127 N. Wyman St.
Thursday, March 17, 2022
10:30 a.m.

Present by Roll Call:

Ed Fitzgerald, Four Rivers Sanitation Authority
Chris Dornbush, Winnebago County
Jack Armstrong, Rockford Park District

Others Present:

Steven Gregg
Michael Dunn Jr.

ABSENT

Village of Cherry Valley, City of Loves Park, North Park Public Water District, Village of Machesney Park, City of Rockford

CALL TO ORDER

The meeting was called to order at 10:35 AM

APPROVAL OF MINUTES

Motion to approve the minutes from the August 27, 2021 meeting by **Winnebago County**; Second by **Four Rivers Sanitation Authority**; **Minutes were approved by a vote of 3:0:5**

PRESENTATIONS & PUBLIC PARTICIPATION

None

ACTION ITEMS

None

OLD BUSINESS

a) Technical Committee Updates

Mr. Gregg reported progress on the new public and subscription sites is coming along well. A soft launch will be ready by the end of the month. "Soft launch" means a link to the new site will be placed on the existing site, with an announcement that the change is coming. This gives users a chance to preview the new site to not only familiarize themselves with it, but to provide feedback as well. Additionally, Mr. Gregg indicates that WinGIS will share a web developer/programmer summer intern with the RIPC starting in May. Lastly Mr. Gregg reports that Sarah Stromberg was invited to Washington DC to participate in an nationwide effort to standardize 911 data.

NEW BUSINESS

a) Staffing Update

Mr. Gregg reported Pragna Patel, who was a web developer working with WinGIS and the R1PC. She returned home to India shortly before the holidays (in '21) and decided not to return. Mr. Gregg indicates that the search for a new employee will begin, though to cast a little wider net there will also be a job posting for a candidate with strong GIS skills in addition to the web developer position. Mr. Fitzgerald inquired as to whether or not the summer intern would be a candidate. Mr. Gregg replied that he has an additional year of school after this summer, but if this summer goes well and he is interested in returning, we may be able to work something out. In the past, interns have proven to be successful and gone on to be R1 employees. Discussion ensued in regard to past R1 and Winnebago County interns.

b) Budget Draft

Mr. Gregg presents the draft budget for FY '23. This is simply a preview and there will be no vote held this morning. A few expenses make up the lion's share of the budget: Personnel, IT, Esri licenses. Mr. Gregg indicates that he purposely left aerial photography off this year's budget. Because aerial photography has decreased in cost so much over the years and because we will have even more of a surplus because of Pragna's departure. Mr. Gregg suggested to the committee to simply use money out of our current surplus to pay for this year's installment for aerial photography. Mr. Dornbush from Winnebago County agrees. There was a potential for the aerial photography purchase to increase in cost significantly, but because Sarah Stromberg was able to create new contours from downloaded State data, we will not have to incur that extra cost. Mr. Dornbush inquired as to whether or not WinGIS would, as in the past, cover the hotel costs for 2 members from WinGIS agencies' members at the Esri User Conference. Mr. Gregg indicated that WinGIS would still make that offer available to member agencies. Lastly, Mr. Gregg reports that once Sarah Stromberg runs the parcel count and we receive annual revenue from our agencies, the allocation formula will calculate what percentage of the budget each agency is responsible for. That will be presented at the next meeting.

OTHER MATTERS

NEXT MEETING

The next WinGIS Policy Meeting will be held Friday, May 19th, 2022 at 10:30 am

The next WinGIS Technical Committee Meeting will be on Thursday, March 24th, 2022 at 9:00 am located at the Loves Park City Hall/100 Heart Blvd/Loves Park IL 61111

ADJOURNMENT

Motion to adjourn by **Winnebago County**; Seconded by the **Rockford Park District**.

Motion approved by a vote of 3:0:5.

Respectfully submitted,

WinGIS