



Executive Committee

Meeting Minutes

January 31, 2020

Regional Design Center, 315 N Main St, Rockford, IL 61101

1) Call to Order

With a quorum present, the meeting was called to order by Mayor Chamberlain at 7:35 am.

2) Roll Call

Members Present: Boone County, City of Belvidere, City of Loves Park, City of Rockford, North Park Water District, Village of Machesney Park (arrived 7:40 am), Winnebago County (arrived 7:38 am.)

Members Absent: None.

Others Present: Lisa Bly, Tim Hanson, Jeff Polsean, Jim Pirages, Michael Dunn, Julia Halsted.

3) Public Comment

There were none present who wished to address the Committee.

4) Consent Agenda

Motion by City of Rockford, seconded by City of Loves Park, to **approve** the Consent Agenda:

a) Approval of December 20, 2019, Meeting Minutes

Motion **approved** by unanimous voice vote.

5) Executive Director Project Updates

Mr. Dunn provided updates on the following items:

a) The facility lease procurement process has begun for relocation to a new facility; special note was made of an anticipated increase in occupancy cost.

b) Per the Executive Committee's request, the executive director is working on a new 5-Year Plan. Members are asked to provide input.

c) Council of Governments (COG) institution has been delayed due to lack of funding commitments. He explained how COGs enable local taxing bodies to engage in Springfield, as well as to work in tandem with organization such as Illinois Municipal League.

Mayor Chamberlain described the need and ideas for implementing the COG. He requested that Mr. Dunn present at Illinois Municipal League summer/winter meetings.

Mayor McNamara recommended beginning with a platform and growing the budget to include a lobbyist.

Mr. Donahue described an interest in the broad legislative agenda that COGs effectively advance on behalf of their members.

d) Properties have been approved for acquisition. Staff are working with other land banks and Illinois Housing Development Authority on legislation to fund land banks. The property management program

moving toward implementation for live at the end of April. Mayor McNamara suggested that a press conference to announce availability.

- e) A request has been received to consider coordinating joint procurement to respond to coyote issues. Mr. Savage offered to share their newly implemented ordinance and standard operational procedure.
- f) RPC will host the Illinois Department of Transportation fall conference in Rockford. Members are asked to forward agenda suggestions.

6) Convene in Closed Session

A **motion** was made by City of Rockford to go into closed session as permitted by 5 ILCS 120/2(c)(1) for consideration of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and discussion of minutes of meetings lawfully closed under the Open Meetings Act of Illinois, for purposes of approval by the body or semi-annual review of the minutes as mandated by Section 2.06., **seconded** by North Park Water. Motion **approved** unanimously by roll call vote. The Committee convened in closed session at 8:10 am.

7) Reconvene in Open Session

Motion by City of Loves Park to go out of closed session and reconvene in open session, **seconded** by the City of Rockford. Motion **approved** unanimously.

No action was taken in closed session. The Committee reconvened in open session at 8:33 am.

8) Action Item

Motion by Village of Machesney Park, seconded by City of Loves Park, to **approve** the December 20, 2019, Closed Session Meeting Minutes. Motion **approved** by unanimous voice vote.

9) Adjournment

Motion by City of Rockford, seconded by City of Loves Park, to **adjourn** at 8:37 am.

Meeting minutes prepared by: Julia Halsted
Minutes approved by action of the Committee: 2/28/2020