



Winnebago County Geographic Information System

Regional Design Center
Thursday, May 9, 2019
12:15 p.m.

Present by Roll Call:

Tara DeRosa, City of Rockford
John Donahue, North Park Public Water District
Tim Hanson, Rock River Water Reclamation District
Jack Armstrong, Rockford Park District
Chuck Freeman, Village of Cherry Valley
Chad Hunter, Village of Machesney Park
Joe Vanderwerff, Winnebago County

Others Present:

Steven Gregg, Aaron Frey, WinGIS
Christina Washington, R1PC
Mike Robertson, RRWRD

ABSENT

City of Loves Park

CALL TO ORDER

The meeting was called to order at 12:15 PM

APPROVAL OF MINUTES

Motion to approve the minutes from the February 28, 2019 meeting by **Winnebago County**; Second by **Rockford Park District**; Minutes were approved by a vote of 7:0:1.

PRESENTATIONS & PUBLIC PARTICIPATION

None

ACTION ITEMS

- a) WinGIS Cash Policy
Mr. Gregg provided a brief summary regarding the WinGIS Cash Policy. A brief discussion and there was a consensus among members to have a 90 Days of Cash on Hand Policy.

OLD BUSINESS

- a) Technical Committee Updates
Mr. Gregg reported that WinGIS has been doing Website updates along with Server updates. The updates have gone well and positive feedback have been received.

NEW BUSINESS

a) WinGIS FY20 Budget Draft

Mr. Gregg provided a brief summary and update regarding the WinGIS FY20 Budget.

A brief discussion was held among members regarding the following:

- Employee merit increases.
- Addition indirect cost as part of R1PC.
- Dollars set aside for monumenting inventory.
- \$25K set aside for future aerial photography.
- Possibility of WinGIS incurring rent costs in the future.
- Investment of WinGIS dollars set aside

OTHER MATTERS

Mr. Vanderwerff stated that Winnebago County Finance has asked for WinGIS quarterly budget reports.

NEXT MEETING

The next WinGIS Policy Meeting will be held Thursday, June 25, 2019 at 12:15 pm in the Regional Design Center (315 N. Main Street, Rockford).

ADJOURNMENT

Motion to adjourn by **Winnebago County**; Second by **City of Loves Park**. Motion approved by a vote of 7:0:1.

Respectfully submitted,

WinGIS