



RIPC Executive Committee

Meeting Minutes / Tuesday, September 25, 2018 – 8:00am
(Regional Design Center – 315 N. Main Street, Rockford)

1. **CALL TO ORDER, ROLL CALL AND REPRESENTATION:** Meeting was called to order by Mayor Chamberlain with a quorum present at 8:02am

2. **ROLL CALL**

MEMBERS PRESENT: Boone County, Chairman Karl Johnson; City of Belvidere, Mayor Mike Chamberlain; City of Rockford, Mr. Todd Cagnoni; City of Loves Park, Mayor Greg Jury; North Park Water District, Mr. John Donahue.

Winnebago County, Chairman Frank Haney arrived at 8:06am.

MEMBERS NOT PRESENT: Village of Machesney Park.

OTHERS PRESENT: Mike Dunn, Julia Halsted, Christina Washington, Jon Paul Diipla, RIPC.

3. **PUBLIC COMMENT:**

None provided.

4. **ITEMS PRESENTED FOR ACTION**

A. **RPC Resolution #2018-6 / Resolution Authorizing Establishment of Banking Relationships:**

Mr. Dunn provided a brief summary regarding the separate accounts that have been set up with Illinois Bank & Trust:

- RPC Operations
- MPO Restricted
- Land Bank
- WinGIS
- Payroll

IBT requiring that the Fiscal Agency be ratified by all to make sure that RIPC gets its guaranteed funding for Payroll which is tied to the \$600K unsecured line of credit that IBT has approved for Region 1 Planning Council. Mr. Tom Green, IBT Attorney and Mr. Ian Linnabary, RIPC Attorney both agreed that since the bylaws were silent on the Executive Director's right to enter into a debt instrument that the Executive Committee needed to give Mr. Dunn the authority to sign the paperwork later today. Mr. Linnabary felt it was best to have this done in person rather than a voice vote.

RIPC Board members entered into a discussion regarding the terms of \$600K unsecured line of credit and there was a consensus among members to establish a Fiscal Policies as well as a Procurement Policies for RIPC going forward. Mr. Dunn stated that the Procurement Policy is already being looked into and is

currently being drafted and that he will look into a Fiscal Policy for RIPC and anticipates on having both policies available for review at the next meeting.

Mayor Chamberlain asked for a motion, first motion was made by the North Park Water District; second motion made by the City of Loves Park. Roll call 7:0:1 – Approved unanimously.

5. ITEMS PRESENTED FOR INFORMATION OR DISCUSSION

A. Fiscal Agent Transition Update

Mr. Dunn referenced the RIPC Organization Chart handout and provided a brief summary on the organizational chart flow.

B. Land Planner / Land Planning Projects

Mr. Dunn indicated that there is currently \$40K (includes City of Belvidere's \$25K contribution) for a Land Use Planner position. With the experience that RIPC is looking for in a future Land Use Planner position, the salary base would start around \$80K. Members entered into a discussion regarding shared resources and how that is currently already working and even catapulted into a variety of shared services/resources. There was a consensus among members that a questionnaire regarding Shared Resources/Services be provided to members to gauge their interest in participating. Mr. Dunn stated he would look into further.

6. OTHER BUSINESS

Mr. Dunn indicated the following topics for the upcoming RIPC Board meeting on Thursday, October 25, 2018 at 1:30pm:

- Transportation Update: Presentation regarding the current state of funding crisis amongst Boone & Winnebago County Highway Departments and the effort Peoria is undertaking in increasing the MFT.
- RPC Board to function as a priority setting mechanism.
- Council of Government (COG) update.

7. ADJOURNMENT:

As there was no further business, City of Loves Park made a motion to adjourn, seconded by North Park Water District. Approved unanimously (7-0). The meeting was adjourned at 8:46 AM.