



MPO Technical Committee Meeting

Meeting Minutes

Thursday, January 23, 2025

127 N. Wyman St. Suite 100, Rockford, IL 61101

1) Call to Order

The meeting was called to order by Tim Verbeke at 10:01am

2) Roll Call

Members Present: Justin Krohn, Boone County Highway Department; Ellen Weber, Boone County, Planning Department; Josh Sage, Boone County Conservation District; Brent Anderson, City of Belvidere, Public Works Department; Shannon Messinger, City of Loves Park, Public Works Department; Scott Capovilla, City of Rockford, community Development; Jeremy Carter, City of Rockford, Public Works Department; Rob Bates, IDOT District 2; Paula Hughes, Rockford Mass Transit District; Izzy Mandujano, Village of Machesney Park, Community Development; Josef Kurlinkus, Village of Roscoe; Karl Palmquist, Winnebago County, Community & Economic Development; Carlos Molina, Winnebago County Highway Department; Dennis Anthony, Winnebago County Soil & Water Conservation District.

Members Absent: Chicago/Rockford International Airport; City of Belvidere, Planning Department; City of Loves Park, Community Development; City of Rockford, Community Developments; Forest Preserves of Winnebago County; Four Rivers Sanitary District; Rockford Park District; Village of Machesney Park, Public Works; Village of Winnebago

Other Present: Jon Paul Diipla, FHWA, Illinois Division; Doug DeLille, IDOT, Division of Urban Planning and Programming; Henry Guerriero, IL Tollway; Brandon Rucker, Eric Tison, Estelle Adiaba, Lauren Kleve, Nathan Larsen, Sarah Renicker, Tim Verbeke, Clara Romeo, Hailey Blanchard, Chloe Barnes, Jackson Sitter of Region 1 Planning Council.

3) Public Comment

No public comments were brought forward at this time.

4) Discussion Items:

a) Transportation Improvement Program Policy & Procedure Overview Tim Verbeke summarized the Transportation Improvement Program Policy & Procedure document and highlighted any changes or clarifications including definitions: logical termination (pg. 5), activity types (pg. 14), administrative modifications (pg. 16). Updates also clarified formalizing the secured funds policy, application correction time frame and ineligibility notification time line. Mr. Verbeke also clarified that projects would be evaluated on a rolling basis and revisions to policy and procedure will undergo routine and ongoing evaluation to address the need for revisions and clarification.

Members requested that changes be sent out. Ms. Hughes (RMTD) asked that RMTD be included, which Mr. Verbeke explained that public transit falls under a different category.

- b) MPO-Attributable Funding-Preliminary List** Mr. Verbeke updated committee members on the request for projects under the MPO-Attributable Funding program. 16 applications were received, with one being deemed ineligible. STBG: projects scoring 75 or higher deemed eligible for funding. Members asked for clarification about the chart, to which Mr. Verbeke indicated that the darker lines indicate the year for which the funds are being requested. Mr. Verbeke also clarified that proposed amounts were not included in presentation. Winnebago County, Boone County and City of Rockford were all awarded STBG funds. TAP: All projects were fully funded in the year requested. Mr. Delille added that projects can use both ITEP and TAP funds if state projects if there were carry-over TAP funds from the previous cycle. Mr. Verbeke indicated that there were no leftover funds for this cycle. CR: Intersection projects qualified. Mr. Krohn asked when the Policy Committee would vote to move forward, Mr. Verbeke said that these would be voted on in March. The one project ineligible was a bridge project on Harrison Ave between Main and Kishwaukee, but there are plans to update Harrison as a whole, not including bridge work, but adding bike lanes.
- c) FY 2026 Unified Work Program** Mr. Verbeke outlined some of the changes to come with the development of the FY 26 UPWP, including the modification of internal billing codes. Mr. Verbeke also explained that the Work Elements would be re-organized from 10 separate Work Elements, down to 5 Work Elements, with one of the Work Elements focusing specifically on special projects. Mr. Verbeke also informed the committee that Region 1 receives approximately \$1.4 million between the UWP/SPR/and local matching funds. No questions were posed.
- d) Bus Rapid Transit Feasibility Study** Nathan Larsen updated the committee on the Bus Rapid Transit Feasibility Study, explaining the R1 was working with Sam Schwartz consulting agency to collect data and review for three corridors: State St., Kishwaukee St., N. Main St. and Rockton Rd./Riverside Blvd. The information was used to recommend potential improvements projects and implementation. The draft was presented to the RMTD board in December 2024.

5) Action Items:

- a.) Approval of the October 16, 2024 Meeting Minutes
Mr. Verbeke called for the approval of the 10/16/2024 meeting minutes. Mr. Molina, WCHD, motioned, seconded by Ms. Mandujano, Village of Machesney Park. Motion passed by unanimous vote.
- b.) Amendment to the FY 2025-2028 Transportation Improvement Program (Resolution 2025-01) Mr. Verbeke called for approval of Resolution 2025-01. Motion was called by Ms. Hughes, RMTD, and seconded by Mr. Capovilla, City of Rockford. Motion passed by unanimous vote.
- c.) Adoption of the Federally-Required Performance Management Targets (Resolution 2025-02) Brandon Rucker summarized the updated Performance Management Targets, Mr. Verbeke called for approval of Resolution 2025-02. Mr. Molina, WCHD, motioned, seconded by Mr. Capovilla, City of Rockford. Motion passed by unanimous vote.

- 6) Staff Reports** Nathan Larsen updated the committee on the 2026-2029 TIP development process, describing a 30-day review process for projects and updates, and that there is a new form for new projects. He also clarified that new projects will be included in the TIP once approved by the MPO Policy Committee.

7) Agency Reports

- a.) **Boone County Highway Department:** No Report
- b.) **Boone County Conservation District:** No Report
- c.) **Chicago/Rockford International Airport:** No Report
- d.) **City of Belvidere, Public Works:** n/a
- e.) **Loves Park, Community Development:** n/a
- f.) **Loves Park, Public Works Department:** No Report
- g.) **City of Rockford Community Development:** No report
- h.) **City of Rockford, Public Works Department:** W. State St. sidewalk project contingent on RHA-Imminent Domain (April letting), E. State St. sidewalk phase 1 engineering, 9th St 2-way conversion IDS w/ IDOT; RAISE-RMTD done with final plans, contingent on RHA-Imminent Domain; Madison St. Reconstruction, State St. to Lafayette beginning March/April; 11th St. Harrison to Broadway Reconstruction project beginning soon, Council needs to approve resurfacing for Alpine, Mulford, Riverside and Springcreek; Auburn project going out for bid this summer with work beginning in fall with watermain work.
- i.) **IDOT, District 2:** Rob leaving for new position. Katie Smith taking over.
- j.) **Rockford Mass Transit District:** No Report
- k.) **Machesney Park, Public Works Department:** No Report
- l.) **Village of Roscoe:** n/a
- m.) **Winnebago County Community & Economic Development:** No Report
- n.) **Winnebago County Highway Department:** Riverside project undergoing appraisal/review/bid process letting scheduled for later this year. Owen Center HSID to Latham being presented at a public meeting also scheduled to begin later this year. Springfield Ave. Bridge moved w/detour at Auburn & Central through February.
- o.) **Winnebago County Soil & Water Conservation:** n/a
- p.) **FHWA, IL Division:** No Report
- q.) **IDOT, Division of Urban Planning and Programming:** No report
- r.) **IL Tollway:** No Report

8) Other Business

No other business was discussed.

9) Adjournment

Mr. Verbeke entertained a motion to adjourn. Mr. Krohn, Boone County Highway Department motioned; seconded by Mr. Molina, Winnebago County Highway Department. A unanimous vote to adjourn at 10:53 am

Meeting minutes prepare by: Sarah Renicker

Minutes approved by action of the Board: _____