



WCCMHB

Winnebago County
Community Mental
Health Board

Winnebago County Community Mental Health Board Minutes

Date: Wednesday, January 5th, 2021

Time: 2:00 PM CST

Location: Region 1 Planning Council, 127 N Wyman Street, 1st Floor, Rockford, IL 61101 or virtual at [Winnebago County Community Mental Health Board YouTube Page](#)

NOTICE: Consistent with [State of Illinois Executive Order 2020-07](#) to prevent the spread of COVID-19, Committee Members are permitted to participate in this meeting by conference call.

Called by: Mary Ann Abate: President

Members: Richard Kunnert: Vice President, Rev. Dr. K. Edward Copeland: Treasurer, Dr. Bill Gorski: Secretary, Dr. Terry Giardini, Tim Nabors, Linda Sandquist

Advisory Members: Wendy Larson-Bennett, Jay Ware

Director: Jason Holcomb, Region 1 Planning Council

Agenda:

A. Call to Order: President Mary Ann Abate called the meeting to order at 2:00 PM

B. Roll Call

- Mary Ann Abate: present
- Richard Kunnert: present
- Dr. K. Edward Copeland: absent
- Dr. Bill Gorski: present
- Dr. Terry Giardini: present
- Tim Nabors: present
- Linda Sandquist: Present
- Wendy Larson Bennett: Present
- Jay Ware: present
- Jason Holcomb: present
- Guests: Chelsey Glatz, Region 1 Planning Council; Harlan Johnson, Citizen



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C. Public Comment

1. Harlan Johnson, Citizen

- i. Notes: Mr. Johnson is an LMFT and LCPC specializing in trauma and post-traumatic stress. As a supporter and observer, he is delighted that the Board functions so well. He joined the Trauma-Informed Community initiative. His concern is that critical resources are not involved in the trauma-informed initiative. He is requesting the Board contact the Illinois Department of Financial and Professional Regulation and requests that they give the Board the contact information of all behavioral health professionals in the region so the Board can inform them and help them connect with the Board, local agencies, and each other across professional barriers to unite and increase trauma-informed awareness and resources. By connecting with all of the behavioral health professionals, and helping all of us, both individual practitioners and those in groups and agencies to be in touch, hundreds of trained professionals can be added to this initiative.

D. Presentations

1. No Presentation





E. Monthly Activity Report

1. Jason Holcomb, WCCMHB Director, gave the December 2021 Activity Report.
 - i. Notes: Working with each of the funded programs to get financial reporting in place and compliance with the Mental Health Board's policies and funding agreements so they can be reimbursed for their expenses. To date, 35 payment requests have gone through and been approved, then submitted to the Winnebago County Health Department as the fiscal agent to issue payments. Most of the programs have been worked through, including issues in providing proper evidence and getting budgets in order. The process is going well. We have been working with the Winnebago County Health Department and the Winnebago County Finance Department to prepare for the upcoming audit of the first four months of the Program Year, June-September. These months were in the last fiscal year. The feedback so far from the Health Department and the Finance Department on our process is that it is working, and we will be prepared and ready for audit.

F. Action Items

1. December 2021 Meeting Minutes

Motion: To approve the December 2021 Meeting Minutes was carried.

 - i. Raised by: Dr. Gorski
 - ii. Seconded by: Mr. Kunnert
 1. Mary Ann Abate: Aye
 2. Richard Kunnert: Aye
 3. Dr. K. Edward Copeland: Absent
 4. Dr. Bill Gorski: Aye
 5. Dr. Terry Giardini: Aye
 6. Tim Nabors: Aye
 7. Linda Sandquist: Aye
 - iii. Discussion: None





2. FY21-22 Funded Program Budget Amendment

Motion: To table the FY21-22 Funded Program Budget Amendment to the February meeting until the Board gets more information from the Sherriff's Office was carried.

- i. Raised by: Mr. Kunnert
- ii. Seconded by: Dr. Gorski
 - 1. Mary Ann Abate: Aye
 - 2. Richard Kunnert: Aye
 - 3. Dr. K. Edward Copeland: Absent
 - 4. Dr. Bill Gorksi: Aye
 - 5. Dr. Terry Giardini: Aye
 - 6. Tim Nabors: Aye
 - 7. Linda Sandquist: Aye
- iii. Discussion: The Sherriff's office put out an RFP as part of their approved program proposal. The contract of services came in under budget. The Sherriff's Office is making two requests. First, two seprate line items under contractual services are combined into one since they receive them in one invoice from the provider. Second, to move \$55,000 from that line item in the contractual services to the mental health administrator and the Sheriff would hire a coordinator position to help administer the program. Sargent Ponte, the grant contact, would supervise the position. The Board discussed asking for more information about this budget amendment and new position.





3. New Board Member Appointment Recommendation(s)

Motion: To table the New Board Member Appointment Recommendation(s) until the Board gets additional information regarding candidates for an open position on the Board was carried.

- i. Raised by: Mr. Kunnert
- ii. Seconded by: Mr. Nabors
 1. Mary Ann Abate: Aye
 2. Richard Kunnert: Aye
 3. Dr. K. Edward Copeland: Absent
 4. Dr. Bill Gorksi: Aye
 5. Dr. Terry Giardini: Aye
 6. Tim Nabors: Aye
 7. Linda Sandquist: Aye
- iii. Discussion: The previous recommendation was Wendy Larson-Bennett as the Board member and Jannette Towns as the advisor, pending approval at the County Board meeting. The additional open seat for a Board member will be discussed after the current Board members review the previous applications and make their recommendations.

G. Discussion Items

1. Board Reviewers for PY22-23 Grant Reviews
 - i. Notes: The anticipation is that more applications will be coming in this application cycle. Jason is requesting the Board members to volunteer to score applications, and based on the number of Board members, that will determine the number of applications each Board member will need to score.
2. New Board Members Training Packet
 - i. Notes: The Board liked the Madison County Board Member Training Packet and would like to model and customize one for WCCMHB. The legal counsel will be consulted and review the official items, and once it has been compiled, the packet will be presented to the Board as an Action item.





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H. Other Matters

1. No Other Matters

I. Adjournment

1. Motion: For Adjournment was carried. Adjourned at 2:53 PM
 - i. Raised by: Mr. Kunnert
 - ii. Seconded by: Ms. Sandquist
 1. Mary Ann Abate: Aye
 2. Richard Kunnert: Aye
 3. Dr. K. Edward Copeland: Absent
 4. Dr. Bill Gorksi: Aye
 5. Dr. Terry Giardini: Aye
 6. Tim Nabors: Aye
 7. Linda Sandquist: Aye

