



AN ENGINE FOR COLLABORATION IN NORTHERN ILLINOIS

Executive Committee Meeting

Friday, August 22, 2025 7:30 am

Region 1 Planning Council
127 N Wyman St, Ste 100, Rockford, IL 61101

Agenda

Members: Boone County, City of Belvidere, City of Loves Park, City of Rockford, Rockford Park District, Village of Machesney Park, Winnebago County

- 1) Call to Order
- 2) Roll Call
- 3) Public Comment
- 4) Consent:
 - a. Approval of 6/20/2025 Meeting Minutes
- 5) Vote on **RESOLUTION 2025-15:** Appointments of Community Advisory Forum Chair and Vice-Chair
- 5) Executive Director Report
 - a. FY24 Financial Report
 - b. August 2025 Winnebago County Trustee Results
 - c. Program & Project updates
- 6) Other Business
- 7) Adjournment

Opportunities for public comment will be provided. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact the Region 1 Planning Council at 815-319-4180 at least two working days before the need for such services or accommodations.

Executive Committee Meeting

Meeting Minutes

Friday, June 20, 2025

Region 1 Planning Council, 127 N Wyman St, Ste 100, Rockford, IL 61101

1) Call to Order

With a quorum present, the meeting was called to order by Greg Jury at 7:33 am.

2) Roll Call

Members Present: Belvidere, Boone County, Rockford Park District, Loves Park, City of Rockford, Machesney Park.

Not Present: Winnebago County

Others Present: Michael Dunn

3) Public Comment

There were none present who wished to address the Committee.

4) Consent Agenda

- a) Approval of Meeting Minutes: May 2, 2025 was motioned for approval by Mayor McNamara and seconded by Mayor Morris. Passed unanimously.

5) Executive Director Report

Mr. Dunn started the meeting by giving the committee a tour of the expanded facility. Mr. Dunn informed the committee about the departure of a key staff member due to a household relocation, and the resulting impacts to the organization chart, open positions, and project assignments. Mr. Dunn discussed progress from the data team on the new modeling project, the new data governance committee and its resulting role, and a new Land Bank sales website. Mr. Dunn discussed the result of securing funding for Land Bank operations from DCEO and the potential types of projects that will be explored.

6) Action

- a) Motion by Mayor McNamara, seconded by Mayor Morris, to **approve Resolution 2025-13** to accept a grant under IHDA's Housing Counseling Resource Program. Resolution unanimously passed by voice vote.
- b) Motion by Mayor McNamara, seconded by Mayor Morris, to **approve Resolution 2025-14** which approves an updated authorized agent for SOS reporting. Resolution unanimously passed by voice vote.

7) Other Business. *None*

8) Adjournment

Motion by Mayor McNamara, seconded by Mayor Morris, to **adjourn**. The meeting was **adjourned** at 8:21 am.

Meeting minutes prepared by: Michael Dunn
Minutes approved by action of the Committee: _____



Region 1 Planning Council

RESOLUTION NO. 2025- 15

Appointments of Community Advisory Forum Chair and Vice-Chair

WHEREAS, the Community Advisory Forum (CAF) has been established to diversify and increase meaningful input in public participation, a critical element of planning; and

WHEREAS, the Community Advisory Forum (CAF) charter establishes that the R1 Executive Committee appoints the Chair and Vice-Chair; *and*

WHEREAS, the current Chair, Martesha Brown, Director of Economic Development for Midland States Bank, is willing and interested in reappointment. An analysis of attendance records was reviewed and identified Tim Bragg, Park Planner at Rockford Park District, and he has confirmed his willingness to fill the role of Vice-Chair;

NOW, THEREFORE, BE IT RESOLVED, that appointment of the Chair as Martesha Brown, Director of Economic Development for Midland States Bank, and Vice-Chair as Tim Bragg, Park Planner at Rockford Park District, is approved, a copy of which is hereto attached and made integral and continuing part of this resolution, be amended and approved.

BE IT FURTHER RESOLVED, that these amendments shall be in full force and effect immediately.

We hereby certify the foregoing has been approved by a majority of the Region 1 Joint Regional Planning Commission Board Members on this ____ day of ____, 2025.

REGION 1 JOINT PLANNING COMMISSION

Commission Chair

Commission Vice-Chair