



WCCMHB

Winnebago County
Community Mental
Health Board

Winnebago County Community Mental Health Board Minutes

Date: Wednesday, October 5th, 2022

Time: 2:00 PM CST

Location: Region 1 Planning Council, 127 N Wyman Street, 2nd Floor, Rockford, IL 61101 or virtual at [Winnebago County Community Mental Health Board YouTube Page](#)

Called by: Mary Ann Abate: President

Members: Richard Kunnert: Vice President, Dr. Bill Gorski: Secretary, Wendy Larson-Bennett: Treasurer, Rev. Dr. K. Edward Copeland, Dr. Terry Giardini, Tim Nabors, Linda Sandquist

Director: Jason Holcomb, Region 1 Planning Council

Agenda:

A. Call to Order: President Mary Ann Abate called the meeting to order at 2:00 PM

B. Roll Call

- Mary Ann Abate: Present
- Dr. K. Edward Copeland: Absent
- Dr. Terry Giardini: Present
- Dr. Bill Gorski: Absent
- Richard Kunnert: Present
- Wendy Larson-Bennett: Present, left at 2:51
- Tim Nabors: Absent at Roll Call, arrived at 2:29
- Linda Sandquist: Absent
- Jason Holcomb: Present
- Guests:
 - Chelsey Glatz & Nicole Bennett: Region 1 Planning Council
 - Brandy S. Quance: Zukowski, Rogers, Flood & McArdle (Video)
 - Chief Michele Pankow: Rockford Fire Department
 - Nicholas Meyer: City of Rockford
 - Katie Lee, Eric Brown, & Daisy Carrillo: RAMP



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C. Public Comment

1. No Public Comment

D. Presentations

1. **City of Rockford – Mobile Integrated Health - Mental Health Program:**
 - i. Presenter: Chief Michele Pankow: Rockford Fire Department
 - ii. Notes: Chief Pankow gave a presentation on the Mobile Integrated Behavioral Health Program.
 - iii. Board asked questions that the presenters answered.

F. Actions Item (Schedule Change)

Modify the agenda to move Action items to the top of the agenda while there is a quorum of board members

Motion: To adjust the schedule to move Actions Items to the top of the agenda after the MIH presentation.

- i. Raised by: Ms. Larson-Bennett
- ii. Seconded by: Mr. Kunnert
- iii. Discussion: None
 - a. Motion **approved** by a unanimous vote of all Board Members present.
 - b. Absent Board Members: Dr. Copeland, Dr. Gorski, Ms. Sandquist

F. Action Items

1. September 2022 Meeting Minutes

Motion: To approve the September 2022 Meeting Minutes.

- i. Raised by: Mr. Kunnert
- ii. Seconded by: Ms. Larson-Bennett
- iii. Discussion: None
 - a. Motion **approved** by a unanimous vote of all Board Members present.
 - b. Absent Board Members: Dr. Copeland, Dr. Gorski, Ms. Sandquist



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2. Program Year 2022-2023 Special Conditions

Motion: To approve the Program Year 2022-2023 Special Conditions for Circle of Change, Remedies Renewing Lives, and Boys & Girls Club

- i. Raised by: Mr. Giardini
- ii. Seconded by: Mr. Kunnert
- iii. Discussion: Mr. Holcomb described the risk management plans developed by Circle of Change and Boys & Girls and the business plan developed by Boys & Girls Club.
 - a. Motion **approved** by a unanimous vote of all Board Members present.
 - b. Absent Board Members: Dr. Copeland, Dr. Gorski, Ms. Sandquist

3. Fiscal Year 2023 Work Plan

Motion: To approve the Fiscal Year 2023 Work Plan

- i. Raised by: Ms. Larson-Bennet
- ii. Seconded by: Mr. Nabors
- iii. Discussion: Mr. Holcomb highlighted the 3 year strategic planning process in the FY23 work plan, including data gathering and analysis through an environmental scan survey, public participation survey, and focus group and priority setting with Board Members at an open-meeting half-day board retreat.
 - a. Motion **approved** by a unanimous vote of all Board Members present.
 - b. Absent Board Members: Dr. Copeland, Dr. Gorski, Ms. Sandquist

D. Presentations

2. RAMP – Mental Health Services and Training:

- i. Presenters: Katie Lee, Eric Brown, & Daisy Carrillo: RAMP
- ii. Notes: Presentation from RAMP staff detailing RAMP's history, services, and new funded position.
- iii. Board asked questions that the presenters answered.



E. Monthly Activity Report - September 2022

1. Jason Holcomb, WCCMHB Director, gave the September 2022 Activity Report.
 - i. Notes: Mr. Holcomb updated the board on systems coordination, including the IRIS referral platform and data administration opportunity and workforce board establishment of the Mental Health Pathways subcommittee. He also updated the board regarding the communications, including the scheduled Communications Working Group meetings for funded agency communications coordination and RAMP's nomination of WCCMHB for the Advocate of the Year Award.
 - ii. Board Discussion: Mr. Giardini suggested the board should be attending events like RAMP's for PR. Ms. Abate commented that this would set a precedent to attend other funded agency events, and it could become expensive. Mr. Nabors suggested that most public entities do this type of promotion, which the board should consider. Mr. Kunnert asked for the dates for the communications working group committee, which was provided by Ms. Glatz with a description of the meeting logistics. Mr. Nabors asked if anyone was attending the mental health rally on Friday. Mr. Holcomb described that he would provide a five-minute speech at the rally and that the mental health board would provide handouts.

G. Discussion Items

- i. None

H. Other Matters

1. Notes: Mr. Giardini discussed developing a Public Service Announcement (PSA) campaign to promote mental health awareness performed by board members, filmed by a volunteer Board members were offered the opportunity to participate. Ms. Abate asked for the logistics details to be sent out.

I. Adjournment

1. Motion: For Adjournment was carried. Adjourned at 3:23 PM
 - i. Raised by: Mr. Kunnert
 - ii. Seconded by: Mr. Nabors
 1. Motion **approved** by a unanimous vote of all Board Members present.
 2. Absent Board Members: Dr. Copeland, Dr. Gorski, Ms. Larson-Bennett, Ms. Sandquist