

Executive Committee Meeting

Meeting Minutes

Friday, January 30, 2026

Region 1 Planning Council, 127 N Wyman St, Ste 100, Rockford, IL 61101

1) Call to Order

With a quorum present, the meeting was called to order by Joe Chiarelli at 7:35 am.

2) Roll Call

Members Present: Boone County, Rockford Park District, Winnebago County, City of Rockford, Machesney Park.

Not Present: Belvidere, Loves Park

Others Present: Michael Dunn

3) Public Comment

There were none present who wished to address the Committee.

4) Consent Agenda

a) Approval of Meeting Minutes: October 31, 2025 was motioned for approval by Mayor McNamara and seconded by Mayor Johnson. Passed unanimously.

5) Executive Director Report

Mr. Dunn updated the committee on the status of several projects underway and staff resources committed to each. Mr. Dunn presented an updated organization chart, discussing each department. There is a need to establish another Director position, and committee members asked about the future of all Director positions, the organization's succession plans, and redundancy in positions. Mr. Dunn further defined his future role on external affairs versus internal management and future strategies to consolidate Director positions. The Committee members supported the organizational direction as presented.

Legislative Updates

Mr. Dunn and Mayor McNamara shared updates on COG activities and Federal and State policies that could affect R1 member organizations.

Q2 Financial Review

Mr. Dunn presented the Q2 Financial Report, ending on December 31, 2025. Revenues remain consistent year over year, with fee for service revenue on track. Labor costs remain controlled and under budget. Work needs to be done in the second half of the year on Land Bank sales to meet budget numbers.

6) Other Business. *None*

8) Adjournment

Motion by Mayor McNamara, seconded by Mayor Johnson, to **adjourn**. The meeting was **adjourned** at 8:32 am.

Meeting minutes prepared by: Michael Dunn
Minutes approved by action of the Committee: _____