



MPO Policy Committee Meeting

Friday, March 22, 2024

Region 1 Planning Council

127 N. Wyman St., Ste 100, Rockford, IL 61101

Meeting Minutes

1. Call to Order

With a quorum present, the meeting was called to order by Chairman Chiarelli, Winnebago County, at 8:35 am.

2. Roll Call

Members Present.

Rodney Riley, Boone County

Joe Chiarelli, Winnebago County

Clint Morris, City of Belvidere

Greg Jury, City of Loves Park

Thomas McNamara, City of Rockford

Steve Johnson, Village of Machesney Park

Steve Ernst, Rockford Mass Transit District

Robert Bates, Illinois Department of

Transportation-District 2

Members Absent.

None

Other Present. Doug DeLille, IDOT Office of Planning & Programming; Michael Stubbe, Rockford Mass Transit District; Carlos Molina, Winnebago County Highway Department; James Richter, Village of Machesney Park; Dan Jacobson, Rockford Park District; Clara Romeo, Lauren Kleve, Sydney Turner, Michael Dunn, Jon Paul Diipla, Melisa Ribikawskis, Brandon Rucker, Eric Tison, and Nathan Larsen, Region 1 Planning Council.

3. Public Comment

These were none present who wished to address the committee.

4. Discussion Items

a. 2025 Metropolitan Transportation Plan (MTP) Update – Financial Assumptions

Ms. Turner presented a memorandum detailing the financial assumptions development as a part of the federally-required, fiscally-constrained project list of the MTP. The financial assumptions process is comprised of a four-phase approach - Historic Funding Levels, Revenue Forecast, Expenditure Forecast, and Results. Six programs were examined for the Historic Funding Levels including Motor Fuel Tax (MFT), Surface Transportation Block Grant (STBG) Urban *and* Rural, Transportation Alternatives Program, Highway Bridge Program, and Carbon Reduction Program. Using historic allotments for these programs, future projections were calculated using a compound annual growth rate. It was noted that there is a negative growth rate for MFT, and an increase in the growth rate of federal programs. Since the increase is attributed to the bipartisan infrastructure bill, only FY 2023-

25 were used in calculations. Projections will be used to identify the amount that can be spent on regionally-significant projects over the next 25 years.

b. FY 2025 Unified Work Program

Ms. Turner provided an overview of the Fiscal Year 2025 Unified Work Program, which will be open for public comment on April 1st, 2024 for 30 days. There was a slight increase in overall funding based on provisional planning funds that utilize previous years' funding throughout the state that have to be spend down. Region 1 Planning Council is receiving a 20% state match to federal funding as well as local contributions. The work elements for the Fiscal Year 2025 Unified Work Program will be carried over from the previous fiscal year. A breakout of the new annual budget was provided to members, including new projects. A copy of the Fiscal Year 2025 Unified Work Program will be provided to IDOT Office of Planning and Programming.

c. Complete Streets Standards

Ms. Ribikawskis explained general information about the federally required complete streets design standards. Elements within the design standards were described, including the pedestrian realm, roadways, and curbside uses. Intersection design is a separate section with its own elements, due to the nature of being conflict points. Shared-use paths and access-ways are also a separate section with its own elements.

The implementation to existing plans was also explained to the group, including responsibilities of different agencies. The Complete Street's Design Standards is currently open for public comment and will close on April 17th, 2024. The document will be brought to the next technical committee meeting after the public comment period. Sources for the document include MUTCD, NACTO, and AASHTO.

5. Action Items

a. Approval of the Meeting Minutes of January 26, 2024

Chairman Chiarelli entertained a motion to approve the meeting minutes of the January 26, 2024 MPO Policy Committee.

Motion by Mayor McNamara, City of Rockford, and seconded by Village President Johnson, Village of Machesney Park, by to approve the January 26, 2024 Meeting Minutes. Motion approved by unanimous voice vote.

b. Amendment to the FY 2024 – 2027 Transportation Improvement Program (Resolution 2024-05)

Ms. Turner informed that Policy Committee that the MPO has received one TIP amendment from the City of Rockford for the 9th Street Two-Way Conversion Whitman Street Interchange from Whitman Street to East State Street (Project #3-20-21). The amendment included an updated cost breakout to the total funding amount. Ms. Turner noted that the MPO Technical Committee did not recommend the project for adoption because of the recent award of Reconnecting Communities funding to the project within the last week, which would change the cost breakout.

Motion by Mr. Ernst, Rockford Mass Transit District, and seconded by Mayor McNamara, City of Rockford, to table Resolution 2024-05. Motion approved by unanimous voice vote.

c. Award of the FY 2024 Surface Transportation Block Grant Funds (Resolution 2024-06)

Ms. Ribikawskis presented on the call for projects that R1 opened from September 2023 to November 2023. Staff received six applications. The Technical Committee recommended award the full FY 2025 allocation to Winnebago County's South Perryville Road Rehabilitation.

Motion by Mayor McNamara, City of Rockford, and seconded by Mr. Ernst, Rockford Mass Transit District, to approve Resolution 2024-06. Motion approved by a roll call vote.

6. Directors' Reports

Mr. Dunn reported that the agency received initial feedback from the Federal Highway Administration and Federal Transit Administration team that they do not anticipate the MPO receiving any findings and commended staff on their work. // Mr. Dunn announced that the City of Rockford received notification that they have been awarded a Reconnecting Communities Grant Program award for the Whitman Street Interchange Reconfiguration. // Mr. Dunn reported that we are one of the only MPOs completing the Safe Streets for All planning activities in-house without a consultant. // Mr. Dunn congratulated Mr. Diipla on his new position with Federal Highway Administration and recognized Clara Romeo as the new Sustainability Principal.

Ms. Turner reported that the Illinois State Planning and Research Grant Program's Call for Projects is now open. The MPO is submitting a project to examine the condition of the shared use paths and trails in the region. This project is in partnership with the Rockford Park District, Winnebago County Highway Department, Belvidere Park District, Boone County Conservation District, and Boone County Highway.

7. Other Business

No other business was discussed by the Committee.

8. Adjournment

Motion by Mayor Jury, City of Loves Park, seconded by Chairman Riley, Boone County to adjourn at 9:02 AM.

Meeting minutes prepared by: Sydney Turner.

Minutes approved by action of the Board: 05/31/2024