

## Winnebago County Mental Health Board (WCMHB) Minutes

Date: Wednesday June 3, 2020

Time: 2:00pm

Location: Virtual, Zoom

### Agenda

#### I. Call to Order

Mary Ann Abate, President, called the meeting to order at 2pm, Wednesday, June 3.

#### II. Roll Call

- A. Members Present: Mary Ann Abate President, Richard (Dick) Kunnert VP, Reverend Dr. K. Edward Copeland Treasurer, Danielle Angileri Secretary, Linda Sandquist, Dr. Terry Giardini, Dr. Bill Gorski, Dr. Julie Morris
- B. Absent: Tim Nabors
- C. Advisory Members Present: Wendy Larson Bennett, Jay Ware
- D. Other: Paul Carpenter, Dan Magers

#### III. Approval of May 1<sup>st</sup> Minutes

Dr. Giardini first motion to approve, Dr. Gorski second motion. Motion approved.

#### IV. Public Comment

No public comment

#### V. Presentation by Regional 1 Planning Council (R1)

- A. Presenters: Jason Holcomb and Michael Dunn Jr.
- B. Overview of services: technical assistance for governance & staff support; research analytics, geographic information systems; planning; criminal justice support; resource planning; legislative advocacy. Here they highlight the technical support for government and an educated staff. The details on R1 services are as follows:
  - Administrative and technical assistance best practices: Open meetings, assessing needs of the community, inviting input from consumers and families, responding to emerging needs of community, working with legislators to coordinate and inform, providing briefings and reports, strategic planning, coordinating funding, and evaluating results.
  - General leadership: Subject matter knowledge, budget prep and management, and being the liaison to the general public and other relevant parties
  - Strategic Planning: Data collection (scanning), group facilitation for network of partners' participation in planning, and engaging residents for inclusion of lived experience
  - Implementation: RFP development and release, consults with providers agencies, program development with partners to fill gaps, grant writing
  - Evaluation: Development of standardized units of measurement, technical assistance, and data analysis.
  - Reports: Compiling and publishing reports, sharing updates and key information, sharing success stories, and website content management.
  - Administration: This will be the public point of contact and back office operations. Jason Holcomb would be our point person. He has a background in community health, will be the lead person with 10+ years of experience with serious mental illness, crisis intervention, outreach,

case management, advocacy, community development and regional planning. His specialties are collective impact & social innovation, strategic planning, program development, and community engagement.

- R1 Planning Council Experience- Boone Co health department development, Rockford Regional Health Council's Healthy Community study, and Criminal justice coordinating council. R1 specializes in intergovernmental collaboration, public participation planning, public information, open meetings, data collection and analysis, grant writing, community outreach, geostatistical analysis, and economic impact.
- 25 other multi-disciplinary staff: With expertise in transportation, housing, etc.

- C. Summary: R1 Planning is similar to an "office-in-a-box". The organization comes with an established leader with mental health and community development experience, a multi-disciplinary staff, flexibility, staff-time billed hourly, and a lower cost of administration.
- D. Next steps: We must define our process, develop a work plan and timeline, finalize an agreement, and begin.
- E. Financial reality: Money flow to the WCMHB won't begin until October. R1 is county owned, cost control will occur, and they would be fine to work first and be paid later. They are also client driven and apolitical.
- F. Discussion about administrative needs and WCMHB vision

#### **VI. Update of Environmental Scan by Dick Kunnert**

- A. This scan was built from the Community Support System Model that represents best practice for serving those with serious mental illness and addiction. A suggestion from Mr. Kunnert was made to pass this scan as a measurement instrument that would be sent with a letter from our President with a breakdown on the Support mode to all public, private, and not-for-profit mental health providers. Each Community Support component is broken down into several questions.
- B. Discussion on supported education in the community. During our planning process, it is recommended that we create a legislative component to our team.
- C. Discussion on qualitative and quantitative measurements. Questions arose on hiring R1 Planning to keep one streamline of communication.
- D. Mrs. Sandquist suggests to table environmental scan & motions that President follows up with R1 Planning on a proposed contract where we can vote on the proposal next meeting as an action item. Dr. Morris seconds. Consensus reached.
- E. Dr. Gorksi motions to approve environmental scan with addition of the ask for agencies to share existing consumer satisfaction or quality measurements data. Mrs. Sandquist seconds the motion. Motion is approved and the documentation will be held for R1.

#### **VII. Strategic Plan**

- A. Discussion tabled after the motion to suggest more information from R1

#### **VIII. Other Matters**

- A. WCMHB has no liability insurance. Discussion of options. R1 could provide liability insurance so President Abate will ask for their range of services.

Another option is asking the County if we could be indemnified. WCMHB would have to be added as an additional insured.

- B. Ordinance: A committee was formed to look for options through the States Attorney's office; Mrs. Larson Bennett, Reverend Dr. Copeland, and Mr. Kunnert.
  - C. Please make sure all Board members are using the County emails that are set up.
  - D. Website information: If all could send a short biography and headshot to Ms. Angileri, she can get started on the web page with those, a summary of updates, and mental health resources. The County staff is available to assist. R1 will also be available if hired.
- IX. Adjournment**
- A. The WCMHB set a standing meeting the first Wednesday of the month at 2pm. Next Meeting will be held Wednesday, July 1 at 2pm on Zoom. Motion to adjourn by Dr. Giardini, second by Dr. Gorski. Adjourned Wednesday, June 3, at 3:30pm.