



**WCCMHB**

Winnebago County  
Community Mental  
Health Board

## Fiscal Year 2024 WCCMHB Work Plan

Process Area	Activity	Target Start	Target End
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>October 2023</b>	
Grant Making	PY24-25 Notice of Funding Opportunity Developed	10/01	10/31
Grant Making	Site Visits for Needed Programs	10/01	12/30
Communications	Funded Program Communications Work Group Meeting	10/01	10/31
Grant Making	Funding Policy, Funding Agreement, and Grant Application Updated	10/01	10/31
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>November 2023</b>	
Coordination	PY23-24 Learning Network Collaborative #3	11/01	11/30
Communications	FY23 Annual Report Developed	11/01	01/31
Communications	Funded Program Communications Work Group Meeting	11/01	11/30
Grant Making	PY24-25 NOFO Published	11/01	11/30
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>December 2023</b>	
Grant Making	PY24-25 Applications Open	12/01	01/31
Grant Making	Technical Assistance to Applicants	12/01	01/31
Evaluation	PY23-24 Q2 Outcomes Reports Due	12/01	12/31
Communications	Funded Program Communications Work Group Meeting	12/01	12/31
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>January 2024</b>	
Communications	FY23 Annual Report Published	01/01	01/24
Grant Making	PY24-25 Renewal Application Staff Reviews	01/17	02/28
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>February 2024</b>	
Grant Making	Grant Applications Scored	02/01	03/31
Evaluation	PY23-24 Mid-Year Report Published	02/01	02/28



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<b>Coordination</b>	<b>BOARD MEETING</b>	<b>March 2024</b>	
Coordination	PY22-23 Learning Network Collaborative #4	03/01	03/31
Evaluation	PY22-23 Q3 Outcomes Reports Due	03/01	03/31
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>April 2024</b>	
Grant Making	Funding Applications Resolution & Work Plans Drafted	04/01	04/30
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>May 2024</b>	
Communications	PY 24-25 Renewal Award Announcements	05/01	05/31
Communications	Annual Mental Health Resource Fair	05/01	05/31
Grant Making	Renewal Program Work Plans and Funding Agreements Signed	05/01	06/30
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>June 2024</b>	
Evaluation	PY23-24 Q4 and Year-End Reports Due	06/01	06/30
Grant Making	Renewal Program Site Visits	06/01	09/30
Finance	FY25 Budget Developed	06/01	06/30
Coordination	FY25 Work Plan Developed	06/01	06/30
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>July 2024</b>	
Communications	Public Engagement Building Awareness Around Funded Programs	07/01	09/31
Coordination	PY24-25 Learning Network Collaborative #1	07/01	07/31
Finance	FY25 Budget & Narrative Submitted to County Board	07/01	07/31
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>August 2024</b>	
Evaluation	PY23-24 Impact Report	08/01	08/31
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>September 2024</b>	
Coordination	PY24-25 Learning Network Collaborative #2	09/01	09/31
Evaluation	PY24-25 Q1 Outcomes Reports Due	09/01	09/31



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