



**Fiscal Year 2023 WCCMHB Work Plan**

Process Area	Activity	Target Start	Target End
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>October 2022</b>	
Planning	Environmental Scan Survey for 3 Year Strategic Plan (3 Year Update)	10/01	11/30
Grant Making	PY23-24 Notice of Funding Opportunity and Abstract Process Developed	10/01	11/30
Planning	3 Year Strategic Plan (1 Year Update) Review	10/01	11/30
Grant Making	Site Visits	10/01	12/30
Communications	Funded Program Communications Work Group Meeting #1 (Charter Development)	10/01	10/31
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>November 2022</b>	
Planning	Community Engagement for 3-Year Plan (3 Year Update)	11/01	01/31
Coordination	PY22-23 Learning Network Collaborative #3	11/01	11/30
Communications	FY22 Annual Report Developed	11/01	11/30
Grant Making	Funding Policy, Funding Agreement, and Grant Application Updated	11/01	11/30
Grant Making	PY23-24 Renewal Application Staff Reviews	01/17	02/28
Communications	Funded Program Communications Work Group Meeting #2 (Charter Development)	11/01	11/30
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>December 2022</b>	
Planning	3 Year Strategic Plan (1 Year Update) Adopted	12/01	12/07
Grant Making	PY23-24 NOFO Published	12/01	01/31
Grant Making	PY23-24 Grant Renewal Applications Open	12/01	01/16
Grant Making	PY23-24 New Programs Abstracts Open	12/01	01/31
Grant Making	Technical Assistance to Applicants	12/01	01/31
Communications	FY22 Annual Report Submitted to Chairman of County Board	12/01	12/31
Evaluation	PY22-23 Q2 Outcomes Reports Due	12/01	12/31
Communications	Funded Program Communications Work Group Meeting #3 (Charter Finalized)	12/01	12/31
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>January 2023</b>	
Communications	FY22 Annual Report Published to Public	01/01	01/31
Planning	Data Analysis for 3 Year Strategic Plan (3-year Update)	01/01	03/31
Coordination	Systems Coordination Request for Quotes	01/01	09/31
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>February 2023</b>	
Grant Making	New Abstract Proposals Scored	02/01	02/28
Evaluation	PY22-23 Six Month Performance Report	02/01	02/28
<b>Coordination</b>	<b>BOARD MEETING</b>	<b>March 2023</b>	
Grant Making	New Applications Open (Based on accepted abstracts)	03/01	04/30
Grant Making	Renewal Applications Proposals Scored	03/01	03/31
Coordination	PY22-23 Learning Network Collaborative #4	03/01	03/31
Evaluation	PY22-23 Q3 Outcomes Reports Due	03/01	03/31
Planning	3 Year Strategic Plan Prioritization (Board Retreat)	03/01	04/30



# WCCMHB

Winnebago County  
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<b>Coordination BOARD MEETING</b>		<b>April 2023</b>	
Grant Making	Renewal Applications Funding Resolution & Work Plans Drafted	04/01	04/30
<b>Coordination BOARD MEETING</b>		<b>May 2023</b>	
Planning	3 Year Strategic Plan Graphic Design (3 Year Update)	05/01	05/31
Communications	PY 23-24 Renewal Award Announcements	05/01	05/31
Grant Making	New Program Staff Summaries	05/01	05/31
Grant Making	Renewal Program Work Plans and Funding Agreements Signed	05/01	06/30
<b>Coordination BOARD MEETING</b>		<b>June 2023</b>	
Evaluation	PY22-23 Q4 and Year-End Reports Due	06/01	06/30
Planning	3 Year Strategic Plan Public Input (3 Year Update)	06/01	06/30
Grant Making	New Program Board Reviews	06/01	06/30
Grant Making	Renewal Program Site Visits	06/01	09/30
Finance	FY24 Budget Developed	06/01	06/30
Coordination	FY24 Work Plan Developed	06/01	06/30
<b>Coordination BOARD MEETING</b>		<b>July 2023</b>	
Communications	Public Engagement Building Awareness Around Funded Programs	07/01	09/31
Planning	3 Year Strategic Plan Final Document Created	07/01	09/31
Grant Making	New Program Funding Recommendations & Work Plans Developed	07/01	07/31
Coordination	PY23-24 Learning Network Collaborative #1	07/01	07/31
Finance	FY24 Budget & Narrative Submitted to County Board	07/01	07/31
<b>Coordination BOARD MEETING</b>		<b>August 2023</b>	
Finance	FY23 Budget & Narrative Submitted to County Board	08/01	08/31
Grant Making	PY23-24 New Program Awards Announced	08/01	08/31
Evaluation	PY22-23 12 Month Performance Report	08/01	08/31
<b>Coordination BOARD MEETING</b>		<b>September 2023</b>	
Coordination	PY23-24 Learning Network Collaborative #2	09/01	09/31
Evaluation	PY23-24 Q1 Outcomes Reports Due	09/01	09/31



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