

Winnebago County Community Mental Health Board Budget Meeting

September 11, 2020, 11:00AM

Virtual, Zoom

Call to Order by Mary Ann Abate, President at 11AM

Roll Call

1. Board Members Present: Mary Ann Abate, Richard Kunnert, , Dr. Rev. Copeland, Dr. Julie Morris, Linda Sandquist, Dr. Bill Gorski, Danielle Angileri
2. Absent: Tim Nabors, Dr. Terry Giardini
3. Advisory Members Present: Wendy Larson Bennett
4. Absent: Jay Ware
5. Coordinator Present: Jason Holcomb, R1 Planning
6. Guests Present: Paul Carpenter and Steve Chapman

Agenda Items

1. Public Comment: None
2. 2021 Budget Summary & Approval
 - a. Each subcommittee had a chance to pitch for what budget items we may need in the next year.
 - b. The budget has already been coded with Winnebago County's codes for expenses.
 - c. Budget template was shared with the group. Budget projection includes:
 - Creative suite- \$960 for Adobe
 - RFP technology costs- \$7,000 for SurveyMonkey
 - Webconferencing- \$180 for Zoom costs
 - Email outreach/engagement- \$240 for Constant Contact
 - Data dashboard hosting fee (prorated)- \$2,500 for iDashboards
 - Email Mailbox service- \$753.12 for County DOIT
 - Website hosting- \$240 for County DOIT
 - IT support- \$4,140 for County DOIT
 - IT (domain registration and email configuration)- \$345 for County DOIT
 - Public engagement- \$4,800
 - Postage, printing, advertising- \$4,800
 - RFP Public Notices- \$600
 - Logo- \$1500
 - Legal Counsel- \$1500 in case it is needed
 - Travel- \$1000 to attend the Association for the Community Mental Health Authorities (ACMHAI) meetings when held in-person.
 - Association Dues- \$500 for the Association for the Community Mental Health Authorities of Illinois (ACMHAI). Most 708 Boards/other mental health boards and committees participate in this network. They hold two annual meetings

where they share best practices. There are learning opportunities and policy arms to address and advocate for mental health on a state level.

- Contractual Administration- \$163,200 for Region 1 Planning Council
- Insurance- \$15,000 as a high-end best guess so there is money available for coverage as soon as possible. Jason has done some digging through similar boards to see what they use as cost for their
 1. Operational expenses: \$222,758.12
 2. Professional Service (RFP Awards) 12,750,000
 3. Total Budget: 12,972,758.12
 4. Based on the \$13 million premise
- d. Move to approve the budget by Richard Kunnert
- e. Second motion by Dr. Bill Gorski
- f. All approved. Motion Carries
- g. Jim Keeler will now receive our budget at the Winnebago County Health Department

Adjournment

1. Richard Kunnert with first motion
2. Linda Sandquist seconds
3. All approved. Adjourned at 11:25 on September 11, 2020