



WCCMHB

Winnebago County
Community Mental
Health Board

Winnebago County Community Mental Health Board Minutes

Date: Wednesday, November 3rd, 2021

Time: 2:00 PM

Location: Region 1 Planning Council, 127 N Wyman Street, 1st Floor, Rockford, IL 61101 or virtual at [Winnebago County Community Mental Health Board YouTube Page](#)

NOTICE: Consistent with [State of Illinois Executive Order 2020-07](#) to prevent the spread of COVID-19, Committee Members are permitted to participate in this meeting by conference call.

Called by: Mary Ann Abate: President

Members: Richard Kunnert: Vice President, Rev. Dr. K. Edward Copeland: Treasurer, Danielle Angileri: Secretary, Dr. Bill Gorski, Dr. Terry Giardini, Tim Nabors, Linda Sandquist

Advisory Members: Wendy Larson Bennett, Jay Ware

Director: Jason Holcomb, Region 1 Planning Council

Agenda:

A. Call to Order: President Mary Ann Abate called the meeting to order at 2:02 PM

B. Roll Call

- Mary Ann Abate: present
- Richard Kunnert: present (2:05 PM)
- Dr. K. Edward Copeland: present
- Danielle Angileri: present
- Dr. Bill Gorski: present
- Dr. Terry Giardini: present
- Tim Nabors: present (2:05PM)
- Linda Sandquist: present
- Wendy Larson Bennett: present
- Jay Ware: present
- Jason Holcomb: present
- Guests: None



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C. Public Comment

1. No Public Comment

- i. All public comments must be submitted 2 hours in advance of the meeting.

D. Presentations

1. No Presentation

E. Monthly Activity Report

1. Jason Holcomb, WCCMHB Director, gave the October 2021 Activity Report.

- i. Highlights: First quarter outcomes reported, first payments went out to funded agencies, updates to 3-year Strategic Plan, Notice of Funding Opportunities.

F. Action Items

1. October 2021 Meeting Minutes

Motion: To approve the October 2021 Meeting Minutes with the edit of Dr. Gorski being marked as absent to present at the beginning of minutes was carried.

- i. Raised by: Mr. Nabors
- ii. Seconded by: Dr. Copeland
 1. Mary Ann Abate: Aye
 2. Richard Kunnert: Aye
 3. Dr. K. Edward Copeland: Aye
 4. Danielle Angileri: Aye
 5. Dr. Bill Gorski: Aye
 6. Dr. Terry Giardini: Aye
 7. Tim Nabors: Aye
 8. Linda Sandquist: Aye

iii. Discussion:

2. Three Year Strategic Plan Update

Motion: To accept the Three-Year Strategic Plan Update was carried.

- i. Raised by: Dr. Gorski
- ii. Seconded by: Dr. Giardini
 1. Mary Ann Abate: Aye



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2. Richard Kunnert: Aye
 3. Dr. K. Edward Copeland: Aye
 4. Danielle Angileri: Aye
 5. Dr. Bill Gorksi: Aye
 6. Dr. Terry Giardini: Aye
 7. Tim Nabors: Aye
 8. Linda Sandquist: Aye
- iii. Discussion: There were three significant changes. The Strategic Plan document design was reformatted. Target populations were defined further, in two parts, including trauma as part of Serious Mental Illness and Serious Emotional Disturbances and clarifying the idea of mental illness symptoms affecting the ability to function in society. Lastly, there was the addition of clarifying types of practices with definitions, evidence-based, best-practice, and promising practices. Meeting with the Workforce Connection.
3. Notice of Funding Opportunity for Program Year 2022-2023
Motion: To accept the Notice of Funding Opportunity for Program Year 2022-2023 was carried.
- i. Raised by: Mr. Nabors
 - ii. Seconded by: Ms. Angileri
 1. Mary Ann Abate: Aye
 2. Richard Kunnert: Aye
 3. Dr. K. Edward Copeland: Aye
 4. Danielle Angileri: Aye
 5. Dr. Bill Gorksi: Aye
 6. Dr. Terry Giardini: Aye
 7. Tim Nabors: Aye
 8. Linda Sandquist: Aye
 - iii. Discussion: Notice of funding opportunity was expanded to funding up to \$15 million. Updated timeline. Addition of pre-grant meeting encouraging agencies to collaborate. December 1st grantseeker meeting and two Q&A sessions. Two full months will be used to



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accept applications. Funding decisions are targeted for April 2022.
Added a Collaboration meeting to the schedule.

4. Scoring Rubric for Reviewing Grant Applications for Program Year 22-23

Motion: To approve the Scoring Rubric was carried.

- i. Raised by: Mr. Kunnert
- ii. Seconded by: Dr. Giardini
 1. Mary Ann Abate: Aye
 2. Richard Kunnert: Aye
 3. Dr. K. Edward Copeland: Aye
 4. Danielle Angileri: Aye
 5. Dr. Bill Gorski: Aye
 6. Dr. Terry Giardini: Aye
 7. Tim Nabors: Aye
 8. Linda Sandquist: Aye

iii. Discussion: The rubric remains with five criterion, but the evaluation section was changed. Including the component of "How does your program fit within a coordinated system of care?"

5. Program Year 2021-2022 Funded Program Special Conditions Met

Motion: To approve the presented Program Special Conditions as met was carried

- i. Raised by: Dr. Gorski
- ii. Seconded by: Mr. Kunnert
 1. Mary Ann Abate: Aye
 2. Richard Kunnert: Aye
 3. Dr. K. Edward Copeland: Aye
 4. Danielle Angileri: Aye
 5. Dr. Bill Gorski: Aye
 6. Dr. Terry Giardini: Aye
 7. Tim Nabors: Aye
 8. Linda Sandquist: Aye

iii. Discussion: Recognizing two more special conditions being met, RAMP and Remedies Renewing Lives, both need to create a screening



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tool to adhere to serving target population with emphasis not just on diagnosis but functionality.

6. Program Year 2021-2022 Budget Amendments

Motion: To accept the budget amendments was carried.

Raised by: Dr. Copeland

i. Seconded by: Dr. Giardini

1. Mary Ann Abate: Aye
2. Richard Kunnert: Aye
3. Dr. K. Edward Copeland: Aye
4. Danielle Angileri: Aye
5. Dr. Bill Gorksi: Aye
6. Dr. Terry Giardini: Aye
7. Tim Nabors: Aye
8. Linda Sandquist: Aye

ii. Discussion: Remedies Renewing Lives updated their budgets to show all of their expenses, including their other revenue streams. Rockford Sexual Assault Counseling found that they were able to spend a little less on personnel and use it for travel. They moved \$4,000 from personnel to equipment and travel. Being over \$3,000, this has to be approved by WCCMHB.

7. Insurance Renewal

Motion: To approve the increase insurance budget by \$743, decrease from community engagement line by \$743, and accept the insurance renewal was carried.

i. Raised by: Mr. Kunnert

ii. Seconded by: Dr. Gorski

1. Mary Ann Abate: Aye
2. Richard Kunnert: Aye
3. Dr. K. Edward Copeland: Aye
4. Danielle Angileri: Aye
5. Dr. Bill Gorksi: Aye
6. Dr. Terry Giardini: Aye
7. Tim Nabors: Aye



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8. Linda Sandquist: Aye

- iii. Discussion: Increase to \$15,743 from \$15,00 in errors and omissions insurance because of the increase in tax funding. The insurance year will be changed to end on the end of our fiscal year budget. If we need to increase the total budget, we will have to submit a budget amendment to the full County Board. Mr. Holcomb suggests that we take the \$743 from the community engagement line item.

8. Fiscal Year 2022 WCCMHB Budget Amendment

Motion: included in #7.

G. Discussion Items

1. Q1 Outcomes Report

- i. 55% are completed or in progress. Some delays that are mostly hiring issues. We are on track to meet many of the goals. The major common challenge is the workforce. There is a national crisis being dealt with on a statewide level. A few highlights were covered.

2. Funding Policy Update

- i. Updates are being made in coordination with the legal counsel. We will need to articulate that this is an expenditure-based grant with reimbursement for approved expenses. One point that requires more discussion (action item next month) is the three-year requirement for organizations to apply with us. This would not be required for collaborative organizations, so formalizing this in the funding policy.

3. Program Year 2022 - 2023 Grant Application

- i. Updates to funding policy in coordination in legal council for clarity. Addition of discussion of accepting new organizations (under three years) to join forces with pre-existing (over three years) organizations.
- ii. We are proposing two tracks of applications: renewal as well as new.

H. Other Matters

- 1. There was a meeting with Chairman Chiarelli about the potential board member, and he said he would make a decision soon.
- 2. Wendy spoke with Chairman Chiarelli. She has a nice meeting with him.

I. Adjournment



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1. Motion: For Adjournment was carried. Adjourned at 3:15 PM
 - i. Raised by: Mr. Kunnert
 - ii. Seconded by: Ms. Angileri
 1. Mary Ann Abate: Aye
 2. Richard Kunnert: Aye
 3. Dr. K. Edward Copeland: Aye
 4. Danielle Angileri: Aye
 5. Dr. Bill Gorksi: Aye
 6. Dr. Terry Giardini: Aye
 7. Tim Nabors: Aye
 8. Linda Sandquist: Aye



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