



**WCCMHB**

Winnebago County  
Community Mental  
Health Board

## **WINNEBAGO COUNTY COMMUNITY MENTAL HEALTH BOARD**

### **CORE PROGRAM FUNDING FOR PROGRAM YEARS 4 - 6**

#### **NOTICE OF FUNDING OPPORTUNITY**

##### **Description**

The Winnebago County Community Mental Health Board (WCCMHB) is seeking proposals for the purpose of contracting with public or private entities for mental health and substance use services including training and education for Winnebago County residents of all ages. We will prioritize the renewal of success programs and new proposals that focus on remaining gaps in service within the six priority areas, as outlined in the Program Year 4-6 Strategic Plan. The such as Eating Disorder Treatment, Harm Reduction or Low-Income Detox Services, Infant and Early Childhood Mental Health Treatment, Older Adult (50+) Mental Health Treatment, Substance (Ab)use (Family and Community Support), Supportive Housing (Youth, Families, and Adults), and Youth Crisis Services (Ages 5-17).

##### **PY4-6 Funding Availability for Core Programs**

Up to \$60 million, over three years (June 1, 2024 to May 31, 2027)

Programs may request up to three-years of funding and may be awarded three-year contracts or one-year renewable contracts at the full discretion of the WCCMHB, with consideration of past performance and compliance.

##### **General Funding Information**

The WCCMHB will award funding for core programs based on target populations and priority areas as laid out in our Program Years 4-6 Strategic Plan. Applications will be evaluated on the strength of the proposal and how they fit into the Community Support System framework in Winnebago County, including how they fill gaps or address identified needs. Target populations will include Serious Mental Illness (18+), Serious Emotional Disturbances (3-21), Infant and Early Childhood Mental Health (0-5), and Substance Use Disorders (all ages). Trauma is included under Serious Mental Illness and Serious Emotional Disturbance. Priority Areas will include Mental Health Treatment, Case Management, Crisis Response Services, Family and Community Support, Client Identification and Outreach, and Housing. All services must be for Winnebago County residents only.

Services provided must be evidence-based practices, best practices, or promising practices. Please see the Strategic Plan for definitions of these terms.



The WCCMHB shall consider Capital Expenditures as part of the overall program, project, and service requests although service delivery shall take precedence. These types of requests must show how they will benefit Winnebago County residents in one of the target populations. Capital expenditure requests should be consistent with an organization's capitalization policy. Capital expenditures specifically related to programs or services requesting community mental health funds should be included in the DIRECT PROGRAM EQUIPMENT budget section of the PY4-PY6 Budget Worksheet Template and listed in the appropriate question in the application.

### Who May Apply

- Not-for-Profit Corporations: Must be registered as a not-for-profit in good standing with the State of Illinois and established as a Section 501(c)3 under the Internal Revenue Code\*
- For-Profit Businesses (including properly licensed and insured sole proprietorships and individually-owned LLCs)\*
- Hospitals and health care organizations including Federally Qualified Health Centers\*
- Governmental Entities and Departments within Winnebago County Government\*

\* The lead organization must be established for at least three years prior to applying for funding.

All organizations must submit a recent audit or provide rationale if no audit was completed.

Through the funding application and review process, all entities must demonstrate financial accountability, reliability, and stability, as well as appropriate service of value to the persons to be served as determined by the WCCMHB.

### Proposal Submission Details:

Applications will only be accepted through the Foundant grant platform which will be available on the WCCMHB website. Grant applications will be separated by new and renewal applications. Renewal applications are designated as any proposal that was funded by WCCMHB the previous years. Proposals that have been previously funded but not within the previous year must apply under the new application category. New applications are proposals that were not funded during the previous grant cycle. New proposals may have been submitted in previous grant cycles but denied funding.

All WCCMHB funding considerations will take the target populations into account. The target populations are determined from the WCCMHB Strategic Plan, which can be found here ([WCCMHB Website](#)). New proposals should fill a remaining service gap within the six priority areas outlined in the strategic plan in order to receive funding. Some service gaps identified



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through data analysis include: Eating Disorder Treatment, Harm Reduction or Low-Income Detox Services, Infant and Early Childhood, Older Adults (50+), Substance (Ab)use (Family and Community Support), Supportive Housing (Youth, Families, and Adults), Youth Crisis Services (5-17), and Other. Applicants who apply under the Other category must justify how their proposal fills a specific service gap within one of the six priorities identified in the WCCMHB Strategic Plan.

### **Proposal Timeline Details:**

The WCCMHB is using Foundant for submissions of funding proposals for Program Year 4. The submission portal will be available for all applications as outlined on the WCCMHB website. All submissions are due at 5:00 pm CST on the day of deadline.

For questions related to the funding application, or to sign up for email notifications, please email [info@mentalhealth.wincoil.us](mailto:info@mentalhealth.wincoil.us) or check the [WCCMHB Funding Resources Page](#).

### **Evaluation of Proposals**

WCCMHB allocation and contracting decisions are made in meetings open to the public (they can be live-streamed on the [WCCMHB Youtube Page](#)). Allocation decisions will be based on statutory mandates and community priorities as laid out in the WCCMHB Strategic Plan [[WCCMHB Strategic Plan](#)].

In accordance with the Community Mental Health Act, board members of the WCCMHB have the responsibility to ensure that the standards of services delivered are of the highest degree possible, that they are free from any negative influences caused by conflict of interest situations, and that they contribute to equitable mental health system practices and outcomes in Winnebago County. Board members have a duty to avoid self-serving or conflict of interest situations where by virtue of position or decision-making authority, transactions are allowed to occur which does not serve the best interest of the WCCMHB or which give the appearance of, or have the potential for, obtaining a benefit, monetary or otherwise for the individual, family, friends or business associates.

Emphasis will be placed upon the proposal's strength in addressing each of the following criteria within the electronic application. The WCCMHB – Program Year 4 Proposal Rubric will be used as a guide to reaching funding allocations (see Program Year 4 Proposal Rubric):



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### **New Application Abstract Process and Criteria:**

Emphasis will be placed upon the proposal's strength in addressing each of the following criteria:

1. Does this proposal address identified gaps?
2. Is this proposal realistic to achieve?
3. Are the proposed goals & anticipated outcomes aligned with the WCCMHB strategic plan?
4. Is this proposal evidence-based / best practice / promising practice?
5. Does the proposed budget demonstrate cost-effectiveness of service?

### **New Application Process and Criteria, if Abstract selected:**

Emphasis will be placed upon the proposal's strength in addressing each of the following criteria:

1. Agency Description
  - i.e. Risk management, adequate staffing, accreditation, consumer satisfaction
2. Proposal Description
  - i.e. Vision, service description, population served, extent of services, evidence/best/ promising practice
3. Community Support System
  - i.e. collaboration, fills gaps / identified needs, alignment with strategic plan
4. Proposal Budget
  - i.e. Budget items, indirect costs, lists of positions to be funded



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### Renewal Application Process and Criteria:

Emphasis will be placed upon the proposal's strength in addressing each of the following criteria during the previous grant cycles:

- 1) How well executed was the proposed program?
  - a) Was adequate progress made toward intended goals?
- 2) How well were funding dollars utilized?
  - a) What percentage of awarded funding has been utilized?
  - b) What percentage of funded positions have been filled?
- 3) How well did the agency manage the program?
- 4) How compliant was the agency and program when working with the WCCMHB contracted staff?
- 5) How systems-oriented was the program?

The WCCMHB Program Year 4 Grant Review Rubrics will be used as a guide in reaching funding allocations. WCCMHB reserves the right to not select a provider or to submit a new notice of funding for re-defined services. WCCMHB also reserves the right to enter negotiations with selected providers for all or part of the proposal components based on its selection criteria. Renewal applications will be determined to receive:

- Increase in Funding
- Maintain Current Level of Funding
- Reduction in Current Funding
- No Funding