



Executive Committee Meeting

Meeting Minutes

Friday, August 25, 2023

Region 1 Planning Council, 127 N Wyman St, Ste 100, Rockford, IL 61101

1) Call to Order

With a quorum present, the meeting was called to order by Mayor Jury at 7:34 am.

2) Roll Call

Members Present: Boone County, City of Loves Park, Four Rivers Sanitation Authority, Village of Machesney Park, Winnebago County, City of Rockford (arrived 7:38am).

Members Absent: None

Others Present: Michael Dunn

3) Public Comment

There were none present who wished to address the Committee.

4) Consent Agenda

a) Approval of Meeting Minutes: June 30th, 2023 was motioned for approval by Chairman Chiarelli and seconded by Mr. Hanson. Passed unanimously.

5) Approval of Camoin Consulting RFP

a) Approval of a procurement recommendation made by Isaac Guerrero for Camoin Consulting to be hired per the guidelines for the DCEO RISE grant award. The staff recommendation to extend a contract to Camoin was motioned for approval by Mayor Johnson and seconded by Mayor Morris. Passed unanimously.

6) Executive Director Report

Mr. Dunn provided a detail overview of the FY2023 R1 Planning Council Financial Results. He shared deviations from the FY2023 budget, as well as provided forward guidance on FY2024. He shared that the FY2024 Q1 results should be ready for the next meeting. Mr. Dunn provided an overview on staffing levels, a realignment in core staff duties, as well as open positions that R1 still plans to fill in FY2024. Mr. Dunn provided an update on the shared Economic Development Analyst position, urging members to meet the new hire if they haven't yet. Mr. Dunn provided a brief update on the status of several current open programs that staff are pursuing.

7) Other Business. *None*

8) Adjournment

Motion by Winnebago County, seconded by Four Rivers Sanitation, to **adjourn**. The meeting was **adjourned** at 8:35 am.

Meeting minutes prepared by: Michael Dunn
Minutes approved by action of the Committee: _____