



Date: October 24, 2022
To: Illinois Licensed Roofing Contractors
From: Eric Setter
Re: Request for Quotes: Roof Repair – 1222 Crosby

Region 1 Planning Council is requesting quotes for repair a hole in the roof of a house located at **1222 Crosby in Rockford, IL**. Quotes should be delivered electronically to esetter@r1planning.org by **9:00 am, Friday, November 4th**.

The **contractor**:

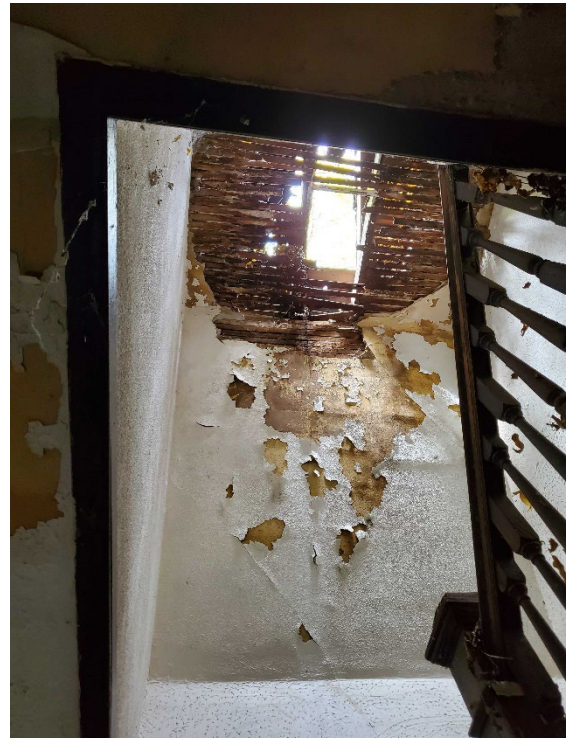
- Is a licensed roofing contractor in Illinois.
- Has the experience to repair the roof, with references.
- Is familiar with IL Prevailing Wage Requirements and necessary documentation.
- Has the capability to start the repair within 10 days of award notice.

The requested **scope of work** will include:

- Repairing the hole in the roof and any necessary roofing components. Interior drywall repair is not expected to be included in the scope of work.
- **Mandatory On Site meeting – please email esetter@r1planning.org AND jfreudenberg@r1planning.org to schedule a walk-through at your convenience. We require 24 hours' notice prior to your requested time. Walk through must be completed by Thursday, November 3, 2022.**

Responses should include:

- Vendor information (name, phone number, business email)
- Qualifications (please list all relevant qualification and experience – please note if you have completed projects that were subject to Illinois Prevailing Wage Law)
- 2-3 References (client name, phone number, email, project description)
- Proposed product/service
- Project schedule or delivery (timeline)
- Pricing proposal



1. **INSURANCE.** Grantee and its contractors shall procure and maintain adequate insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Work and any other use of the Property by Grantee or its agents, representatives, contractors, successors or assigns. The cost of such insurance shall be borne by Grantee. The insurance shall provide coverage of the following kinds and amounts:
- A) Commercial General Liability: \$1,000,000.00 combined single limit per occurrence for bodily injury, personal injury and property damage. The policy or policies providing coverage over property damage to the Property shall be endorsed to name NILBA as an additional insured and no part of the Property shall be considered a part of any "work" of Grantee nor subject to the economic loss doctrine.
 - B) Worker's Compensation and Employer's Liability: Worker's Compensation limits as required by statute and Employers Liability limits of \$1,000,000.00 per accident and \$1,000,000.00 per disease each employee.
 - C) Grantee may satisfy the foregoing requirements through combination of any primary and excess liability umbrella coverage Grantee may maintain.
 - D) Northern Illinois Land Bank Authority shall be named as additional insured with respect to liability resulting from Grantee's access to and use of the Property and/or arising out of the Work performed by or on behalf of Grantee hereunder, including those performed by independent contractors hired by Grantee or its or their subcontractors. The coverage shall contain no special limitation on the scope of the protection afforded to NILBA. Grantee's insurance coverage shall be primary for NILBA with respect to claims based upon Grantee's negligence. Any insurance or self-insurance maintained by the NILBA shall be secondary and excess of Grantee's insurance and shall not contribute with it in such cases.
 - E) Any of Grantee's errors or omissions shall not affect coverage provided to the NILBA.
 - F) Coverage shall state that Grantee's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability
 - G) Each insurance policy required by this Agreement shall not be canceled except after thirty (30) days prior written notice by (10 days' notice due to non-payment) by regular U.S. mail, has been given to the NILBA.
 - H) Insurance shall be placed with insurers licensed to do business in the State of Illinois.
 - I) Grantee shall furnish NILBA with a certificate of insurance and, if requested, with endorsements affecting coverage. The certificates and endorsements for each line of insurance shall be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates, policies and endorsements are to be received by the NILBA within fifteen (15) days of the Execution Date and in any event prior to commencement of any Permitted Activities.
2. **PREVAILING WAGE:** Funding for this project follows the Illinois Department of Labor's Prevailing Wage Act. Prevailing wage needs to be observed. Contractors are expected to adhere to all prevailing wage requirements listed above. IHDA or RPC may at any time request documentation of the grantee's compliance with these prevailing wage requirements as it deems necessary.

Thank you for your time and consideration.