

**WINNEBAGO COUNTY COMMUNITY MENTAL HEALTH BOARD
MEETING AGENDA**

DATE: Wednesday, July 7, 2021

Time: 2:00 PM

Location: Region 1 Planning Council, 127 N Wyman Street, 1st Floor,
Rockford, IL 61101 or virtual at [Winnebago County Community Mental
Health Board YouTube Page](#)

NOTICE: Consistent with [State of Illinois Executive Order 2020-07](#) to prevent the spread of COVID-19, Committee Members are permitted to participate in this meeting by conference call.

Called by: Richard Kunnert, Vice President

Members: Mary Ann Abate President, Richard Kunnert Vice President, Rev. Dr. K. Edward Copeland Treasurer, Danielle Angileri Secretary, Dr. Bill Gorski, Dr Terry Giardini, Tim Nabors, Linda Sandquist

Advisory Members: Wendy Larson Bennett, Jay Ware

Staff Liaison: Jason Holcomb, Region 1 Planning Council

Agenda:

- A. Call to Order at 2:00PM by Richard Kunnert
- B. Roll call: Mary Ann Abate: absent; Richard Kunnert: present; Dr. Edward Copeland: absent; Danielle Angileri: present (initially off screen/audio); Dr. Terry Giardini: present; Dr. Bill Gorski: absent; Timothy Nabors: absent; Linda Sandquist: present; Advisor Wendy Larson Bennett: present; Advisor Jay Ware: absent
- C. Public Comment: None
- D. Action Items:
 1. Approval of June 2021 Minutes: Dr. Giardini moves to approve the June 2021 meeting minutes. Dr. Gorski makes the second motion. There is a pause on the vote until Ms. Angileri joins in. Mary Ann Abate: absent; Richard Kunnert: aye; Dr. Edward Copeland: absent; Danielle Angileri: aye; Dr. Bill Gorski: aye; Dr. Terry Giardini: aye; Tim Nabors: absent; Linda Sandquist: aye. Motion passes.
 2. Approval of Special June 25 2021 Meeting Minutes: Approval motioned by Dr. Giardini. Mrs. Sandquist seconds. Mary Ann Abate: absent; Richard Kunnert: aye; Dr. Edward Copeland: absent; Danielle Angileri: aye; Dr. Bill Gorski: aye; Dr. Terry Giardini: aye; Tim Nabors: absent; Linda Sandquist: aye. Motion passes.
 3. FY21/22 Special Conditions Accepted as Met: Outcomes are required on a quarterly basis. Each funded program had at least one special condition or requirement with a due date or contingency. Some were more difficult than others. First highlight is the recommendation to allow RFPs instead of MOU for the jail and UIC for warm-handoff

or soft-handoff of clients. This program will help with continuity of care. Two highlights from the Sheriff's Department proposal; one was that the mental health board be offered opportunity to view RFP before set in place. They did this and their RFP directly referenced the WCCMHB mission, vision and values. Second, before purchasing cameras that there was research done on suicide mitigation techniques, statistics on current usage, need, and allow a tour of the jail. A group toured and eyes were opened. Discussion on jail tour and statistics provided. Each camera directly creates one suicide watch cell. The jail provided timely, accessible, and well-captured information. Dr. Giardini moves to approve these conditions as met. Mrs. Sandquist makes the second motion. Mary Ann Abate: absent; Richard Kunnert: aye; Dr. Edward Copeland: absent; Danielle Angileri: aye; Dr. Bill Gorski: aye; Dr. Terry Giardini: aye; Tim Nabors: absent; Linda Sandquist: aye. Motion passes.

4. Funded Program Outcomes Reporting: Mr. Holcomb and his team created an excel sheet dictating trackable, quarterly outcomes for grant recipients including: Name of outcome, baseline, goal, progress towards goal, and date of anticipated completion. Mr. Holcomb used the WCCMHB outcomes as examples. There are also pages for numbers served, target populations, and reflections. Demographics page can be customized. Reflections include topics such as unexpected outcomes, goals for next quarter, lessons learned, or stories of success. Discussion on inviting funded organizations in to speak to the WCCMHB. Site visits were mandated in funding agreements. Dr. Gorski motions to approve the outcome reporting plan. Ms. Angileri seconds. Mary Ann Abate: absent; Richard Kunnert: aye; Dr. Edward Copeland: absent; Danielle Angileri: aye; Dr. Bill Gorski: aye; Dr. Terry Giardini: aye; Tim Nabors: absent; Linda Sandquist: aye. Motion passes.
5. Board Seat Application Matrix and Timeline: Chairman Chiarelli would like recommendations from the WCCMHB for the open seat. The board member application was sent out. The initial response has been 3 individuals. The process needs to be formalized for application intake and review. Mr. Holcomb and team created matrix and scoring system, similar to that of the grant application review. Each board member can view and score applications individually. This is not a personnel exception and cannot be a closed meeting. Application is set to close July 20. August board meeting is the targeted vote for recommendations. Members were encouraged to share amongst their networks and a Facebook boost was discussed to distribute the application. Conversation on applicants is key. A motion that the board will enter the review process by using the attached matrix by Mrs. Sandquist. Dr. Gorski seconds. Mary Ann Abate: absent; Richard Kunnert: aye; Dr. Edward Copeland: absent; Danielle Angileri: aye; Dr. Bill Gorski: aye; Dr. Terry Giardini: aye; Tim Nabors: absent; Linda Sandquist: aye. Motion passes. A motion that the board application will close on July 20, any number of board members willing to review will need to score using the matrix from July 21-25, in-person conversations will be had July 26-30 for an ultimate recommendation to the full WCCMHB on August 4 by Mr. Kunnert. Dr. Giardini seconds. Mary Ann Abate: absent; Richard Kunnert: aye; Dr. Edward Copeland: absent; Danielle Angileri: aye; Dr.

Bill Gorski: aye; Dr. Terry Giardini: aye; Tim Nabors: absent; Linda Sandquist: aye.
Motion passes.

Discussion Items:

6. FY22 Budget & Workplan Preparation: Informal annual review discussion and budget and workplan a being prepared for August. Mr. Holcomb will reach out to each board member individually to get feedback. Dr. Gorski questioned the estimate of revenue for the next grant cycle. Mr. Holcomb estimated between \$14 - \$15 million.

Other matters:

Dr. Giardini motions to adjourn, Dr. Gorski moves second. Mary Ann Abate: absent; Richard Kunnert: aye; Dr. Edward Copeland: absent; Danielle Angileri: aye; Dr. Bill Gorski: aye; Dr. Terry Giardini: aye; Tim Nabors: absent; Linda Sandquist: aye. Motion passes. Meeting adjourned at 3:25PM.