

## WINNEBAGO MENTAL HEALTH BOARD AGENDA

**DATE: Wednesday September 2nd, 2020**

**Time: 2:00 PM**

**Location: Virtual**

**Called by:** Mary Ann Abate President

**Members:** Richard Kunnert Vice President, Rev. Dr. K. Edward Copeland Treasurer, Danielle Angileri Secretary, Dr. Bill Gorski, Dr. Terry Giardini, Dr. Julie Morris, Tim Nabors, Linda Sandquist

**Advisory Members:** Wendy Larson Bennett, Jay Ware

**Administrative Coordinator:** Jason Holcomb, Region 1 Planning Council

Agenda:

A. Call to Order: Called by Mary Ann Abate at 2:00pm on Wednesday, September 2, 2020

B. Roll call: Members Present are Mary Ann Abate President, Richard Kunnert Vice President, Rev. Dr. K. Edward Copeland Treasurer, Dr. Bill Gorski, Dr. Terry Giardini, Tim Nabors, Linda Sandquist. Wendy Larson Bennett is the only Advisory member present. Dr. Julie Morris joined at 2:06pm. Rev. Dr. Edward Copeland joined at 2:08pm. Coordinator: Jason Holcomb.

Guests: Paul Carpenter, Gus Getner, Steve Chapman, Winnebago County

C. Approval of August Meeting Minutes - 2nd page, the Community Support System Framework date of creation amended to 1977. Mr. Kunnert moves to approve the minutes with the one change, and Dr. Gorski seconds. All approved.

D. Public comment: None

E. Budget: The previous budget amendment for \$45,000 was granted for R1. Mr. Kunnert, Mrs. Abate, Rev. Dr. Copeland, and Mr. Holcomb were on a call about budget drafting with Steve Chapman (County), James Keller (Health Dept.) Sheriff's office on budget. Mr. Keeler is going to assist Dr. Gorski and Dr. Copeland with budget going forward. We now have a separate department code: 496. All funds coming in for mental health tax will be segregated from the whole Health Department budget. Jim Keeler processes the bills through the Winnebago County Health Department.

We will need to configure what all the dollars will go towards. Steve Chapman estimates \$13 - \$13.8 million, over one year, as income for the mental health tax. There may be some reductions in the first few months because of COVID and other worldly issues. A new law was passed and goes in effect Jan 1, 2021 to where the sales tax will pick up internet sales. We will not see these proceeds until April 2021.

Note: As the tax dollars come in, they are given to us monthly. Large investments may not be able to happen until 2022.

Fiscal year begins October 1 for Winnebago County. Laying over County budget on Thursday. There are several holes now to be worked through. WCMHB needs to draft a budget for 2021 needs. The first year will likely be a learning year. The sales tax is not put on titles on vehicles, boats, etc. The County Board

needs budget by mid-September. All we need initially are broad, general categories and then we can amend as we go. We would also need a bid for legal representation, a quote for insurance, IT assistance, email and website quickly. Board will set up a special meeting to go over expenses to approve the proposed budget.

R1 offered to oversee all of the technical side of things: website content, open meetings act controls but it would be necessary to link this all back to the Winnebago County website.

F. Board Liability Insurance: Using the County insurance provider doesn't prove to be the best option at around \$250,000. The issue that the carrier had raised is the relationship between WCMHB and the County. The WCMHB is really more independent, so the carrier wouldn't be able to add us. We have a few options to explore: Procure through an insurance provider that serves some committees through Region 1 Planning or through Jason's recent contacts he has had with his nonprofit work.

G. Board Legal Representation: WCMHB can retain council. Other groups give stipends for legal representation. Mr. Carpenter wanted to ensure that open meetings act was followed and that everything ran smoothly during the startup but that they would like compensation in the future.

H. Environmental Scan: 135 surveys were sent. We had incorrect contacts for 11-12 agencies and 122 real contacts. At the present time, there are 37 responses (30% response rate). 30 surveys were totally completed and 7 were partially completed (80% completion rate). There are about 7-10 key, unique organizations that have not completed, or only partially completed respondents that will be followed up with for a complete response. There were several agencies that were happy to learn more and share with us. Jason will send out a current list of respondents to whoever is interested in seeing.

Following the completion of the scan, the results will be compiled. A report will be created and the assessment of gaps will begin.

Draft Charter Document (Vision, Mission, Values, Principles): Jason spoke with each board member and drafted a document for each of us to react to. Attached document. A strong theme was engaging those with lived-experience. NAMI Northern Illinois can share our charter with individuals with lived experience for their guidance. An awareness statement was added to the document. Our values are about who we are and why we are- the things we believe. Principles are about the process behind our work and our methodology. Substance use disorders should be explicitly stated in this document. Mrs. Abate suggests that we send our recommendations and feedback to Mr. Holcomb. Suggestions on how the fixes may look, please send, deadline for next meeting.

This charter will tie into our work plan. Mr. Holcomb's goal is that in the next 35 days, to create a 1 year operation plan and a 3-year system of care plan. Mr. Nabors suggests leaving some of the charter definitions as broad and general so we can help more individuals. The strategic plan can be concise and specific.

J. 35 Day Work Plan: Mr. Holcomb has created a work plan draft for a year in regards to Planning, RFPs, Communication, and Coordination to review and vote on at the next Board meeting. Attached document. He will utilize the board members for the parts they are interested in. Mr. Kunnert moves to accept the work plan template and Dr. Gorski seconds. All approved.

K. NAMI Newsletter Public Update: This newsletter goes to a community and membership that is invested in mental health and goes out before October 1. Topics to cover: environmental scan, strategic planning, vision, mission, lived-experience review, and budget with RFP process.

L. Youth Mental Health System of Care Grant Letter of Support: NICNE and Rosecrance effort is looking for a letter of support as they write for a grant. Until we have processes in place, it would be best not to write in favor of community organizations.

M. Mercy Health Public Hearing Position: Tomorrow Mercyhealth is having a hearing. We did send a letter requesting a public hearing. Mercyhealth has suspended the unit until they get state approval to close. There was a law passed that if a private hospital petitions to close in a timely manner, then they cannot be denied closure. WCMHB members are welcome to comment virtually, written, or in-person. Mr. Holcomb drafted a letter and read it to the board. There was one sentence that needed to be removed as to take out anecdotal evidence. Motion to accept the amended letter and have it read in-person by Mr. Nabors, Dr. Morris seconds. All approved.

N. Other matters

- Hosting a Board retreat: Virtually
- Meeting next Friday morning at 11:30AM on Zoom for budget draft discussion

O. Adjournment 4:20PM by with a motion by Mr. Nabors. Dr. Gorski made a second motion. All approved.