

Program Year 4-6: New

Winnebago County Community Mental Health Board

READ THIS PRIOR TO SCORING

IMPORTANT LINKS

Evaluation Rubric

Strategic Plan 2.0

Community Support System Primer

WCCMHB Funding Resources

WCCMHB Funded Programs

Please be familiar with all the above documents prior to scoring applications.

NOTES FROM THE RUBRIC

Please keep these in mind while scoring applications.

"Applicants will be given the opportunity to receive feedback and/or alter promising proposals as time, capacity, and funding allow. The rubric provides guidance for reviewing descriptions of programs to be delivered and does not distinguish between applications based on formatting or the writing style.

Note about proportionate detail: The amount of detail for an application only needs to match the complexity of the program and/or amount of funding requested. The character limits are a requirement of the Foundant system but no applicant is required to use the whole space. For instance, a request for \$30,000 to fund a single position could be described concisely while a \$1 million grant with multiple positions would be expected to have a more detailed application."

YOUR NOTES WILL BE SUMMARIZED AND PROVIDED TO ORGANIZATIONS TO UNDERSTAND THE STRENGTHS AND WEAKNESSES OF THEIR APPLICATION. PLEASE WRITE ACCORDINGLY.

Part A: Proposal Description (See 4 and 5)

Proposal Name:*

Character Limit: 250

Proposal Description Includes:

1. vision for what proposal would accomplish
2. services description

3. definition of population served
4. extent of services including hours of operation, location, accessibility, etc.
5. evidence-based practice, best practice, or promising practice.

Read sections **4 and 5** of the application to score the following sections:

Please utilize the following scale for SCORING:

-
- 5 - Outstanding
 - 4 - Very Satisfactory
 - 3 - Satisfactory
 - 2 - Unsatisfactory
 - 1 - Poor

How well are the vision, services, populations, and proposal explained?*

Please choose a number based on the criteria above. If there is an aspect of this submission that you believe disqualifies this agency from receiving funding, choose 0 and contact Jason Holcomb.

Scoring Options: 0 - 5

Proposal Description Rating Explanation*

Provide justification for the score given above. This will be used to provide the organization feedback on their application.

Character Limit: 3000

Part B: Community Support System (See 5 and 6)

Community Support System Includes:

1. collaboration descriptions
2. complements other programs, fills gaps, and/or addresses identified needs as part of the Community Support System framework in Winnebago County
3. alignment with the Strategic Plan
4. intended Outcomes

Read sections **5 and 6** of the application to score the following section:

Please utilize the following scale for SCORING:

- 5 - Outstanding
- 4 - Very Satisfactory
- 3 - Satisfactory
- 2 - Unsatisfactory
- 1 - Poor

How well does the proposal complement other programs, fill gaps / identified needs in the CSS?*

Please choose a number based on the criteria above. If there is an aspect of this submission that you believe disqualifies this agency from receiving funding, choose 0 and contact Jason Holcomb.

Scoring Options: 0 - 5

Community Support System Rating Explanation:*

Provide justification for the score given above. This will be used to provide the organization feedback on their application.

Character Limit: 3000

How well do the intended outcomes address the CSS framework?*

Please choose a number based on the criteria above. If there is an aspect of this submission that you believe disqualifies this agency from receiving funding, choose 0 and contact Jason Holcomb.

Scoring Options: 0 - 5

Intended Outcomes Rating Explanation

Provide justification for the score given above. This will be used to provide the organization feedback on their application.

Character Limit: 3000

How well does the proposal align with the WCCMHB Strategic Plan?*

Please choose a number based on the criteria above. If there is an aspect of this submission that you believe disqualifies this agency from receiving funding, choose 0 and contact Jason Holcomb.

Scoring Options: 0 - 5

Alignment with Strategic Plan Rating Explanation:*

Provide justification for the score given above. This will be used to provide the organization feedback on their application.

Character Limit: 3000

Part C: Proposal Budget (See 7,8,9, and 10)

Proposal Budget Includes:

1. budget items

2. indirect costs
3. lists of positions to be funded and capital purchases
4. total amount requested

Read section **7 & 9** of the application to score the following sections:

Please utilize the following scale for SCORING:

-
- 5 - Outstanding
 - 4 - Very Satisfactory
 - 3 - Satisfactory
 - 2 - Unsatisfactory
 - 1 - Poor

How well does the proposal articulate the requested budget?*

Please choose a number based on the criteria above. If there is an aspect of this submission that you believe disqualifies this agency from receiving funding, choose 0 and contact Jason Holcomb.

Scoring Options: 0 - 5

How well does the proposal explain all aspects included in their total funding request?*

Please choose a number based on the criteria above. If there is an aspect of this submission that you believe disqualifies this agency from receiving funding, choose 0 and contact Jason Holcomb.

Scoring Options: 0 - 5

Funding Request Rating Explanation

Provide justification for the score given above. This will be used to provide the organization feedback on their application.

Character Limit: 3000

Part D: Agency Information (See 7, 9, 11, 12, and 13)

Proposal Name:

Character Limit: 100

Agency Information

1. risk management

- 2. adequate staffing for proposal
- 3. accreditation, licensing, certification
- 4. cultural humility and trauma-informed practice
- 5. consumer satisfaction

Read sections **7, 9, 10, and 11** of the application to score the following sections:

Please utilize the following scale for SCORING:

- 5 - Outstanding
- 4 - Very Satisfactory
- 3 - Satisfactory
- 2 - Unsatisfactory
- 1 - Poor

How well does proposal address risk management, staffing, and other agency information?*

Please choose a number based on the criteria above. If there is an aspect of this submission that you believe disqualifies this agency from receiving funding, choose 0 and contact Jason Holcomb.

Scoring Options: 0 - 5

Agency Information Rating Explanation*

Provide justification for the score given above. This will be used to provide the organization feedback on their application.

Character Limit: 3000

Board Evaluator Comments/Questions

Final thoughts, questions, and recommendations.

If no comments or questions, please indicate you've reviewed the application.

Character Limit: 2000