



**WCCMHB**

Winnebago County  
Community Mental  
Health Board

## Winnebago County Community Mental Health Board Minutes

**Date:** Wednesday, November 1<sup>st</sup>, 2023

**Time:** 2:00 PM CST

**Location:** Region 1 Planning Council, 127 N Wyman Street, 2<sup>nd</sup> Floor, Rockford, IL 61101 or virtual at [Winnebago County Community Mental Health Board YouTube Page](#)

**Called by:** Richard Kunnert: Vice President

**Members:** Mary Ann Abate: President, Richard Kunnert: Vice President, Dr. Bill Gorski: Secretary, Wendy Larson-Bennett: Treasurer, Rev. Dr. K. Edward Copeland, Dr. Terry Giardini, Tim Nabors, Linda Sandquist, Mohammad Yunus

**Director:** Jason Holcomb, Region 1 Planning Council

### Agenda:

**A. Call to Order:** Vice President Richard Kunnert called the meeting to order at 2:00 PM

### B. Roll Call

- Mary Ann Abate: Absent
- Dr. K. Edward Copeland: Absent
- Dr. Terry Giardini: Present
- Dr. Bill Gorski: Present
- Richard Kunnert: Present
- Wendy Larson-Bennett: Present
- Tim Nabors: Present
- Linda Sandquist: Present
- Mohammad Yunus: Absent
- Jason Holcomb: Present
- Guests:
  - Chelsey Glatz, Nicole Bennett: Region 1 Planning Council
  - Carl Cole, Dianne Cole: SOGN YES Club
  - Christina Washington: Winnebago County
  - Debbie Jarvis: Court Services



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**C. Public Comment**

1. Carl Cole, SOGN YES Club
  - i. Notes: Mr. Cole gave a brief overview of his organization, its background, and its impact on the community.
  - ii. Board Members asked Mr. Cole a few questions.

**D. Presentations**

1. No Presentation

**E. Monthly Activity Report - October 2023**

1. Jason Holcomb, WCCMHB Director, gave the October 2023 Activity Report.
  - i. Notes: Mr. Holcomb emphasized the importance of the Communications Toolkit Training. Ms. Glatz provided an overview of the event and addressed the board members' questions.

**F. Action Items**

**1. October 2023 Meeting Minutes**

**Motion:** To approve the October 2023 Meeting Minutes.

- i. Raised by: Mr. Nabors
- ii. Seconded by: Dr. Gorski
- iii. Discussion: None
  - a. Motion **approved** by a unanimous vote of all Board Members present.
  - b. Absent Board Members: Mrs. Abate, Dr. Copeland, Mr. Yunus



## 2. PY24 Funded Program Budget Amendments

Mr. Holcomb clarified the reallocation of funding for three programs under Winnebago County. Mrs. Larson-Bennett inquired about the 10% mentioned in the budget amendment. Mr. Holcomb provided clarification regarding the matter.

**Motion:** To approve PY24 Funded Program Budget Amendments.

- i. Raised by: Dr. Gorski
- ii. Seconded by: Mr. Nabors
- iii. Discussion: None
  - a. Motion **approved** by a roll call vote.
    - Mary Ann Abate: Absent
    - Dr. K. Edward Copeland: Absent
    - Dr. Terry Giardini: Aye
    - Dr. Bill Gorski: Aye
    - Wendy Larson-Bennett: Aye
    - Tim Nabors: Aye
    - Linda Sandquist: Aye
    - Mohammad Yunus: Absent
    - Richard Kunnert: Aye

## 3. PY24 Funded Program Special Conditions Met

Mr. Holcomb introduced a range of special conditions and cited several examples. The Board members sought clarification on the action item, and Mr. Holcomb, with support from Mrs. Bennett, provided a detailed explanation to address questions.

**Motion:** To approve PY24 Funded Program Special Conditions.

- i. Raised by: Mrs. Larson-Bennett
- ii. Seconded by: Dr. Giardini
- iii. Discussion: Mrs. Sandquist requested residency requirements to be added to the next meeting agenda.
  - a. Motion **approved** by a unanimous vote of all Board Members present.
  - b. Absent Board Members: Mrs. Abate, Dr. Copeland, Mr. Yunus



#### 4. Strategic Plan 2.0 Approval

The Board members expressed appreciation towards the plan.

**Motion:** To approve the final version of Strategic Plan 2.0.

- i. Raised by: Mr. Nabors
- ii. Seconded by: Mrs. Sandquist
- iii. Discussion: Dr. Gorski suggested writing an executive summary to accompany the Strategic Plan. Mr. Holcomb stated that we will consider the suggestion.
  - a. Motion **approved** by a unanimous vote of all Board Members present.
  - b. Absent Board Members: Mrs. Abate, Dr. Copeland, Mr. Yunus

#### 5. Funding Policy Updates Effective for PY4 - PY6

Mr. Holcomb summarized the funding policy updates and how they will affect upcoming policies.

**Motion:** To approve Funding Policy Updates for PY4-PY6.

- i. Raised by: Dr. Gorski
- ii. Seconded by: Mrs. Sandquist
- iii. Discussion:
  - a. Motion **approved** by a unanimous vote of all Board Members present.
  - b. Absent Board Members: Mrs. Abate, Dr. Copeland, Mr. Yunus

#### 6. PY4-PY6 Core Programs Notice of Funding Opportunity

Mr. Holcomb presented a proposal for awarding 3-year contracts to programs and also explained the option of renewing the contracts on a yearly basis. Additionally, he discussed the change in program year numbers. Dr. Gorski asked about clawbacks related to the 3-year contracts and inquired about performance-based contracts. In response, Mr. Holcomb clarified the concept of clawback and also explained the potential issues associated with performance-based contracts.

**Motion:** To approve PY4-PY6 Core Programs Notice of Funding Opportunity.

- i. Raised by: Mrs. Sandquist
- ii. Seconded by: Dr. Giardini
- iii. Discussion: None
  - a. Motion **approved** by a unanimous vote of all Board Members present.
  - b. Absent Board Members: Mrs. Abate, Dr. Copeland, Mr. Yunus



## 7. Accelerator Award Notice of Funding Opportunity

Mr. Holcomb presented an overview of the Accelerator Award funding opportunity and provided an analysis of the funding balance under two different scenarios.

**Motion:** To approve Accelerator Award Notice of Funding Opportunity.

- i. Raised by: Dr. Groski
- ii. Seconded by: Mrs. Sanquist
- iii. Discussion:
  - a. Motion **approved** by a unanimous vote of all Board Members present.
  - b. Absent Board Members: Mrs. Abate, Dr. Copeland, Mr. Yunus

## G. Discussion Items

### 1. Site Visits

- i. Notes: Dr. Giardini asked about site visits. Mrs. Bennett replied that opportunities to sign up for visits to the funded programs will be available.

## H. Other Matters

1. No Other Matters

## I. Adjournment

1. **Motion:** For Adjournment was carried. Adjourned at 3:09 PM

- i. Raised by: Mr. Nabors
- ii. Seconded by: Dr. Giardini
  - a. Motion **approved** by a unanimous vote of all Board Members present.
  - b. Absent Board Members: Mrs. Abate, Dr. Copeland, Mr. Yunus