



WCCMHB

Winnebago County
Community Mental
Health Board

Winnebago County Community Mental Health Board Minutes

Date: Thursday, June 15th, 2023

Time: 1:00 PM CST

Location: Region 1 Planning Council, 127 N Wyman Street, 2nd Floor, Rockford, IL 61101 or virtual at [Winnebago County Community Mental Health Board YouTube Page](#)

Called by: Mary Ann Abate: President

Members: Richard Kunnert: Vice President, Dr. Bill Gorski: Secretary, Wendy Larson-Bennett: Treasurer, Rev. Dr. K. Edward Copeland, Dr. Terry Giardini, Tim Nabors, Linda Sandquist, Mohammad Yunus

Director: Jason Holcomb, Region 1 Planning Council

Agenda:

A. Call to Order: President Mary Ann Abate called the meeting to order at 1:02 PM

B. Roll Call

- Mary Ann Abate: Present
- Dr. K. Edward Copeland: Present
- Dr. Terry Giardini: Present
- Dr. Bill Gorski: Present, Left: 3:12, Returned: 3:16
- Richard Kunnert: Present, Left: 3:02, Returned: 3:05
- Wendy Larson-Bennett: Absent at roll call arrived at 1:02 PM
- Tim Nabors: Present, Left 2:32, Returned: 2:36
- Linda Sandquist: Absent
- Mohammad Yunus: Present
- Jason Holcomb: Present, Left: 2:47, Returned: 2:49
- Guests:
 - Chelsey Glatz, Nicole Bennett: Region 1 Planning Council
 - Chief Michele Pankow, Rockford Fire Department



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C. Public Comment

1. No Public Comment

D. Presentations

1. No Presentation

E. Monthly Activity Report - NONE

F. Action Items

1. **May 2023 Meeting Minutes**

Motion: To approve the May 2023 Meeting Minutes.

- i. Raised by: Mr. Kunnert
- ii. Seconded by: Dr. Gorski
- iii. Discussion: None
 - a. Motion **approved** by a unanimous vote of all Board Members present.
 - b. Absent Board Members: Linda Sandquist
 - c. Abstained Board Member:
 - Dr. K. Edward Copeland: Aye
 - Dr. Terry Giardini: Aye
 - Dr. Bill Gorski: Aye
 - Richard Kunnert: Aye
 - Wendy Larson-Bennett: Aye
 - Tim Nabors: Aye
 - Linda Sandquist: Absent
 - Mohammad Yunus: Aye
 - Mary Ann Abate: Aye



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2. Resolution 2023-X: Resolution Authorizing Funded Programs' Budget Updates for Program Year 2022-2023

Mr. Holcomb read the budget amendments for Rosecrance and Rockford Sexual Assault Counseling.

Motion: To approve the budget amendments.

- i. Raised by: Dr. Gorski
- ii. Seconded by: Dr. Giardini
- iii. Discussion: None
 - a. Motion **approved** by a roll call vote.
 - Dr. K. Edward Copeland: Aye
 - Dr. Terry Giardini: Aye
 - Dr. Bill Gorski: Aye
 - Richard Kunnert: Aye
 - Wendy Larson-Bennett: Aye
 - Tim Nabors: Aye
 - Linda Sandquist: Absent
 - Mohammad Yunus: Aye
 - Mary Ann Abate: Aye



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3. Resolution 2023-X: Resolution Authorizing Funded Programs' Budget Update and Advance Payment for Program Year 2022-2023 - MIH

Mr. Holcomb explained the one-year extension for Mobile Integrated Health to purchase 911 center software upgrades and sprinter vans. That could not be done due to supply chain and technology setbacks.

Motion: To approve the resolution authorizing a one-year extension.

- i. Raised by: Mrs. Larson-Bennett
- ii. Seconded by: Mr. Nabors
- iii. Discussion: Mrs. Larson-Bennett asked Michele Pankow for a delivery date on the sprinter vans. Mrs. Pankow explained there was no set delivery date, but the goal is to receive them by October this year. Mrs. Larson-Bennett asked if the van company would honor the allocated purchased price. Mrs. Pankow remarked that the van company would keep the purchased price and shared that MIH is building a backup plan in case the vans are not supplied.
 - a. Motion **approved** by a roll call vote.
 - Dr. K. Edward Copeland: Aye
 - Dr. Terry Giardini: Aye
 - Dr. Bill Gorski: Aye
 - Richard Kunnert: Aye
 - Wendy Larson-Bennett: Aye
 - Tim Nabors: Aye
 - Linda Sandquist: Absent
 - Mohammad Yunus: Aye
 - Mary Ann Abate: Aye



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4. Resolution 2023-X: Resolution Authorizing Funded Programs' Budget Update and Advance Payment for Program Year 2022-2023 - Stepping Stones

Mr. Holcomb explains a one-year extension, advance payment, and reconciliation for Stepping Stones to finalize the supported housing project.

Motion: To approve the resolution of a one-year extension for Stepping Stones.

- i. Raised by: Mrs. Larson-Bennet
- ii. Seconded by: Dr. Gorski
- iii. Discussion: None
 - a. Motion **approved** by a roll call vote.
 - Dr. K. Edward Copeland: Aye
 - Dr. Terry Giardini: Aye
 - Dr. Bill Gorski: Aye
 - Richard Kunnert: Aye
 - Wendy Larson-Bennett: Aye
 - Tim Nabors: Aye
 - Linda Sandquist: Absent
 - Mohammad Yunus: Aye
 - Mary Ann Abate: Aye



5. Officers' Elections

1. The Term for July 1, 2023, to June 30, 2024.
Mary Ann opened the floor for nominations.
 - i. Mr. Nabors proposes that officers stay the same.

Motion: To approve the full state.

Mary Ann Abate for President

Richard Kunnert for Vice President

Dr. Gorski for Secretary

Wendy Larson-Bennett for Treasurer

- i. Raised by: Mrs. Larson-Bennett
- ii. Seconded by: Mr. Nabors
- iii. Discussion: None
 - a. Motion **approved** by roll call vote.
 - Dr. K. Edward Copeland: Aye
 - Dr. Terry Giardini: Aye
 - Dr. Bill Gorski: Aye
 - Richard Kunnert: Aye
 - Wendy Larson-Bennett: Aye
 - Tim Nabors: Aye
 - Linda Sandquist: Absent
 - Mohammad Yunus: Aye
 - Mary Ann Abate: Aye



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6. Fiscal Year 2024 Budget Approval

Mr. Holcomb presented the operational overview. Mrs. Larson-Bennett asked for clarification on fund balance allocations. Mr. Holcomb clarified. Dr. Gorski asked for the status of the fund balance. Mr. Holcomb stated that the fund balance is reaching a point of stabilization wherein it is not likely to increase. Mrs. Larson-Bennett suggested creating a rainy day fund and allocating a percentage of the surplus funds to special projects.

Motion: To approve fiscal year budget.

- i. Raised by: Mr. Nabors
- ii. Seconded by: Mr. Kunnert
- iii. Discussion: Dr. Gorski asked for clarification on administrative costs. Mr. Holcomb stated that the Board's overall proportion of administrative expenses compared to programmatic expenses remains consistent with past-year board budgets.
 - a. Motion **approved** by a roll call vote.
 - Dr. K. Edward Copeland: Aye
 - Dr. Terry Giardini: Aye
 - Dr. Bill Gorski: Aye
 - Richard Kunnert: Aye
 - Wendy Larson-Bennett: Aye
 - Tim Nabors: Aye
 - Linda Sandquist: Absent
 - Mohammad Yunus: Aye
 - Mary Ann Abate: Aye



G. Discussion Items

1. Three-Year Strategic Plan Update

- i. Notes: Mr. Holcomb introduces the Strategic Plan presentation by starting with Board foundations. Items include the Board Members' opinions on Vision, Mission, Values, Principles, and Board engagement and involvement. The drafted goals and sub-goals for the coming years were introduced.

Mrs. Bennett presented the programmatic section of the strategic plan covering clients served, funding awarded per priority area and agency, and grants. The drafted programmatic sub-goal objectives, strategies, and measures of success were discussed.

Miss Glatz presented the promotion and awareness section of the strategic plan. The communication plan was reviewed. Current platform overviews included the website, email, and social media insights were shared.

Recess was called at 3:38 to reconvened at 3:48.

Miss Glatz continued the promotion and awareness section presentation. Community members' feedback on services was given. The drafted promotions and awareness sub-goal objectives, strategies, and measures of success were discussed.

Mr. Holcomb presented the systems coordination section of the strategic plan. Environmental scan respondents' data and services were shared. Quantitative and qualitative data for lived experience and mental health workers were shown. The drafted systems coordination sub-goal objectives, strategies, and measures of success were discussed.



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H. Other Matters

1. Jay Ware

- i. Notes: Dr. Giardini asked the Board to pray for Jay Ware after his passing.

I. Adjournment

1. Motion: For Adjournment was carried. Adjourned at 4:55 PM

- i. Raised by: Mr. Kunnert
- ii. Seconded by: Dr. Giardini
 - a. Motion **approved** by a unanimous vote of all Board Members present.
 - b. Absent Board Members: Linda Sandquist