



**WCCMHB**

Winnebago County  
Community Mental  
Health Board

## Winnebago County Community Mental Health Board Minutes

**Date:** Wednesday, October 6<sup>th</sup>, 2021

**Time:** 2:00PM

**Location:** Region 1 Planning Council, 127 N Wyman Street, 1<sup>st</sup> Floor, Rockford, IL 61101 or virtual at [Winnebago County Community Mental Health Board YouTube Page](#)

*NOTICE:* Consistent with [State of Illinois Executive Order 2020-07](#) to prevent the spread of COVID-19, Committee Members are permitted to participate in this meeting by conference call.

**Called by:** Mary Ann Abate: President

**Members:** Richard Kunnert: Vice President, Rev. Dr. K. Edward Copeland: Treasurer, Danielle Angileri: Secretary, Dr. Bill Gorski, Dr. Terry Giardini, Tim Nabors, Linda Sandquist

**Advisory Members:** Wendy Larson Bennett, Jay Ware

**Director:** Jason Holcomb, Region 1 Planning Council

### Agenda:

A. Call to Order: President Mary Ann Abate called the meeting to order at 2:01PM

#### B. Roll Call

- Mary Ann Abate: Present
- Richard Kunnert: Present
- Dr. K. Edward Copeland: Present
- Danielle Angileri: Present
- Dr. Bill Gorski: Absent
- Dr. Terry Giardini: Absent
- Tim Nabors: Absent
- Linda Sandquist: Present                      Left at 2:20PM
- Wendy Larson Bennett: Present
- Jay Ware: Absent
- Jason Holcomb: Present
- Guests: Chelsey Glatz, Region 1 Planning Council

C. Public Comment



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## 1. No Public Comment

### D. Presentations

1. Chelsey Glatz, Region 1 Planning Council staff, gave the WCCMHB Communications Presentation.
  - i. Internal communications calendar and plan. Foundation is made up of: platforms and accounts (website, MailChimp, YouTube, Facebook, Instagram), building audience and content, systems coordination, accessibility (alt text, image descriptions, captioning, ASL), and branding (logo)
  - ii. Plan reports: include target audience, tactics & platforms, as well as the matrix
  - iii. Updates:
    - Public engagement events
    - Additional methods: surveys, handouts, boosted posts, branding
    - Presentations
    - November: LNC, Convening organizations to Collaborate
    - Analytic highlights
    - Discussion on use of other social media platforms

### E. Monthly Activity Report

1. Occurred later in the meeting after Action Items

### F. Action Items

1. September 2021 Meeting Minutes
  - Motion: To approve the September 2021 Meeting Minutes was carried
  - i. Raised by: Mr. Kunnert
  - ii. Seconded by: Dr. Giardini
    1. Mary Ann Abate: Aye
    2. Richard Kunnert: Aye
    3. Dr. K. Edward Copeland: Aye
    4. Danielle Angileri: Aye



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5. Dr. Bill Gorksi: Absent
  6. Dr. Terry Giardini: Aye
  7. Tim Nabors: Absent
  8. Linda Sandquist: Absent
- iii. Discussion: None
2. Past Month Meeting Minutes Corrections
- Motion: To approve the Past Month Meeting Minutes Corrections was carried
- i. Raised by: Mr. Kunnert
  - ii. Seconded by: Dr. Giardini
    1. Mary Ann Abate: Aye
    2. Richard Kunnert: Aye
    3. Dr. K. Edward Copeland: Aye
    4. Danielle Angileri: Aye
    5. Dr. Bill Gorksi: Absent
    6. Dr. Terry Giardini: Aye
    7. Tim Nabors: Absent
    8. Linda Sandquist: Absent
  - iii. Discussion: None
3. Intergovernmental Agreement by and between the Winnebago County Community Health Board and Region 1 Joint Regional Planning Commission
- i. The renewed service agreement (attached):
    - Better defines the rolls between R1 and the Winnebago County Community Mental Health Board
    - Reviewed by our legal team/lawyer guided document
    - Automatically updated annually
    - Allows for R1 to supply a budget for approval permitting more hours for our R1 team
    - Established a 180-day termination agreement to ensure stability for programming
    - R1 Planning has already accepted the term
    - Ensures WCCMHB is in charge
- Motion: To accept the proposed working agreement for the coming fiscal year was carried



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- ii. Raised by: Mr. Kunnert
  - iii. Seconded by: Dr. Copeland
    - 1. Mary Ann Abate: Aye
    - 2. Richard Kunnert: Aye
    - 3. Dr. K. Edward Copeland: Aye
    - 4. Danielle Angileri: Aye
    - 5. Dr. Bill Gorksi: Absent
    - 6. Dr. Terry Giardini: Aye
    - 7. Tim Nabors: Absent
    - 8. Linda Sandquist: Absent
  - iv. Discussion: None
4. FY22 Operational Budget for RIPlanning Services: With agreement in place, there are a few things that RI will add to their budget. In addition to administration costs, community engagement, training, travel, and dedicated technology subscriptions may be added. The budget will allow for streamlining the purchase process and will be updated monthly for approval to President and Treasurer. These expenses are already approved expenses in work plan and budget. Nothing will be added, unless there is a new or unusual circumstance.
- Motion: to approve FY22 operational budget for RI Planning Services was carried
- i. Raised by: Dr. Copeland
  - ii. Seconded by: Mr. Kunnert
    - 1. Mary Ann Abate: Aye
    - 2. Richard Kunnert: Aye
    - 3. Dr. K. Edward Copeland: Aye
    - 4. Danielle Angileri: Aye
    - 5. Dr. Bill Gorksi: Absent
    - 6. Dr. Terry Giardini: Aye
    - 7. Tim Nabors: Absent
    - 8. Linda Sandquist: Absent
  - iii. Discussion: None



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5. FY21 RIPlanning Service Agreement Amendment: In wrapping up last years finances, month-by-month caps were not conducive to the agreement. The amendment proposed was in keeping \$163,000 as the overall budget, but to remove cap.

Motion: To approve the amendment to the FY21 RIPlanning Service Agreement was carried

- i. Raised by: Dr. Giardini
  - ii. Seconded by: Dr. Copeland
    1. Mary Ann Abate: Aye
    2. Richard Kunnert: Aye
    3. Dr. K. Edward Copeland: Aye
    4. Danielle Angileri: Aye
    5. Dr. Bill Gorksi: Absent
    6. Dr. Terry Giardini: Aye
    7. Tim Nabors: Absent
    8. Linda Sandquist: Absent
  - iii. Discussion: None
6. FY2022 WCCMHB Communications Plan: Presented by Chelsey Glatz earlier in meeting

Motion: To approve the FY2022 Communications plan presented for the upcoming budget year was carried

- i. Raised by: Mr. Kunnert
- ii. Seconded by: Ms. Angileri
  1. Mary Ann Abate: Aye
  2. Richard Kunnert: Aye
  3. Dr. K. Edward Copeland: Aye
  4. Danielle Angileri: Aye
  5. Dr. Bill Gorksi: Absent
  6. Dr. Terry Giardini: Aye
  7. Tim Nabors: Absent
  8. Linda Sandquist: Absent
- iii. Discussion: None



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7. PY21-22 Funded Programs Special Conditions Met: With each work plan funded, there were special conditions dictated. Document attached. Follow up was made with each organization on conditions and progress reports were given.

Motion: To accept all documented special conditions that have been met was carried

- i. Raised by: Dr. Giardini
  - ii. Seconded by: Mr. Kunnert
    1. Mary Ann Abate: Aye
    2. Richard Kunnert: Aye
    3. Dr. K. Edward Copeland: Aye
    4. Danielle Angileri: Aye
    5. Dr. Bill Gorksi: Absent
    6. Dr. Terry Giardini: Aye
    7. Tim Nabors: Absent
    8. Linda Sandquist: Absent
  - iii. Discussion: None
8. PY21-22 Funded Program Budget Amendments: RAMP had a program that was partially funded, they updated their budget to reflect this. Remedies Renewing Lives had a clerical error in their initial application. What they requested was less than what was in their actual budget, so they updated their budget to reflect the amount they were rewarded.

Motion: To accept the addendum to reflect the amount awarded to RAMP and Remedies Renewing Lives was carried

- i. Raised by: Mr. Kunnert
- ii. Seconded by: Dr. Giardini
  1. Mary Ann Abate: Aye
  2. Richard Kunnert: Aye
  3. Dr. K. Edward Copeland: Aye
  4. Danielle Angileri: Aye
  5. Dr. Bill Gorksi: Absent
  6. Dr. Terry Giardini: Aye
  7. Tim Nabors: Absent



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8. Linda Sandquist: Absent
- iii. Discussion: None

### G. Discussion Items

1. PSA for Holiday Season
  - i. Dr. Giardini suggests we use social media (Facebook). Mr. Holcomb proposes we look into cost of a videographer as well as time requirement for board members. If any board member has content they would like to see disseminated, then all are welcome to send to the RI Team.

### E. Monthly Activity Report

1. Jason Holcomb, WCCMHB Director, gave the previous month activity report.
  - i. Added as a standing item on the agenda. This is the mechanism for keeping each board member in the loop on highlights from the month. September highlights:
    - Technical assistance to organizations
    - Hosted second learning network collaboration meeting
    - Started a prototype of a data dashboard
    - Presentations to Mayor's Faith group and Alignment Rockford given, article in the Fall NAMI Northern Illinois Newsletter printed, and have on planned for a presentation at the Opioid Response Team
  - ii. Mr. Holcomb is looking to get feedback from board members who rated the applications last year to assist in improving that process this next grant cycle

### H. Other Matters

1. Discussion on justice system response to mental illness and the forward motion our community is making to improve this response
2. Updating By Laws
  - i. To coincide with the newly passed legislation for mental health boards. Drafts will be sent out when they are ready.



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### 3. Presentation Requests

- i. For consistency's sake, all requests should funnel through Mr. Holcomb and R1 Team

### I. Adjournment

#### 1. Motion: For Adjournment was carried. Ajourned at 3:11PM

- i. Raised by: Mr. Kunnert
- ii. Seconded by: Dr. Copeland
  1. Mary Ann Abate: Aye
  2. Richard Kunnert: Aye
  3. Dr. K. Edward Copeland: Aye
  4. Danielle Angileri: Aye
  5. Dr. Bill Gorksi: Absent
  6. Dr. Terry Giardini: Aye
  7. Tim Nabors: Absent
  8. Linda Sandquist: Absent



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