

WINNEBAGO COUNTY COMMUNITY MENTAL HEALTH BOARD AGENDA

Date: Wednesday February 3rd, 2021

Time: 2:00 PM

Location: Region 1 Planning Council, 127 N Wyman Street, 1st Floor, Rockford, IL 61101 or virtual at [Winnebago County Community Mental Health Board YouTube Page](#)

NOTICE: Consistent with [State of Illinois Executive Order 2020-07](#) to prevent the spread of COVID-19, Committee Members are permitted to participate in this meeting by conference call.

Called by: Mary Ann Abate President

Members: Richard Kunnert Vice President, Rev. Dr. K. Edward Copeland Treasurer, Danielle Angileri Secretary, Dr. Bill Gorski, Dr Terry Giardini, Dr. Julie Morris, Tim Nabors, Linda Sandquist

Advisory Members: Wendy Larson Bennett, Jay Ware

Staff Liaison: Jason Holcomb, Region 1 Planning Council

Agenda:

- A. Call to Order at 2:02pm
- B. Roll call
- C. Present Board Members: Mary Ann Abate, Richard Kunnert, Danielle Angileri, Dr. Bill Gorski, Dr. Terry Giardini, Dr. Julie Morris, Tim Nabors, Linda Sandquist
- D. Present Advisory Members: Wendy Larson Bennett, Jay Ware
- E. Present Staff Liaison: Jason Holcomb, R1 Planning
- F. Guests: Andrew Muller, Winnebago County States Attorney's Office
- G. Public Comment: None
- H. Action Items
 1. Meeting Minutes (01/06/21): Mr. Kunnert moves to approve the meeting minutes and Dr. Gorski seconds that motion. All approved.
 2. Legal Counsel Procurement: Winn. Co. State's attorney has recused themselves from representing us moving forward due to conflict of interest. MHB will have to look into independent representation in a methodical way. Five total law firms identified and four responded to outreach calls and provided information for the group. Mr. Holcomb recommends hiring Zukowski, Rogers, Flood & McArdle because of their experience with another mental health board, billing rate, and other criteria met.

- Additionally, the group has experience with the Mental Health Law and does not represent any local health care systems or social services, thinking forward to other conflicts of interest. Dr. Gorski moves to select Zukowski, Rogers, Flood & McArdle as our representation and Dr. Morris makes a second motion. All approved.
3. Program Year 2022 Grant Application Amendment: Mr. Holcomb recommends adding a question that allows an organization to mention collaborative partners in the application. This will not negatively affect anyone who has begun filling out their application. We have time to reach out to all and note the change. This recommendation comes directly from feedback of applicant prospects. Mr. Kunnert moves to amend the application with an additional question on collaborative organizations. Mrs. Sandquist makes a second motion. All approved.

I. Discussion Items

1. Procurement Policy: Mr. Kunnert moves to submit our draft policy for a legal review and opinion. Dr. Giardini makes the second motion.
2. Funding Agreements: Legal council will also be reviewing funding agreement policies. If there are any suggestions on changes to the attached document, please email Mr. Holcomb.
3. FY 2020 Annual Report: There is a draft in the works, Mr. Holcomb would like feedback on what information to include. The Annual Report is mandatory and is required to be published in a newspaper. The draft so far includes: a cover letter, leadership statement, board of directors, vision, mission, values, and principles, about section, executive summary of the year's accomplishments, financials, and a "looking forward" piece. The piece has to be published by March 2021.
4. Publicizing Awards: PSAs, press conferences, marketing avenues. Mrs. Sandquist volunteered to help on this front. There is a section in the work plan for this year on communication goals and R1 Planning has been making strides in planning.

J. Other Matters

1. Grant Seekers Meetings: A thank you to Mr. Holcomb and his team for making everything so clear to the applicants.
2. February 11, there will be an update given to the full Winnebago County Board on our work.
3. Sequential Intercept Model Mapping: The group is asking for our raw data. We are working towards the same goal together to create a system of care for those with mental illness.

G. Adjournment: Mr. Kunnert moves to adjourn the meeting and Dr. Gorski seconds. All approved. Meeting adjourned at 2:51pm.

Next Meeting: March 3 at 2PM