



WINNEBAGO COUNTY

— ILLINOIS —

Winnebago County Community Mental Health Board

April 3, 2020

2:00 PM

Virtual Meeting – ZOOM

Re: Minutes of the Winnebago County Community Mental Health Board

From: Richard Kunnert, Interim Board Secretary

Meeting called to order by Tim Nabors, Interim Board President

Members present:

Mary Ann Abate, Danielle Angileri, Rev. Dr. Edward Copeland, Dr. Terry Giardini, Dr. Bill Gorski, Dick Kunnert, Dr. Julie Morris, Tim Nabors, and Linda Sandquist.

Advisory Members present:

Wendy Larson Bennett and Jay Ware

Agenda:

- Election of Officers. After discussion by members it was felt that board members wanted an opportunity to get to know more about their peers and what and why they agreed to serve on the Community Mental Health Board.
 - Member resumes would be shared
 - Each member would share a statement regarding their reason for accepting an appointment to the Board.
- FOIA Overview – Paul Carpenter, Asst. State’s Attorney
 - Members need to understand that anytime a majority of membership are present, whether in person, email, or phone, and discuss mental health business it constitutes a meeting and unless it was announced 48 hours in advance it is illegal.
 - Three or more members constitute a majority.
 - A list of dates for public meetings needs to be developed and published.
 - Agenda for meetings needs to be published 48 hours in advance.
 - Only items on the agenda may be acted on.
 - Keep items broad to allow for full discussion.
 - Time for Public Comment is to be made at each meeting.
 - Limit on comments is to be set. Generally, 3 minutes.
 - There is a set number of times the same individual may make public comment.
 - County Board has set 3 times for this number.
 - Minutes for each meeting is required.
 - Board action is limited to only items listed for an individual meeting.



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- Board members are required to take on-line FOIA training and submit a certificate to the MHB President indicating compliance with a County Board rule.
- Scan of Service was discussed by the board. The decision was to look at tools that might be used to perform such a scan. Two mentioned were Community Support System services and the recent study of children and adolescent services by Northern Illinois Center for Nonprofit Excellence (NICNE).
- By-Laws
 - Wendy Larson Bennett and Paul Carpenter agreed to review by-laws of 708 Boards to see if existing by-laws might be adapted for local use.
 - Report would be made to the MHB at a future meeting.
- Executive and Clinical Committee
 - Board discussed the establishment of committees and decided to take action at a future meeting.
- Other Business
 - Gus Gentner, Winnebago County Information Officer, was asked to develop an email format for MHB members to facilitate communication related to board business.
- Adjournment A motion was made by Kunnert, seconded by Giardini and Abate to adjourn the meeting. Unanimous vote in agreement.